



MINUTES

Wisconsin Rapids Board of Education
Personnel Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6701

Sandra Hett, Chair
Anne Lee
Mary Rayome
John Krings, President

April 6, 2015

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI
Conference Room C

Time: 6:00 p.m.

Committee Members Present: Sandra Hett, Anne Lee, and Mary Rayome

Administration Present: Colleen Dickmann, Ryan Christianson, Kathi Stebbins-Hintz

I. Call to Order

Committee Chair, Sandra Hett called the meeting to order at 6:00 p.m.

II. Public Comment

There was no public comment.

III. Actionable Items

A. Retirements

PS – 1 A motion was made by Mary Rayome and seconded by Anne Lee to recommend approval of the following:

Support Staff Retirements:

Christopher Strope Location: East Junior High School
Position: Custodian

Rae Ann Boston Location: East Junior High School
Position: IMC Aide

Support Staff Early Retirement:

Deb Bohn Location: Lincoln High School
Position: Library Aide

Motion carried unanimously.

B. Resignations

PS – 2 A motion was made by Anne Lee and seconded by Mary Rayome to recommend approval of the following:

Professional Staff Resignations:

Bridget Miller Location: Washington Elementary School
Position: Teacher - Grade 1

Amy Pearl Location: THINK Academy
Position: Teacher – Grade 2

Support Staff Resignation:

| | | |
|------------------|-----------|-------------------------|
| Jessi Billington | Location: | Grove Elementary School |
| | Position: | Noon Aide |

Motion carried unanimously.

IV. Policy Review and Approval

A. Policy 345.51 - Graduation Requirements as of 2005

PS – 3 A motion was made by Mary Rayome and seconded by Anne Lee to recommend approval of Policy 345.51 - Graduation Requirements as of 2005 for second reading.

Motion carried unanimously.

B. Policy 345.5 - Graduation Requirements

PS – 4 A motion was made by Mary Rayome and seconded by Anne Lee to recommend approval of Policy 345.5 - Graduation Requirements for second reading.

Motion carried unanimously.

C. Policy 345.51 Exhibit - Graduation Requirement Flow Chart

PS – 5 A motion was made by Mary Rayome and seconded by Anne Lee to recommend approval of Policy 345.51 Exhibit - Graduation Requirement Flow Chart for second reading.

Motion carried unanimously.

D. Policy 345.52 - Early Graduation

Committee members reviewed recommended changes to Policy 345.52 - Early Graduation which were brought through for second reading. After some discussion, the item was tabled so that the administration can research questions posed by the Committee. Policy 345.52 - Early Graduation will be brought back in May with appropriate suggestions for revision, if necessary, and to be approved for second reading.

E. Policy 420 Rule - Guidelines for Admission of Transfer Students

Committee members reviewed recommended changes to Policy 420 Rule - Guidelines for Admission of Transfer Students which were brought through for second reading. After some discussion, the item was tabled so that the administration can research questions posed by the Committee. Policy 420 Rule - Guidelines for Admission of Transfer Students will be brought back in May with appropriate suggestions for revision, if necessary, and to be approved for second reading.

F. Policy 420 - School Admissions

PS – 6 A motion was made by Mary Rayome and seconded by Anne Lee to recommend approval of Policy 420 - School Admissions for second reading.

Motion carried unanimously.

G. Policy 343.4 - Course Options Program

PS – 7 A motion was made by Mary Rayome and seconded by Anne Lee to recommend approval of Policy 343.4 - Course Options Program for second reading.

Motion carried unanimously.

H. Policy 412 - Full-Time Students

PS – 8 A motion was made by Mary Rayome and seconded by Anne Lee to recommend approval of Policy 412 - Full-Time Students for second reading.

Motion carried unanimously.

V. Updates & Reviews

A. Substitute Teacher Compensation

The Committee reviewed substitute teacher compensation information and discussed possible options for future adjustments. Sandra Hett requested substitute teacher compensation information be gathered from other school districts for review as part of additional discussions at a future Personnel Services Committee meeting.

B. Supplemental Pay for Professional Staff Employees

The Committee discussed current and potential new practices with the use of supplemental pay for professional staff employees. Discussions included the use of supplemental pay to hire and retain employees in a variety of positions, including high-need and hard-to-fill areas. The potential use of supplemental pay as a means to attract the voluntary transfer of existing employees into high-need, hard-to-fill positions was also discussed. The Committee expressed support of having the administration continue the current practice of exercising the use of supplemental pay with professional staff on a case-by-case basis.

VI. Consent Agenda

Motions: PS – 1 Retirements: Support Staff
PS – 2 Resignations: Professional & Support Staff
PS – 3 Policy 345.51 - Graduation Requirements as of 2005
PS – 4 Policy 345.5 - Graduation Requirements
PS – 5 Policy 345.51 Exhibit - Graduation Requirement Flow Chart
PS – 6 Policy 420 - School Admissions
PS – 7 Policy 343.4 - Course Options Program
PS – 8 Policy 412 - Full-Time Students

VII. Adjournment

Ms. Hett adjourned the meeting at 6:40 p.m.