

250 ADMINISTRATIVE OPERATIONS

The Superintendent is responsible to the Board of Education for the administration of the schools under applicable laws and Board policy.

The Superintendent shall organize the staff to:

- ◆ secure a clear understanding of the functions of employees and of the relationships between and among them;
- ◆ establish clear lines of communication, both vertically and horizontally;
- ◆ establish the necessary councils, cabinets, and committees to provide for efficient operation of the schools.

To engage in this process in an orderly fashion, each group shall be given particular responsibilities, and channels shall be established so that the recommendations or decisions of each group can be heard and reviewed by the administrator concerned and, where appropriate, by the Board of Education.

Employees shall be given the authority to make the decisions necessary to perform assigned tasks.

CROSS REF.: 151, Board Policy Development and Adoption
151.2, Administration in Policy Absence
253.1, Development of Administrative Rules

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