

171.2 AGENDA PREPARATION AND DISSEMINATION

The Superintendent, in consultation with Board members and others deemed appropriate, shall prepare all agendas for meetings of the Board.

Any Board member, staff member, or citizen of the District wishing to place an item on the agenda should contact the Superintendent or Board President at least seven (7) working days prior to the meeting with their request. This item may be referred to the appropriate committee as determined by the Superintendent and/or the Board of Education President with the timing of consideration of the issues by the Committee(s) at the discretion of the Board President in consultation with the Superintendent and Committee chair.

The agenda, together with supporting materials, shall be distributed to Board members prior to Committee and regular meetings of the Board, so as to permit members time to give items of business careful consideration.

The Board shall not discuss or act upon any item of business not included on the noticed agenda. The Board may discuss matters raised by the public during the Comments from Citizens and Delegations portion of the meeting, provided such period of public comment was included on the meeting agenda notice.”

LEGAL REF.: Section 19.84 Wisconsin Statutes

CROSS REF.: 171.1, Public Notification of Board Meetings

APPROVED: November 11, 1996

REVISED: December 11, 2000