



AGENDA

Wisconsin Rapids Board of Education
Educational Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · (715) 424-6701

Anne Lee, Chairman
John Benbow, Jr.
Katie Bielski-Medina
Larry Davis
Sandra Hett
Mary Rayome
John Krings, President

May 5, 2014

LOCATION: Board of Education, 510 Peach Street, Wisconsin Rapids, WI
Conference Room A/B

TIME: Immediately following the Business Services Committee and Personnel Services
Committee meetings, but not before 6:15 p.m.

- I. Call to Order
- II. Public Comment
- III. Actionable Items
 - A. Elementary Science Acquisition: Phase I
 - B. Agenda Planners: 2014-15
- IV. Updates
 - A. 2013-14 WKCE Results
 - B. 2014-15 Wisconsin Student Assessment System (WSAS)
- V. Consent Agenda Items
- VI. Future Agenda Items/Information Requests

The Wisconsin open meetings law requires that the Board, or Board Committee, only take action on subject matter that is noticed on their respective agendas. Persons wishing to place items on the agenda should contact the District Office at 715-424-6701, at least seven working days prior to the meeting date for the item to be considered. The item may be referred to the appropriate committee or placed on the Board agenda as determined by the Superintendent and/or Board president.

With advance notice, efforts will be made to accommodate the needs of persons with disabilities by providing a sign language interpreter or other auxiliary aids, by calling 715-424-6701.

School Board members may attend the above Committee meeting(s) for information gathering purposes. If a quorum of Board members should appear at any of the Committee meetings, a regular School Board meeting may take place for purposes of gathering information on an item listed on one of the Committee agendas. If such a meeting should occur, the date, time, and location of the Board meeting will be that of the particular Committee as listed on the Committee agenda.



BACKGROUND

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- I. Call to Order
- II. Public Comment
- III. Actionable Items
 - A. Last month, the Educational Services Committee and the Board of Education approved changes to the Wisconsin Rapids Public Schools (WRPS) elementary (K-5) science curriculum. Since that time, the science CII sub-committee, under the leadership of David Bergerson, WRPS Science Coordinator, has worked to finalize acquisition decisions to support the new curriculum. The sub-committee, along with other elementary teachers spent many hours reviewing materials, piloting materials, and discussing materials to determine what will best serve WRPS students. In addition, parents and other members of the public were invited to preview the materials on Friday, April 24, 2014. David Bergerson will be present to share phase I of the elementary acquisition set out in attachment A.

The administration recommends approval of phase I of the elementary science acquisition in the amount of \$174,900, to be paid for with curriculum acquisition and referendum dollars.
 - B. Attachments B-1, B-2, and B-3 set out the proposed modifications to the Student Agenda Planners for Lincoln High School (LHS), East Junior High School (EJH), and Wisconsin Rapids Area Middle School (WRAMS). Rod Henke, Adam Spiegel, Patti Ritchay, and Brian Oswald, Assistant Principals, will be present to review agenda planner changes for their respective buildings.

The administration recommends approval of the proposed secondary school agenda planner changes for the 2014-2015 school year.

IV. Updates

A. 2013-2014 WKCE Results

Kathi Stebbins Hintz, Director of Curriculum and Instruction, will present the 2013-2014 WKCE results.

Included in the presentation will be:

- Percent of students scoring proficient and advanced at each grade level for the past eight years for Wisconsin and WRPS students.
- Bar graphs representing the percent of students scoring proficient and advanced at each grade level for Wisconsin and WRPS students in 2013-2014.
- Line graphs representing the percent of students scoring proficient and advanced at each grade level for Wisconsin and WRPS students for the past eight years.
- Percent of students with disabilities, economic hardship, and second language learners, scoring proficient and advanced; and comparisons from all WRPS students, representing the District achievement gaps for 2013-2014.
- Percent of students scoring proficient and advanced at each grade level in 2013-2014 from WRPS, other Valley schools, Nekoosa, and Port Edwards.
- Percent of students scoring proficient and advanced at each WRPS elementary school.

B. Wisconsin Student Assessment System (WSAS): 2014-2015

During the 2014-2015 school year, the state assessment system for Wisconsin students is undergoing significant changes. Kathi Stebbins-Hintz, Director of Curriculum and Instruction, will explain the changes and the impact on instruction.

V. Consent Agenda Items

Committee members will be asked to decide which items should be placed on the consent agenda for the regular Board of Education meeting.

VI. Future Agenda Items/Information Requests

Agenda items are determined by Committee Chair after consultation with appropriate administration depending upon other agenda items, presentation, information, and agenda availability.

