



MINUTES

Wisconsin Rapids Board of Education
Personnel Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6701

Sandra Hett, Chair
Anne Lee
Mary Rayome
John Krings, President

December 2, 2013

Location: Board of Education, 510 Peach Street, Wisconsin Rapids WI
Conference Room C

Time: 6:00 p.m.

Committee Members Present: Sandra Hett, Anne Lee, and Mary Rayome

Administration Present: Colleen Dickmann and Ryan Christianson

Committee Chair, Sandra Hett called the meeting to order at 6:00 p.m.

PUBLIC COMMENT

There was no public comment.

ACTIONS ON PERSONNEL

Resignation

PS - 1 A motion was made by Anne Lee, seconded by Mary Rayome to recommend approval of the following support staff resignation effective June 11, 2013:

Judith Kalla Location: Woodside Elementary School
Position: Special Education Aide

Motion carried unanimously.

Appointments

PS - 2 A motion was made by Anne Lee, seconded by Mary Rayome to recommend approval of the following support staff appointments:

Holly Boehm Location: East Junior High School
Position: Special Education Aide (7.0 hours/day)
Effective: November 5, 2013

Margaret Matthews Location: Wisconsin Rapids Area Middle School
Position: Special Education Aide (7 hours/day)
Effective: October 28, 2013

Joanne Dachel Location: Mead Charter School
Position: Special Education Aide (3.25 hours/day)
Effective: November 11, 2013

Tina Havitz Location: Mead Elementary Charter School
Position: Kitchen Helper - FFVP (1.5 hours/day)
Effective: November 18, 2013

Tina Havitz	Location:	Mead Elementary Charter School
	Position:	Kitchen Helper (3.75 hours/day)
	Effective:	November 18, 2013
Christine Halverson	Location:	Wisconsin Rapids Area Middle School
	Position:	Special Education Aide (3.5 hours/day)
	Effective:	November 20, 2013
Melissa Wagner	Location:	Grove Elementary School
	Position:	Health Aide/Office Aide* (4.25 hours/day)
		(Health Aide 1.5 hours/day - Office Aide 2.75 hours/day)
	<i>*Mr. Christianson clarified that the position is both Health and Office Aide.</i>	
	Effective:	December 2, 2013
Beth Frank	Location:	Lincoln High School
	Position:	Kitchen Helper (4.88 hours/day)
	Effective:	November 25, 2013

Motion carried unanimously.

UPDATES AND REVIEW

No updates to report.

CONSENT AGENDA

Motions:	PS-1	Support Staff Resignation
	PS-2	Support Staff Appointments

Ms. Hett adjourned the meeting at 6:03 p.m.