



MINUTES

Wisconsin Rapids Board of Education
Personnel Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6701

Sandra Hett, Chair
Anne Lee
Mary Rayome
John Krings, President

March 3, 2014

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI
Conference Room C

Time: 6:00 p.m.

Committee Members Present: Sandra Hett, Anne Lee, and Mary Rayome

Administration Present: Ryan Christianson

I. Call to Order
Committee Chair, Sandra Hett called the meeting to order at 6:00 p.m.

II. Public Comment
There was no public comment.

III. Actions on Personnel
Retirements

PS – 1 A motion was made by Mary Rayome and seconded by Anne Lee to recommend approval of the following professional staff early retirement requests effective the end of the 2013-14 school year:

Jerrold Klonowski Location: East Junior High
Position: Technology Education

Wendy Schwartz Location: Howe Elementary School
Position: Grade 1

Deborah Kufalk Location: East Junior High
Position: Counselor

Motion carried unanimously.

PS – 2 A motion was made by Mary Rayome and seconded by Anne Lee to recommend approval of the following support staff early retirement request effective the end of the 2013-14 school year:

Patricia Mertz Location: East Junior High
Position: Head Cook – Food Services

Motion carried unanimously.

Resignations

PS – 3 A motion was made by Mary Rayome and seconded by Anne Lee to recommend approval of the following professional staff resignation request effective the end of the 2013-14 school year:

Charles David Caldwell Location: Washington Elementary School
Position: Special Education

Motion carried unanimously.

**PS – 4 A motion was made by Mary Rayome and seconded by Anne Lee to recommend approval of the following support staff resignation requests:**

Mary Anderson	Location:	Lincoln High School
	Effective:	February 28, 2014
Cynthia Buttke	Location:	Building and Grounds
	Effective:	March 3, 2014
Robin Newman	Location:	District
	Effective:	March 7, 2014

**Motion carried unanimously.**

Appointments

**PS – 5 A motion was made by Mary Rayome and seconded by Anne Lee to recommend approval of the following support staff appointments:**

Diane Glaza	Location:	Lincoln High School
	Position:	Classification Group II
	Effective Date:	February 3, 2014
Jennifer Esselman	Location:	Lincoln High School
	Position:	Classification Group I
	Effective Date:	February 24, 2014
Dawn Carlson	Location:	Grove Elementary School
	Position:	Classification Group I
	Effective:	January 31, 2014
Jamy Helke	Location:	Mead Elementary School
	Position:	Classification Group II
	Effective:	February 10, 2014
Karrie Benda	Location:	Mead Elementary School
	Position:	Classification Group II
	Effective:	February 10, 2014

**Motion carried unanimously.**

- IV. Consent Agenda
- Motions:
- PS-1 Professional Staff Retirements
  - PS-2 Support Staff Retirement
  - PS-3 Professional Staff Resignation
  - PS-4 Support Staff Resignations
  - PS-5 Support Staff Appointments

- V. Adjournment
- Ms. Hett adjourned the meeting at 6:04 p.m.