Future agenda items/information requests include, but are not limited to:

- RtI Report (June)
- Mead Elementary Charter School Charter Contract (June)
- 2014-2015 District Professional Development Plan (June)
- Curriculum Process Changes (July)
- Course Options Policy (July)
- Homeless Grant (July)
- Renaissance Learning Guidelines (August)
- Title Update (September)
- Language Arts Curriculum Update (October)

K-5 Science Partial Acquisition May 2014

Grade Level	Unit & Publisher	Cost NOT to Exceed
Kindergarten	Physical Science - National Geographic	\$ 23,000.00
Kindergarten	Life Science - National Geographic	\$ 20,000.00
Kindergarten	Earth Science - National Geographic	\$ 20,000.00
1st Grade	Plants and Animals - National Geographic	\$ 17,000.00
1st Grade	Sun, Moon & Stars - National Geographic	\$ 16,000.00
2nd Grade	A Playdoh Process - Engineering is Elementary	\$ 6,000.00
3rd Grade	Maglev Trains - Engineering is Elementary	\$ 6,000.00
4th Grade	A Stick in the Mud - Engineering is Elementary	\$ 6,000.00
4th Grade	Earth Science - National Geographic	\$ 18,000.00
4th Grade	Physical Science - Readers Delta Education	\$ 6,000.00
5th Grade	Sun, Moon & Stars FOSS	\$ 12,500.00
5th Grade	Designing Parachutes - Engineering is Elementary	\$ 5,000.00
5th Grade	Supplemental Readers National Geographic	\$ 3,500.00

Subtotal: \$ 159,000.00
 Shipping and Handling (10%): \$ 15,900.00
 Grant Total: \$ 174,900.00

Wisconsin Rapids Lincoln High School

1801 16th Street South
Wisconsin Rapids, Wisconsin 54494
Telephone: (715) 424-6750
<http://www.wrps.org/schools/lincoln/index.cfm>
Facebook: Search WR Lincoln High School
Twitter: LincolnHS_WRPS



2014-2015 Student Handbook

This Agenda Belongs To:

Name: _____ Grade: _____

Address: _____

Phone: _____ Student ID #: _____

Email Address: _____

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OUR MISSION

Working together with home and community, we are dedicated to providing the best education for every student, enabling each to be a thoughtful, responsible contributor to a changing world.

WELCOME

A sincere welcome to you, the student body of Lincoln High School, as we begin the 2014-2015 school year. May it prove to be a most rewarding, satisfying, and exciting experience. You are attending a truly outstanding institution and have tremendous opportunities at LHS. The curriculum is comprehensive, the co-curricular activity program is extensive, and the entire staff is willing and able to be of service to you. We hope that each of you will use all that is available and make the effort to find success. Please read through this handbook and if you have any questions please contact administration.

INTRODUCTION

Lincoln High School endeavors to provide a positive learning environment for all students. This handbook is the guideline for proper behavior and conduct, as well as consequences when the guidelines are not followed. The Wisconsin Rapids Board of Education approves this handbook. The various sections of this handbook are intended to comply with local, state, and federal laws. If any section of this document is found to be contrary to law or constitutional rights, it shall be revised.

ALMA MATER

Oh, Lincoln High, we sing tonight
The good and pure, the Red and White.
We'll follow the banner that follows the right!
The Red and White of the Rapids.
Oh, Lincoln, forward! Forever forward!
Where triumph waits thee, Our Alma Mater!
Oh, Lincoln forward! Press on to victory!
Up with the Red and White

NOTICE OF NONDISCRIMINATION

The Wisconsin Rapids Public School District will not deny any person admission to, participation in, or the benefits of any curricular, extra-curricular, pupil services, recreational or other program or activity because of a person's gender, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, gender identity, gender expression, or physical, mental, emotional or learning disability. Please review Board Policy 411, Wis. Stats. 118.14, and Wisc. Adm. Code PI-9 for additional information.

Discrimination complaints should be placed in writing and directed to the building principal.

ACADEMICS

ACADEMIC INTEGRITY

All work submitted for the purpose of meeting course requirements must represent the individual efforts of each student. Any form of academic dishonesty is prohibited. Academic dishonesty, cheating, and plagiarism are defined as the following:

1. "Plagiarism occurs when an individual takes the writings and/or ideas of another person and presents them as his/her own. Plagiarized ideas may be taken from written materials such as books, newspapers, and magazines, as well as electronic media including the Internet & videos.
2. Allowing another person to copy your work & submit it as his/her own
3. Doing another person's work for him/her.
4. Buying or selling work or answers.
5. Providing another person with answers to homework, tests or quizzes.
6. Copying or stealing teachers' answer keys or teacher's edition texts.

Consequences include the following:

- The student may receive a zero for the assignment, quiz or test involved or be permitted to complete an alternate assignment.
- A report and action will be made in the student's discipline file.
- Subsequent offenses may result in detention time or the suspension of the student and/or the removal of the student from the class with the grade of "F".

COLLEGE ENTRANCE REQUIREMENTS

Since each university and technical college has somewhat different entrance requirements, we ask that individual students visit the Student Services department for information on what classes will best meet their needs.

