

## Wisconsin Rapids Board of Education

## **Personnel Services Committee**

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6710

Sandra K. Hett, Chair Larry Davis Anne Lee Mary E. Rayome, President

August 5, 2013

Location: Board of Education, 510 Peach Street, Wisconsin Rapids WI

Conference Room C

Time: 6:00 p.m.

Committee Members Present: Sandra Hett, Anne Lee and Mary Rayome

Administration Present: Ryan Christianson

Committee Chair, Sandra Hett called the meeting to order at 6:00 p.m.

PUBLIC COMMENT

There was no public comment.

**ACTIONS ON PERSONNEL** 

### Retirements

PS-1 A motion was made by Ms. Lee, seconded by Ms. Rayome to recommend approval of the following support staff retirement request effective at the end of the 2012-13 school year:

Pamela Witt Location: Woodside Elementary School

Position: IMC Aide

Motion carried unanimously.

### Resignations

PS-2 A motion was made by Ms. Lee, seconded by Ms. Rayome to recommend approval of the following professional staff resignation request effective July 30, 2013:

Nou Vang Location: Howe Elementary School

Position: School Social Worker

Motion carried unanimously.

PS-3 A motion was made by Ms. Lee, seconded by Ms. Rayome to recommend approval of the following non-union, non-certified support staff resignation request effective July 29, 2013:

Cindy Heinz Location: Central Office

Position: Employee Benefits Manager

Motion carried unanimously.

Resignations (continued)

# PS-4 A motion was made by Ms. Lee, seconded by Ms. Rayome to recommend approval of the following support staff resignation request effective July 23, 2013:

Her Vue Location: Grove Elementary School

Position: ELL Instructional Aide

Motion carried unanimously.

### **Appointments**

# PS-5 A motion was made by Ms. Lee, seconded by Ms. Rayome to recommend approval of the following professional staff appointments:

Duane Braun Location: Lincoln High/East Junior High Schools

Position: Technology Education Teacher

Kelsey Sachs Location: Mead Elementary Charter School

Position: Grade 2

Aubrey Sytkowski Location: Woodside/Parochial

Position: Speech/Language Clinician

Motion carried unanimously.

### Posting Results

PS-6 A motion was made by Ms. Lee, seconded by Ms. Rayome to recommend approval of the following support staff posting results:

Jean Merriman Location: Woodside Elementary School

Position: IMC Aide

Carole Pfahning Location: Mead Elementary Charter School

Position: Office Aide

Motion carried unanimously.

#### POLICY REVIEW

### Policy 342.5 – Title I Programs

PS-7 A motion was made by Ms. Rayome, seconded by Ms. Lee to recommend approval of Policy 342.5 Title I Programs for second reading.

Motion carried unanimously.

#### **UPDATES AND REPORTS**

The Committee was provided an update on current staffing vacancies in the district and the status on filling those vacancies. The Committee also received an update on proposed wage recommendations for the two confidential secretary positions in the Human Resources Department and the disbursement manager position in the Business Department.

# CONSENT AGENDA

Motions:	PS-1	Support Staff Retirement Request
	PS-2	Professional Staff Resignation Request
	PS-3	Non-union, Non-certified Support Staff Resignation Request
	PS-4	Support Staff Resignation Request
	PS-5	Professional Staff Appointments
	PS-6	Support Staff Posting Results
	PS-7	Policy 342.5 – Title I Programs for Second Reading

Ms. Hett adjourned the meeting at 6:16 p.m.