

891.1-Rule GUIDELINES FOR STUDENT TEACHERS

- A. It is the responsibility of the school district to:
1. Assure that the cooperating teacher is qualified scholastically, educationally and personally.
 2. Select the cooperating teachers from those who are genuinely interested and willing to cooperate with the program.
 3. Reserve the right to interview and otherwise screen applicants for practice teaching opportunities and to control the duration of the assignments agreed upon.
 4. See that the cooperating teacher is responsible for all areas of instruction, grades, and communication. The cooperating teacher is responsible for classroom instruction and management.
 5. See that the student teacher is not used as a substitute teacher except in rare emergencies.
 6. See that there is an appropriate ending and beginning for the experience. This should be done by the faculty.
- B. It is the responsibility of the college to:
1. Make an application for placement of student teachers for the fall term during the month of May and for the second semester during the month of November. This application should include the following:
 2.
 - a. Preparation
 - (1) Scholastic record without specific grades
 - (2) Practical experience
 - (3) Personal background
 - b. Health records
 2. Orient the critic teacher.
 3. Properly supervise all student teachers. A minimum of two observations and interviews at spaced intervals is required.
- C. It is the responsibility of student teachers to abide by the same policies, regulations and procedures governing the employed faculty.

APPROVED: November 11, 1974

REVISED: June 17, 2002