COMING ATTRACTIONS

September 2	First Day for Students
September 26	Professional Development Day - No School
October 10	Homecoming - Neenah
October 24	Autumn Break - No School
November 7	Professional Development Day - No School
Nov. 27-28	Thanksgiving Break - No School
Dec. 24-Jan. 2	Winter Break - No School
January 22	Record Keeping Day - No School
January 23	Professional Development Day - No School
March 6	Professional Development Day - No School
March 30-Apr. 3	Spring Break - No School
May 2	Prom
May 25	Memorial Day - No School
May 31	Graduation
June 4	Last Day for Students

DAILY SCHEDULE

1	7:35 AM	8:23 AM
2	8:28 AM	9:16 AM
3	9:21 AM	10:11 AM
4	10:16 AM	11:04 AM
5A Lunch	11:07 AM	11:37 AM
5B Class	11:09 AM	11:57 AM
5A Class	11:42 AM	12:30 PM
5B Lunch	12:00 PM	12:30 PM
6	12:35 PM	1:23 PM
7	1:28 PM	2:16 PM
I/E	2:19 PM	2:51 PM

DROPPING/ADDING CLASSES

When students and parents take the time to plan a schedule for the following year, they pass that information along to the LHS Student Services Department who, in turn, put a great deal of effort into creating schedules to best meet the needs of our students. With this in mind, there will be very few schedule changes, if any. A student may request a schedule change with the Student Services Department. This could be a drop or add. There needs to be a compelling reason for the change to take place. Students have until the end of the first week of each semester to drop or add a class with no consequences, such as receiving an "F" for the class. The final decision on all schedule changes will be made by administration. Full procedures are available in Student Services.

DUAL CREDIT COURSES

LHS is pleased to be partnering with UW-Wood County to offer dual enrollment course options. Successful completion of dual enrollment courses will result in students earning college credit on a UW-Wood County transcript. That credit is guaranteed transferable to any of the UW two-year college campuses or any of the 13 UW four-year college campuses of the University of Wisconsin System. This college credit allows transfer to any other higher education institution that typically accepts University of Wisconsin credits, while at the same time fulfilling LHS requirements for graduation. This transcripted credit allows students to take challenging, college level courses while still in high school. Please contact your counselor for eligible courses.

GRADES

Report cards or progress reports are distributed six times a year. Semester grades are the grades used for the permanent record cards. Final examinations may be given in all courses at the end of each semester. Progress reports attempt to analyze the progress of each class for each student. Comments can be positive or negative and parents are invited to make contact with the teacher. **Progress reports and report cards will not be mailed unless specifically requested.** All parents can access current grades via family access in Skyward, available on our website.

GRADE SCALE

A	100-93	C	76-73
A-	92-90	C-	72-70
B+	89-87	D+	69-67
B	86-83	D	66-63
B-	82-80	D-	62-60
C+	79-77	F	59-0

GRADING FOR LEARNING

Common School-Wide Weighting of Grades

Student grades will be determined based upon summative and formative assessments. Summative assessments will be weighted 80% of the student grade while formative assessments will be weighted 20%. Individual instructors will identify the learning targets and assessment formats throughout the course in unit introductions.

Retake/Re-perform of Summative Assessments

Students will be allowed to retake/re-perform a minimum of two summative assessments per semester up until the last 10 days of the semester. The student will follow the retake policy/re-perform ticket that each course has developed. Summative assessment retakes/re-performs during the last two weeks of the semester may be given only with teacher approval.

Extra Credit

There will be no individual extra credit assignments or extra credit points on assessments. Students may complete enrichment exercises as determined by the individual classroom teacher. Courses are not required to provide graded enrichment opportunities to benefit an individual grade.

**Please note that dual enrollment, transcribed, advanced standing, and some virtual courses may have grading practices that are different due to guidelines set by our post-secondary and virtual partners.

GRADUATION CREDIT REQUIREMENTS

22.5 credits Total needed to graduate

	<u>Classes of 2015 & 2016</u>	<u>2017 & Beyond</u>
English	4 credits	4 credits
Social Sciences	3 credits	3 credits
Science	2 credits	3 credits
Mathematics	2 credits	3 credits
Health	.5 credits	.5 credits
Physical Education	1.5 credits	1.5 credits
Financial Literacy	.5 credits	.5 credits
Swing	.5 credits	0 credits
Electives	8.5 credits	7 credits

MAKE-UP PROCEDURES FOR EXCUSED ABSENCES

1. If a regular assignment is due on the same day an excused absence occurs, the student will be expected to turn in the assignment immediately upon returning to school. A student with an excused absence on the day the assignment is given will be allowed the number of days absent plus one to turn in their work without risk of a late penalty. Tests and quizzes are the exception, in which case the student is responsible for contacting the teacher and setting up an appointment upon his/her return to school. If a student is absent as unexcused, the teacher is not obligated to accept the student's homework, project, etc.
2. Teachers may set a deadline for long-term, major assignments. Regardless of whether a student is absent or present on the due date, students are expected to turn in such assignments on the date set by the teacher unless prior arrangements are made with the teacher.
3. Students who miss part of a day (school sponsored meetings, athletic contests, field trips, etc.) are responsible for obtaining the assignments and/or preparing for quizzes or tests as assigned by the teacher and are held to the same timeline as if they had been present in class that day.
4. Please note: Homework will only be collected for students who miss three or more consecutive days. Parents may call the School Main Office to make the request. Students are responsible for securing all work missed for other absences.

