



MINUTES

Wisconsin Rapids Board of Education
Personnel Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6701

Sandra Hett, Chair
Anne Lee
Mary Rayome
John Krings, President

October 5, 2015

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI
Conference Room C

Time: 6:00 p.m.

Committee Members Present: Sandra Hett, Anne Lee, and Mary Rayome

Administration Present: Ryan Christianson and Glenn Haupt

I. Call to Order

Committee Chair, Sandra Hett called the meeting to order at 6:00 p.m.

II. Public Comment

There was no public comment.

III. Actionable Items

A. Resignations

PS – 1 A motion was made by Anne Lee and seconded by Mary Rayome to recommend approval of the following professional staff resignation pursuant to receipt of liquidated damages:

Joel Kuehnhold Location: Lincoln High School
Position: Agriculture Teacher

On a roll call vote, motion passed 2 – 1. Sandra Hett voted no.

PS – 2 A motion was made by Mary Rayome and seconded by Anne Lee to recommend approval of the following support staff resignation:

Dana Freeman Location: Woodside Elementary School
Position: Special Education Aide

Motion carried unanimously.

B. Retirement

PS – 3 A motion by Anne Lee and seconded by Mary Rayome to recommend approval of the following professional staff early retirement request:

Nina Pelo Location: Lincoln High School
Position: Language Arts

Motion carried unanimously.

C. Appointments

PS – 4 A motion by Mary Rayome and seconded by Anne Lee to recommend approval of the following support staff appointments:

Hannah Larkin	Location: Position:	East Junior High School Faculty Clerk/In-House Aide
Karey Netz	Location: Position:	Woodside Elementary School Special Education Aide
Cheryl Hayes	Location: Position:	Woodside Elementary School Special Education Aide
Julie Lieber	Location: Position:	WRAMS Instructional Aide
Samantha Richardson	Location: Position:	East Junior High School Special Education Aide
Dana Laskowski	Location: Position:	Woodside Elementary School Special Education Aide
Christine Staffon	Location: Position:	Vesper Community Academy Secretary
Jennifer Molepske	Location: Position:	Mead Elementary School Health/Office Aide
Kristeen Ratsch	Location: Position:	WRAMS Special Education Aide – One on One
Julie Olsen	Location: Position:	Vesper Community Academy Health/Office Aide
Yvonne Bujanowski	Location: Position:	Vesper Community Academy Library Aide/Noon Aide/Instructional Aide

**Motion carried unanimously.**

IV. Updates and Reports

A. Employee Assistance Program

Mr. Christianson updated the Committee on the school district's utilization of the Employee Assistance Program (EAP).

B. Handbook and Contract Changes

The Committee reviewed Handbook and individual contract language related to liquidated damages for breach of contract by professional staff and discussed the possibility of increasing the amounts which currently range from \$300 to \$750. The Committee endorsed having the administration work on a proposal to increase the monetary requirements for liquidated damages. A proposal will be brought back for consideration and possible action at a future meeting.

The Committee discussed current Handbook language regarding the post-employment insurance benefit for professional staff, relative to mid-year early retirement requests. The Committee expressed concern about potential future early retirement requests if it were to include a retirement date that would occur prior to the end of the contracted school year. The Committee requested that the administration work on a potential revision to Professional Staff Employee Handbook language that would require professional staff to work the full contracted year, in the year of their retirement, in order for them to be eligible to receive the post-employment insurance benefit. A proposal for revisions will be developed and brought back for consideration and possible action at a future meeting.

V. Consent Agenda

Motions:                   PS - 1 Professional Staff Resignation  
                                  PS - 2 Support Staff Resignation  
                                  PS - 3 Professional Early Retirement  
                                  PS - 4 Support Staff Appointments

VI. Adjournment

Ms. Hett adjourned the meeting at 6:25 p.m.