

662.3 PETTY CASH FUNDS

Petty cash funds may be established and maintained for individual school buildings in order to expedite the purchase of minor items and/or provide immediate payment for minor services when usual purchasing procedures would be impractical.

Use of petty cash funds shall be in accordance with established procedures.

CROSS REF.: 662.3-Rule, Petty Cash Fund Procedures

APPROVED: November 11, 1974

REVISED: January 14, 2002