



AGENDA

Wisconsin Rapids Public School District - Board of Education

510 Peach Street

Wisconsin Rapids, WI 54494

(715) 424-6701

Business Services Committee

John Benbow, Jr., Chairman
Katherine Bielski-Medina, Member
Larry Davis, Member
John A Krings, President

October 5, 2015

LOCATION: Board of Education Conference Room A/B

TIME: 6:00 p.m.

- I. Call to Order
- II. Public Comment
- III. Business Services
 - A. 66.03.01 InterDistrict Agreement – Approval
 - B. Audio and Recording Equipment Purchase – Performing Arts Center – Approval
 - C. Circulating Pump Replacement – Mead Elementary School – Approval
 - D. Managed Print Services Contract – District – Approval
- IV. Updates and Reports
 - A. Purchase – District Copy Paper – Update
- V. Agenda Items

The Wisconsin open meetings law requires that the Board, or Board Committee, only take action on subject matter that is noticed on their respective agendas. Persons wishing to place items on the agenda should contact the District Office at [715-424-6701](tel:715-424-6701), at least seven working days prior to the meeting date for the item to be considered. The item may be referred to the appropriate committee or placed on the Board agenda as determined by the Superintendent and/or Board president.

With advance notice, efforts will be made to accommodate the needs of persons with disabilities by providing a sign language interpreter or other auxiliary aids, by calling [715-424-6701](tel:715-424-6701).

School Board members may attend the above Committee meeting(s) for information gathering purposes. If a quorum of Board members should appear at any of the Committee meetings, a regular School Board meeting may take place for purposes of gathering information on an item listed on one of the Committee agendas. If such a meeting should occur, the date, time, and location of the Board meeting will be that of the particular Committee as listed on the Committee agenda.



BACKGROUND

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III. Business Services

A. 66.03.01 InterDistrict Agreement – Approval

The Virtual program operated by the District has attracted a number of students from School Districts around the State. The Department of Public Instruction does not allow open enrollment into the Wisconsin Rapids Virtual program, however non-resident students are allowed into the program provided the resident School District agrees to a cooperative 66.03.01 agreement. Any additional cost to provide Special Education services under each agreement remains the responsibility of the resident School District.

The Districts with which we need approved 66.03.01 agreements at this time are as follows:

Table with 4 columns: Students In, Stevens Point, - 1 student, - grade 5K, -Virtual

The administration recommends that the 66.03.01 cooperative agreements for the students attending the Virtual program from the District as listed be recommended for approval to the Board of Education.

B. Audio and Recording Equipment Purchase – Performing Arts Center – Approval

The current audio equipment in the Performing Arts Center (PAC) has very limited functionality. The new system will provide students with an experience found in high-end venues and the ability to do multitrack recording of performances in the PAC. The three bids for multitrack audio mixing and recording equipment were as follows:

Table with 2 columns: Vendor Name, Price
All Pro Sound - \$12,955.50
GearNuts - 12,871.30
Sweetwater - 12,837.26

The administration recommends that the proposal from Sweetwater for the purchase of multitrack audio mixing and recording equipment for a total price of \$12,837.26 with funding from the Community Service Fund 80 be recommended for approval to the Board of Education.

Business Services Committee Meeting Background – October 5, 2015

C. Circulating Pump Replacement – Mead Elementary School – Approval

The two hot water circulating pumps at Mead Elementary School used to heat the building have failed. Prices to replace the circulating system are as follows:

WA Roosevelt	\$13,899.00	- 2 pumps and filters for remove of contaminants
Current Technology	897.00	- 2 electrical breaker boxes
Tweet Garot	<u>5,850.00</u>	- Installation
Total Cost	\$20,646.00	

The administration recommends that the proposal to replace two circulating pumps at Mead Elementary School at a total cost of \$20,646.00 with funding from the Building and Grounds Budget be recommended for approval to the Board of Education.

D. Managed Print Services Contract – District – Approval

In August of 2011, the District signed a five-year Managed Print Service contract with EO Johnson. In July of 2015, EO Johnson approached the District about extending our current Managed Print Services contract an additional five years. The contract extension terms would be identical to the current contract except for one item; cost. With the contract extension, our base cost per month would be reduced from \$15,482.91 to \$10,140.22. The new contract also includes the replacement of 68 devices.

As part of the process, the Technology Department explored a proposal for Xerox equipment from Accent Business Solutions. The bid from Accent Business Solutions came in higher than EO Johnson's bid. Phil Bickelhaupt, Director of Technology, will be present to explain the process and the differences between each proposal.

The administration recommends that the proposal to extend the current EO Johnson contract for Managed Print Services an additional five years from January 2016 through January 2021 at a base cost of \$10,140.22 per month plus excess per image charge as stipulated in the contract be recommended for approval to the Board of Education.

IV. Updates and Reports

A. Purchase – District Copy Paper – Update

The business office staff received bids September 14, 2015 via FAX or e-mail from four vendors for copy paper. The low bid was received from Contract Paper Group, Inc. at \$19,210.80. The order was placed with Contract Paper Group, Inc. to reserve the quoted price.

Listed as Attachment A is a report of the bids received.

V. Agenda Items

Committee members will be asked which agenda items from the Committee meeting will be placed on the consent agenda for the Regular Board of Education meeting.

Attachment A

SCHOOL DISTRICT OF WISCONSIN RAPIDS Copy Paper Bid

September 14, 2015

Paper Quantity/Description	Midland *	Xpedx A Veritiv Comp	Contract Paper Group, Inc.	The O'Brion Agency, LLC	Steen Macek Paper Sales *	Schilling Paper
Copy Paper, 8½" x 11", 20 lb., 840 crtns, 5,000 sheets/crtn	\$23.30 each/ **\$19,376.28	\$22.88 each/ \$19,219.20	\$22.87 each/ \$19,210.80	No Bid	\$23.19 each/ **\$19,284.80	No Bid

* = Total cost listed reflects a 1% discount for meeting payment terms.

** = Total cost listed reflects a 2% discount for meeting payment terms.