RESPONSE TO INTERVENTION (RtI)

RtI is a way to systematize high quality instruction, balanced assessment systems, and collaboration. It is this systematic process that will ensure that all students have equal access to supports that will ensure their long-term success. RtI will create collaborative systems among educators; assist in using data to make informed decisions about students, staff, and resources; and provide a framework for seeking success for all students. RtI will offer a process to examine gaps in opportunity and learning and assist in building systems so that every child is a graduate. At LHS this includes English, math, and behavioral support opportunities, course specific testing, as well individual teacher interventions.

INTERVENTION/ENHANCEMENT PERIOD

Our Intervention/Enhancement program is designed to provide an opportunity for all students of LHS to increase their level of academic success and enhance positive student/staff connections. It provides a set time each day for you to focus on maintaining academic standing in all courses, improve your work and ultimately improve your grades. Expectations include:

- Mandatory attendance. Consequences for missing I/E are the same for missing any other class time during the school day.
- Behavior that is not conducive to learning during I/E will result in discipline.
- Limited hallway passes.
- All normal school rules apply to I/E.
- Students must work on school-related items or appropriate reading

material.

- The staff member assigned to your room is there to help you.

SCHOOL MATERIALS

Students are held financially responsible for loss or damage to school materials checked out in their name. Students will be charged for any damage that is determined to be above and beyond normal wear and tear.

TECHNOLOGY USE

The Wisconsin Rapids District Network (WRDN) and the Internet are powerful educational resources, which allow the user to find, use, and place information on the worldwide electronic network. Use of these resources is a privilege, not a right. The District reserves the right to restrict or terminate WRDN or Internet access at any time. The District has the obligation to monitor the network activity to maintain the integrity of the WRDN and ensure adherence to District policies. Users of the WRDN should not assume that information stored and/or transmitted is confidential or secure.

Just as there are social codes and behaviors which are acceptable at school, there are correct procedures and rules for the use of the WRDN resources. Student users and their parent(s) or guardian(s) will be asked to sign the Student Consent and Waiver form (Board Policy 365.1). This policy and the Student Consent and Waiver form will be distributed to sophomores during orientation. Other students who have not completed it will receive it during homeroom early in the school year, and new students receive a copy of it in their registration packet. Once completed, the policy stays in effect for the entire time the student is enrolled at LHS. Students are expected to be knowledgeable of the policy and adhere to it whether they have signed the Student Consent and Waiver form or not.

TRANSCRIPT REQUESTS

Students and graduates will no longer be requesting transcripts from the counseling office directly. Transcript requests will now be submitted online through a new service called **PARCHMENT**. This service will allow students and graduates the ability to send transcripts electronically 24/7/365 eliminating the need to contact the counseling office or wait for school hours. Transcripts will also arrive faster and the chance of them being misfiled will be greatly reduced. Cost for this service is \$3.00 for current students and \$5.00 for graduates per request (price is subject to change). Please contact the counseling office if you have questions. Please visit the high school website and click on "Transcripts" to request your transcripts.

TUTORING CENTER

Peer tutoring in the Reading Lab is a long-standing LHS tradition where students help students succeed. It takes place daily before school, during hours 1-7, lunch, and after school. Hundreds of students volunteer their time to tutor another student who may be struggling in a class. The tutor teams are individualized and meet two to five times a week, depending on the need. Teams work on homework assignments, studying for tests and quizzes, and

other skills such as reading comprehension and writing. Each tutor works to meet the specific need of the student requesting the help. In the end, students gain a better understanding of course material and improve their grades.

YOUTH OPTIONS & COURSE OPTIONS

Please see your counselor early if you have questions about taking classes at either a technical or four-year college while you're in high school.

EXPECTATIONS & DISCIPLINE

Any situation not specifically covered by the policies below will be dealt with on an individual basis and the penalty will be determined by the administration to fit the offense.

ATTENDANCE REGULATIONS

State Law under Articles 118.15, sub-sections 1-5 state: "Any person having under control a child who is between the ages of 6 and 18 years of age shall cause such a child to attend school regularly during the full period and hours."

It is important for all LHS students to establish a positive attendance record. Absence from school, whether excused or unexcused, often has an adverse effect upon a student's academic progress. Learning takes place in many ways and places, and the best policy is to be in the right place at the right time. The learning atmosphere in a classroom is such that optimum conditions for education should result for the student. The exact situations, demonstrations, and activities can never be repeated for those pupils who miss a class. Each student at LHS should be in every class or study hall for which he/she is scheduled.

