



Wisconsin Rapids Board of Education
Personnel Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6701

MINUTES

Sandra Hett, Chair
Anne Lee
Mary Rayome
John Krings, President

December 1, 2014

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI
Conference Room C

Time: 6:00 p.m.

Committee Members Present: Sandra Hett, Mary Rayome, and John Krings

Administration Present: Colleen Dickmann, Ryan Christianson, Ed Allison, and Julie Marie

I. Call to Order

Committee Chair, Sandra Hett called the meeting to order at 6:00 p.m.

II. Public Comment

There was no public comment.

III. Actions on Personnel

A. Resignation

PS – 1 A motion was made by Mary Rayome and seconded by John Krings to recommend approval of the following professional staff resignation:

Jacqueline Rusch Location: Lincoln High School
Position: CDS Teacher

Motion carried unanimously.

B. Retirement

PS – 2 A motion was made by Mary Rayome and seconded by John Krings to recommend approval of the following professional staff early retirement:

Cynthia Borski Location: Lincoln High School
Position: Staff Development Coordinator/World Language Teacher

Motion carried unanimously.

C. Appointments

PS – 3 A motion was made by Mary Rayome and seconded by John Krings to recommend approval of the following support staff assignments:

Lisa Gamboa Location: East Junior High School
Position: Kitchen Helper

Judy Fuller Location: Washington Elementary School
Position: Kitchen Helper

IV. Policy Review and Approval

PS – 4 A motion by Mary Rayome and seconded by John Krings to recommend approval of Policy 522.8 – Cell Phone Usage for second reading.

Motion carried unanimously.

PS – 5 A motion by Mary Rayome and seconded by John Krings to recommend approval of Policy 221.1 – Recruitment/Appointment of Superintendent for second reading.

Motion carried unanimously.

PS – 6 A motion by Mary Rayome and seconded by John Krings to recommend approval of Policy 323.2 – Special Observance Days for second reading.

Motion carried unanimously.

PS – 7 A motion by Mary Rayome and seconded by John Krings to recommend approval of Policy 323.2 Rule – Special Observance Days for second reading.

On a roll call vote, motion passed 2 – 1. Sandra Hett voted no.

V. Updates and Reports

A. 2014-15 Open Enrollment Data Update

The Committee reviewed and discussed Open Enrollment Transfer – Out data for the 2014-15 school year.

B. 2015-16 Group Health Plan Renewal

The Committee reviewed and discussed the group health insurance plan currently offered to employees by the District, including premium contribution rates paid by the District and employees. John Pruess, the District's insurance account broker from M3 Insurance Solutions, Inc., attended the meeting to present current health plan utilization data and discuss current health insurance trends for consideration in preparation for the District's 2015-16 health plan renewal.

VI. Action on Employee Handbook Revision

PS – 8 A motion by Mary Rayome and seconded by John Krings to recommend approval of the proposed language changes regarding vacation benefits found under the "Vacation" section of the Employee Handbook for custodians and maintenance staff.

Motion carried unanimously.

VII. Consent Agenda

Motions: PS – 1 Professional Staff Resignation
PS – 2 Professional Staff Early Retirement
PS – 3 Support Staff Assignments
PS – 4 Policy 522.8 – Cell Phone Usage, second reading
PS – 5 Policy 221.1 – Recruitment/Appointment of Superintendent, second reading
PS – 6 Policy 323.2 – Special Observance Days, second reading
PS – 7 Policy 323.2 Rule – Special Observance Days, second reading
PS – 8 Employee Handbook Revision

VIII. Adjournment

Ms. Hett adjourned the meeting at 7:16 p.m.