



Wisconsin Rapids Board of Education  
**Personnel Services Committee**

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6701

**MINUTES**

Sandra Hett, Chair  
Anne Lee  
Mary Rayome  
John Krings, President

November 3, 2014

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI  
Conference Room C

Time: 6:00 p.m.

Committee Members Present: Sandra Hett, Anne Lee, and Mary Rayome

Administration Present: Ryan Christianson

I. Call to Order

Committee Chair, Sandra Hett called the meeting to order at 6:00 p.m.

II. Public Comment

There was no public comment.

III. Actions on Personnel

A. Appointments

**PS – 1 A motion was made by Mary Rayome and seconded by Anne Lee to recommend approval of the following support staff appointments:**

- |             |                                                                 |
|-------------|-----------------------------------------------------------------|
| Wendy Cates | Location: Grant Elementary School<br>Position: Second Cook      |
| Dawn Thoms  | Location: District<br>Position: Native American Program Liaison |
| Tammy Kirk  | Location: Lincoln High School<br>Position: Kitchen Helper       |

**Motion carried unanimously.**

IV. Updates and Reports

The Committee reviewed and discussed the Open Enrollment report for the 2014-15 school year, as provided in the PSC background for November 2014.

V. Policy Review and Approval

**PS – 2 A motion by Anne Lee and seconded by Mary Rayome to recommend approval of Policy 522.8 – Cell Phone Usage for first reading.**

**Motion carried unanimously.**

**PS – 3 A motion by Mary Rayome and seconded by Anne Lee to recommend approval of Policy 221.1 – Recruitment/Appointment of Superintendent for first reading.**

**Motion carried unanimously.**

**PS – 4 A motion was made by Mary Rayome and seconded by Anne Lee to recommend approval of Policy 343.4 – Course Options Program for second reading.**

**Motion carried unanimously.**

**PS – 5 A motion was made by Anne Lee and seconded by Mary Rayome to recommend approval of Policy 343.4 Rule – Procedures For Handling Course Applications Through Course Options Program for second reading.**

**Motion carried unanimously.**

VI. Consent Agenda

Motions: PS – 1 Support Staff Appointments  
PS – 2 522.8 – Cell Phone Usage, First Reading  
PS – 3 221.1 – Recruitment/Appointment of Superintendent, First Reading  
PS – 4 343.4 – Course Options Program, Second Reading  
PS – 5 343.4 Rule – Procedures For Handling Course Applications Through Course Options Program, Second Reading

VII. Adjournment

Ms. Hett adjourned the meeting at 6:16 p.m.