1. It is the responsibility of the student's parent or guardian to report absences from school on a daily basis by calling (715) 424-6765 or by entering the information on Skyward Family Access on the day of the absence.
2. If the office is not notified prior to the student's return to class, they will receive an unresolved absence and will need to obtain an admit to return to class. All unresolved absences need to be resolved in a timely manner by a parent/guardian. A student who has their parent/guardian call and excuse them, does not have to stop in the office to obtain an admit slip. All absences should be called in prior to the student's absence.
3. Excessive absences will be referred to the proper authorities for violation of the compulsory school attendance law, Wisconsin State Statute 118.16. Truant and habitually truant students will be processed under Municipal Code 866. Detentions, in-school suspension, Saturday school, referral to Social Services, mandatory court appearances and citations are all consequences of truancy. After the 10 days, the student will be required to provide documentation from a doctor or other health care professional, a probation officer or social worker, police officer or judge in order to be excused, Wisconsin State Statute 118.15.
4. Students are not allowed to leave school during the day unless they have permission from the office or nurse and have signed out. Failure

to follow these procedures will result in detentions or possible suspension.

5. Students who must be absent because of participation in school activities are required to make up all work at the discretion of the teacher.
6. Any student who participates in or attends a school sponsored night activity must have attended the full day of instruction unless the absence was pre-approved by administration.
7. When classes are in session, any students in the halls must have their agenda book. Students in the halls without proper hall passes or agenda book will be sent to the office. Loitering is not allowed in the halls.
8. Missing class or leaving the building without authorization is illegal and violates school rules. Detention and/or suspension will be given for missing class/study hall and for leaving school without permission from the office.
9. Refusal to identify yourself upon request of school personnel is not permitted and will result in suspension.
10. Falsified telephone calls or notes concerning attendance will result in detentions.
11. Any student coming in late for whatever reason or leaving for any reason (appointment or illness) MUST SIGN IN or SIGN OUT in the high school office.
12. In all situations, according to Wisconsin State Statutes, the school has the right to reject any request and determine if the absence is to be excused with or without credit.

TARDY POLICY

1. The student will get two "free" tardies per class period per semester.
2. If a student is tardy to class for the 3rd time they owe the classroom teacher a detention.
3. On the 4th tardy, the student will be sent directly to the office. They will be assigned two **lunch** detentions to be served within two days after the offense. If a student skips lunch detentions, a Saturday school will be assigned. If the student reaches four or more tardies they will be sent to the office to get the referral form filled out and a pass.
4. If a student is tardy a 5th time and there after, he/she will be sent to the office and the consequence is an automatic Saturday school, and a truancy warning letter will be sent home.

BULLYING & HARASSMENT

Under Board of Education Policy 411.1, LHS must maintain an educational environment that is free from all forms of harassment and insist that each employee and student is treated with dignity, respect, and courtesy.

Harassment is unwanted behavior that interferes with your life. It limits and denies the rights of students to study, work, and play in the school setting.

Harassment makes people feel bad. Everyone has a right to not be harassed, and the LHS staff feels strongly that all students should feel safe at school. Bullying is aggressive behavior that involves unwanted, negative actions. It involves a pattern of behavior repeated over time and involves an imbalance of power or strength. What can you do about harassment/bullying?

1. Say stop!
2. Tell someone! Talk to a teacher, counselor or administrator.
3. Keep records! Record what happened, dates, times, places, and witnesses.

Any form of harassment/bullying is wrong and will not be tolerated at LHS. Forms are available for documentation of a harassment complaint or discrimination. Harassment complaints are investigated and the consequences can include:

- in-school suspension – parent contact
- out-of-school suspension – police referral
- expulsion.

CLASSROOM CONDUCT, EXPULSION, SUSPENSION

Board of Education Policy 443, Wisconsin State Statute 120.14(1) (a) (b) (c) The Board of Education expects the schools to maintain a positive learning environment, emphasizing and relying on both staff and students in the acceptance of their responsibilities. If a student possessing the ability to achieve at a satisfactory level does not achieve passing grades in at least two current academic subjects because of his/her attitude, lack of effort, or poor attendance, both the student and his/her school program may be subject to evaluation to determine possible courses of corrective action.

Findings from this hearing may result in:

1. adjustments in the student's school program,
2. an alternative program by consensus of those attending the hearing,
3. a combination of both.

In accordance with Wisconsin State Statutes, Section 120.14, students will be expected to conform to all rules and regulations established or approved by the Board of Education. Students who frequently violate school rules or become behavior problems will be subject to out-of-school suspension. Any student who has been suspended and still does not exhibit a reasonable amount of improvement in attitude or responsibility will be subject to a hearing (due process) determining his/her future status as a student. Findings from a hearing could result in expulsion proceedings by the Board of Education.

According to Section 120.14(1)(c) of the Wisconsin Statutes, "a school board may expel a pupil from school whenever it finds them guilty of persistent refusal or neglect to obey the rules..."

DETENTION/SATURDAY SCHOOL

The penalty for violating school rules and regulations involves the assignment of detention(s) before or after school or during Saturday school. Depending upon the circumstances, a student may be required to report to a specific teacher's room or to the detention room. Students must have an I.D. and bring

school work to do during detention, or they will not be allowed to serve their detention that day.

All students who receive detention are required to serve it in a timely matter. Students will be given 2 days to make arrangements with their parents or employer relative to transportation or work schedules in order that the detention time may be served. Students who fail to serve detention according to the above rules will be assigned in-school suspension or Saturday school. No teacher shall keep a pupil after 5:00 p.m. in the high school unless the parents have been notified.

