

# SCHEDULE AT-A-GLANCE

# 2024 SPRING ELECTION

## NOVEMBER 2023

- 28 • Deadline for Newspaper Publication of Type A Notice of Election
- On or About 28 • Prepare Packet of Information for Potential Candidates

## DECEMBER

- 1 • Earliest Date for Circulation of Nomination Papers, If Required  
(NOTE: Nomination Papers Are Not Required in Many School Districts)
- 1 - Jan. 2 • Most Candidates Will File Campaign Registration Statements, Declarations of Candidacy, and Nomination Papers (If Required) During this Period
- 22 • Deadline for Incumbents to File Notice of Noncandidacy (5:00 p.m.)  
• Deadline for Clerk to Give Public Notice of Incumbent Noncandidacy (If Any)
- On or About 31 • Clerk Notifies Non-Exempt Committees of Deadline for Filing Campaign Finance January Continuing Report (for Period Ending December 31)

## JANUARY 2024

- 2 • Candidate Deadline for Filing All Ballot Access Documents (5:00 p.m.)  
• Clerk Makes Initial Determination of Candidates' Eligibility for Ballot (The Sufficiency of Filings Should be Evaluated on a Rolling Basis)  
• Only If Applicable, Clerk Gives Public Notice of 72-Hour Filing Extension
- 9 • Drawing of Lots for Ballot Order; Certify Ballot Eligibility to County Clerk(s)  
• When a Primary is Required, Notice to Municipal Clerks of Primary Election
- 16 • Deadline for Non-Exempt Committees to File January Continuing Report
- 17 • Clerk Performs Duties with Respect to Campaign Finance Reports that Have Been Filed or that Are Delinquent
- On or Before 29 • If a Primary Election Is Being Held, Provide Municipal Clerk with Ballots (Only If Separate Paper Ballots Are Utilized)

## FEBRUARY

- On or About 5 • If a Primary Election Is Being Held, Clerk Notifies Non-Exempt Committees of Deadline for Filing Preprimary Campaign Finance Report
- 6 - 12 • Deadline for Non-Exempt Committees to File Preprimary Report (If Applicable)
- 13 • Clerk Performs Duties with Respect to Campaign Finance Reports that Have Been Filed or that Are Delinquent
- 16 • Write-in Candidate Registration Deadline for Primary Election (12:00 p.m.)
- On or Before 19 • If Primary Election Is Being Held, Choose Board of Canvassers
- 19 • If Primary Election Is Being Held, Publication of Notice of Primary Election (May Occur Earlier If the Newspaper Does Not Publish on Mondays)
- 20 • Spring Primary Election
- On or About 20 • If Primary Election Held, Issue Open Meetings Law Notice of Board of Canvassers Meeting(s)
- On or About 21 • If Primary Election Held, Receipt of Election Materials and Related Duties

## **FEBRUARY** *(continued)*

- On or About 21 - 27
  - If Primary Election Held, Canvass of Primary Returns and Written Determination of Primary Results
- On or About 21 to March 1
  - If Primary Election Held, Recount Request May Be Filed by a Qualifying Aggrieved Party (If any)
- On or About 22 to March 1
  - If Primary Election Held, Drawing of Lots for Ballot Order
  - If Primary Election Held, Certify Nominations and Ballot Order to County Clerk(s)

## **MARCH**

- On or Before 11
  - Provide Municipal Clerk with Ballots (Only If Separate Paper Ballots Are Utilized)
- On or About 18
  - Clerk Notifies Non-Exempt Committees of Deadline for Filing Preelection Campaign Finance Report
- 19 - 25
  - Deadline for Non-Exempt Committees to File Preelection Report
- 26
  - Clerk Performs Duties with Respect to Campaign Finance Reports that Have Been Filed or that Are Delinquent
- 29
  - Write-in Candidate Registration Deadline for Spring Election (12:00 p.m.)

## **APRIL**

- On or Before 1
  - Choose Board of Canvassers (Consider Appointing Canvassers Multiple Weeks in Advance)
- 1
  - Newspaper Publication of the Notice of Spring Election (May Occur Earlier if the Newspaper Does Not Publish on Mondays)
- 2
  - Spring Election
- On or About 2
  - Issue Open Meetings Law Notice of Board of Canvassers Meeting(s)
- After 2
  - Some Campaign Committees May File a Campaign Finance Termination Report
- On or About 3
  - Receipt of Election Materials and Other Related Duties
- 3 - 9
  - Canvass of Election Returns and Written Determination of Election Results
- On or About 3 - 12
  - Recount Request May Be Filed by a Qualifying Aggrieved Party (If any)
- On or About 3 - 12
  - Clerk Issues Certificate(s) of Election
  - Clerk Notifies Municipal and County Clerks of School District Officers
- On or Before 22
  - School Board Members Take and File Official Oath
- 22
  - School Board Members Take Office
- 22 - May 22
  - Election of School Board Officials (i.e. Board Officers)

## **JUNE**

- On or About June 30
  - Clerk Notifies Non-Exempt Committees of Deadline for Filing Campaign Finance July Continuing Report (for Period Ending June 30)

## **JULY**

- 15
  - Deadline for Non-Exempt Committees to File July Continuing Report
- 16
  - Clerk Performs Duties with Respect to Campaign Finance Reports that Have Been Filed or that Are Delinquent