

453.41 MEDICATION DISPOSAL

Approximately two weeks prior to the end of the school year, parents/guardians will be notified to pick up any extra doses of medication. Any medication that is not a controlled substance may be sent home with the student on the last day. Controlled substances **must** be picked up by a parent or guardian. A second contact will be made if necessary.

Any left over medications will be disposed of in the following manner:

1. Two people must participate in the disposal of the medication and document the number destroyed on the back of the Medication Record;
2. The medication will be crushed, water added, then mixed with kitty litter;
3. The mixture will be double bagged and disposed of in the general trash.

No medication will be kept at school over the summer. If the student is attending Summer School, it is the parent's responsibility to provide medication at the Summer School site.

ADOPTED: January 14, 2008