DISCIPLINE PROCEDURES

The development of responsible behavior and self-discipline among students occurs at two levels within a school. First, since the students spend the greatest amount of time during the school day in the classroom, the classroom teacher must assume the primary responsibility for gaining the respect and cooperation of the students so that an effective learning environment may be maintained. All teachers must apply their Classroom Discipline Plan in a manner that is both fair and consistent. The Classroom Discipline Plan provides a set of clearly established and understood rules and consequences. Secondly, disciplinary problems that are beyond the scope of the classroom teacher's responsibility and are referred to the office, will be dealt with using the Administrative Discipline Plan. **Parents will be notified of student discipline situations.**

Expectations of Wisconsin Rapids Lincoln High School Students:

- Show respect for self, peers, authority, and the property of others.
- Demonstrate integrity through honesty, trustworthiness and loyalty.
- Appreciate cultural diversity and individual differences.
- Exhibit responsibility through promptness, attendance, dependability and dedication.
- Utilize appropriate social skills such as courtesy, cooperation, and appropriate language/dress.
- Develop citizenship skills through school and community involvement.
- Recognize the value of physical and mental wellness.

DRESS FOR SUCCESS

To maintain the health and safety of students and promote a professional learning environment, LHS staff, students and parents have established the following rules:

- No coats, outdoor vests, hats, headwear, hoods, bandanas or sunglasses may be worn.
- Clothing should always completely cover the torso (e.g., no bare midriffs). When standing up, the shirt must touch the top of pants or skirt.
- Short shorts or skirts are not allowed. Extension to the mid- thigh is a minimum length requirement.

- Clothing items such as backless tops, halter tops, strapless tops and spaghetti-straped tops are not allowed, except when being worn as a layering piece. All tops must have straps at least one-inch wide on both shoulders and be high enough in front to minimize chest cleavage. Undergarments must be worn and shall not be visible.
- All pants must be worn at waist level.
- Students must wear appropriate footwear at all times.
- Any fashion (dress, accessory or adornment) that is distracting from the learning process or presents a safety risk; displays suggestive, offensive, obscene, sexually degrading or racially motivated graphics or statements; or pertains to drugs, alcohol or tobacco products is not permitted.

LHS administration will use discretion to make decisions regarding the appropriateness of each student's dress and possible consequences for violation of the above policy. Students will be required to change into appropriate clothing. This may include being sent home to change clothes. Repeated violations of the dress code rules will result in disciplinary actions. With staff, student, and parent support and the use of good sense in terms of appropriate attire selection for school, issues can be easily resolved and uncomfortable circumstances avoided.

DRUGS

Possession, solicitation, use and/or transmission of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, inhalant, toxic substance or any chemical or controlled substance prohibited under state or federal law, intoxicating beverages, any paraphernalia associated with such controlled substances or the unauthorized possession, use and/or transmission of prescription drugs is against school rules, WRPS Policy 443, and the law. Disciplinary action including, but not limited to, suspension (and possible referral for an expulsion hearing) and police referral shall follow for any student found in violation of these provisions.

Students involved in dealing, distributing, selling, or supplying illicit substances shall be referred to the Board of Education for an expulsion hearing. Students may be suspended or expelled for grounds authorized under Section 120.14 of the Wisconsin Statutes which includes conduct either in or out of school which endangers the property, health or safety of themselves or others at school or under the supervision of a school authority.

GANGS AND GANG ACTIVITY

Gang activity on school grounds or activities is prohibited. WRPS defines a gang as an organized association, either formal or informal, of two or more persons with common signs, symbols and other identifying factors, who individually or collectively engage in criminal, harassing or threatening behavior.

Prohibition of gangs, gang-related affiliations and activities, including but not limited to clothing, gestures, and pictures/symbols anywhere on school grounds

or at school related activities. Violation of this policy may result in notification to parents/guardians and/or law enforcement officials or suspension from school. Continued gang activity may result in expulsion from school.

LOOKS AND ACTIONS

MINIMAL GUIDELINES HAVE BEEN ESTABLISHED AND ARE LISTED TO AVOID ANY MISUNDERSTANDING.

1. Students are required to fully cooperate with school administration and staff at all times. Failure to do so will result in disciplinary actions including out-of-school suspension.
2. Purses, handbags, book bags, laser pointers, and nuisance items should be left in lockers and not brought into classrooms.
3. The use of cell phones and other electronic devices during instructional time is prohibited unless approved by the classroom teacher. Cell phones are only allowed during school hours in the cafeteria during lunch, in the hallways between classes, and Commons study hall time. If a student is found using a cell phone during an unauthorized time, the cell phone will be confiscated and turned over to school administration.
4. Overt student affection is inappropriate behavior in the building, on campus, or at school sponsored activities.
5. Students involved in fighting, aggressive, threatening or obscene behavior will be suspended from school and referred to the authorities for disorderly conduct citations, according to Wisconsin State Statutes Sections 947.01 and 947.03.
6. Possession and use of pepper gas, mace, and similar materials on school grounds or at school activities may lead to suspension and possible referral to the School Board for expulsion.
7. Any student bringing a firearm or other weapons to school will be suspended and referred for expulsion according to Wisconsin State Statutes Section 948.605 and 948.61.
8. Students are subject to discipline for off-campus conduct. Off-campus student conduct and speech for incidents that jeopardize the order, safety, and discipline of the school will result in disciplinary consequences.
9. "Cyber bullying," or electronic harassment, will not be tolerated. Students using the Internet or e-mail, whether on- or off-campus, to send cruel messages, spread rumors or make threats (to or about students or school staff) are subject to school disciplinary consequences and/or referral to law enforcement authorities.
10. Locker Room Privacy. The School District of Wisconsin Rapids shall observe measures intended to protect the privacy rights of individuals using school locker rooms. No cameras, video recorders or other devices that can be used to record or transfer images may be used in the locker room at any time. Please see Locker Room Guidelines for more information.

P.R.I.D.E.-PERSONAL RESPONSIBILITY IN DEVELOPING

EXCELLENCE

You will see this PRIDE logo in many places this year; on posters and walls at LHS, in newsletters, on t-shirts and magnets. This logo represents what we will be talking about in class, in the hallway, and in LHS student organizations. A Positive Behavior Support committee has been formed to encourage and develop character excellence. Behavior support will be available for those students who struggle with these expectations and a discipline action plan enforced. Students who are making wise behavioral choices will be recognized on a regular basis, as well. Our goal is to create and maintain a safe and effective learning environment ensuring that all students graduating from LHS possess the social and emotional skills necessary for a successful future.



STUDENT BILL OF RIGHTS

1. Each student has a right to an education.
2. Each student has the right to utilize school facilities and programs according to established school regulations and procedures.
3. Each student has the right to expect courteous behavior from other students and school personnel, including freedom from verbal abuse, harassment, or intimidation.
4. Each student has the right to form, hold, and express opinions and beliefs so long as the expression does not disrupt the normal operation of school.
5. Each student has the right to hold property free from theft or damage.
6. Each student has the right to determine his own dress, so long as it is not distracting, wholly inappropriate, indecent, or in other ways contrary to school policy.
7. Each student has the right to seek and obtain help from school staff members regarding such issues as personal problems, drugs, or alcohol.
8. The student body has the right to establish an elected student gov't.

TOBACCO

Smoking, chewing, or use of tobacco products and e-cigarettes by students is prohibited in the school building or on the school campus, in the areas adjacent to the school grounds from the Expressway to Grove Avenue, on school buses, or while representing the school in any activity. It is illegal for anyone under the age of 18 to possess tobacco products, according to State Law Section 158.983(2)(c). Violators of this policy will be subject to school disciplinary actions including both in- and out-of-school suspension. Repeaters may be referred to the School Board for expulsion.

THEFT/VANDALISM: You Take It, You Break It, You Pay!

Students who are involved with stealing, causing damage to, or destruction of school or private property will be subject to disciplinary action. Damages resulting from defacement or destruction of school property will be paid for by

the student/students responsible. Students who participate in vandalism at Lincoln High School may be penalized by a loss of privileges, will pay for the costs involved, may be suspended or expelled from school, and may be referred to the Wisconsin Rapids Police Department. All acts of theft or vandalism should be reported to the office immediately.

GENERAL INFORMATION

18 YEARS OLD

All students, regardless of age, will be held accountable to all rules and regulations of the school. The administration may grant special privileges to 18-year-old students. The administration also has the right to restrict all student privileges including those of 18-year-olds. Voter registration is available through the high school office for those who wish to register.

BYOD--BRING YOUR OWN DEVICE

Students, staff, and guests to Lincoln High School will be able to bring in their own technology devices and access the District's wireless network. The purpose of the School District of Wisconsin Rapids' wireless service is to provide a 21st Century learning environment that mirrors students' off-campus world while maximizing instructional time and tools, creating collaboration and networking opportunities, and meeting the learning styles and needs of students.

CO-CURRICULAR CODE (Abbreviated Summary)

All students planning to participate in any clubs, activities, and/or organizations must have a signed code on file in the office each school year prior to participating in the club, activity, and/or organization. Students signing an athletic code in September will be automatically covered for co-curricular activities. Refer to the Co-Curricular Code Handbook for all specifics. Please see the Athletic Director or administration with any questions.

DANCE RULES

- Unless specified differently, all tickets must be purchased in advance. In cases where tickets are sold at the door, they will be sold to LHS students with student ID's ONLY. Tickets WILL NOT be sold at the door to non-LHS guests.
- All guests must be registered by a predetermined deadline so background checks can be completed. Administration reserves the right to deny guests the privilege to attend school dances.
- Students registering guests must furnish the guest's grade, age, full name and address. Guests may not be older than 20 years of age as of the date of the dance.
- No junior high school students may attend. The LHS dances are senior high, 10-12 grade specific events.
- LHS students must show their LHS student ID before being allowed admission into the dance. Guests must furnish a driver's license or other photo ID before being allowed admission.

- All students and guests must abide by LHS appropriate dress and activity codes.
- If a student or guest misbehaves at an LHS dance, fails to comply with LHS conduct policies for dances, or is found to be in violation of any school policy, both the LHS student and their guest will be asked to leave the school grounds immediately. LHS students who behave inappropriately at a school dance or otherwise fail to comply with LHS conduct policies will be subject to school disciplinary actions, including up to an out-of-school suspension.
- Students who leave the dance will not be allowed to reenter the dance.
- LHS students escorting non-LHS student guests are responsible for informing and advising their guests of all of the above mentioned policies and expectations for LHS dances.
- Additional policies, including specific dress expectations, apply to the Junior Prom. These expectations are presented during Prom ticket sales, announcements, and postings in the main office.

School Dance Code of Conduct

1. I will abide by all rules in the student handbook.
2. I will dance appropriately. No provocative dancing/grinding. No groping. No sandwiching
3. I will dress appropriately for the occasion.
4. I will use controlled and appropriate language. I will not use vulgar, profane, obscene language, or gestures.
5. I will cooperate and obey the directions of the chaperones at the dance.
6. The use of tobacco, alcohol, and/or drugs will not be tolerated. If this occurs, it will be dealt with by administration and appropriate consequences will follow.
7. All purses, bags, and jackets are subject to search by school staff members.

FAMILY NIGHT

In conjunction with the other schools in our conference, Wednesday night has been designated as family night. No meetings or practices involving students are to be scheduled on Wednesday night to start or extend beyond 6:30 p.m. without administrative approval.

FEES

Fees may be charged to students enrolled in various courses. Fees will be collected by either the class teacher or by the main office. All fees must be paid in order to participate in the graduation ceremony. Please consult the Programs of Studies for classes in which fees are assessed.

GRADUATION CEREMONY

A graduation ceremony shall be held for students of Lincoln High School each spring. There shall be no school-sponsored prayer or other religious exercise included as part of a District graduation ceremony. As participation in the

actual graduation ceremony is a privilege rather than a right, a student must have completed all of the requirements in order to participate in the graduation ceremony.

1. Meet all the credit and class requirements. (Work must be completed & passing grades must be submitted the day prior to the practice.)
2. Participated in graduation practice. The principal may waive this for good and sufficient reason.
3. Understand that commencement is a school-sponsored activity and all school rules of behavior and dress attire remain in effect. Students will abide by the rules for participation in the ceremony as established by the administration.
4. Have resolved/paid all fees and fines.
5. Students who demonstrate excessive or severe misbehavior at school pose behavioral and supervisory concerns for the graduation ceremony and will be restricted from participation.

HEALTH CENTER

The Student Health Center is located on the first floor east of the Student Services complex. All students who become ill during the school day are to report there for care. Sick or injured students are not allowed to leave the building without permission from the school nurse or office staff. Any student who leaves the campus without permission is subject to disciplinary action, including in-school suspension or Saturday school suspension. The school nurse may perform physical assessments and identify students with health problems that impact educational performance. If you do not want your child to participate in these activities, you must notify the school principal in writing.

IDENTIFICATION CARDS

Identification cards must be carried at all times by students. I.D. cards are required for admission to school functions, admission to the Instructional Media Center, for dismissal privileges, and for detentions. Students who do not show their I.D. cards upon request will be referred to the office immediately for disciplinary action. Lost I.D.'s may be replaced in the office for a fee.

LAB/TECH ED SAFETY

All students are required to wear safety glasses and follow all lab rules while in lab settings. Failure to obey lab rules may result in removal from class with an "F" grade.

LOCKERS

School Board Policy 445.1 states that student lockers are the property of Lincoln High School and are subject to inspection by school officials at any time as determined necessary or appropriate. Each student will be issued a locker. It is the student's responsibility to keep the locker clean until the

student graduates or withdraws from school. Upon leaving, an assessment of the locker's condition will be made, and a fine will be levied for any damage.

The school is not responsible for lost items. It is recommended that students carry valuables on themselves or, if necessary, bring them to the high school office for safekeeping. Permission from an administrator must be obtained to change lockers, and a fee will be charged. No student shall enter another student's locker; doing so will result in disciplinary consequences. **LOCKERS ARE NOT TO BE SHARED BY STUDENTS.** Please report malfunctioning lockers to the high school office immediately.

LUNCH ROOM

All students must remain on campus during the school day, including the lunch hour, with the exception of those who have earned senior privileges or those who have been excused by the office. LHS has an automated meal system which encourages students to deposit money into an account and have the student I.D. scanned while in the lunch line.

During lunch periods, students are to eat in the cafeteria. Students are not to eat in the halls or outdoors without administrative approval. All eating areas should be kept neat and clean, trays are to be returned to the dishwashing counter, and waste materials put in proper receptacles. Students may be in outdoor areas immediately to the west of the school building or in the Commons. Students are not permitted to loiter in the parking lots or in cars. Students who misbehave in the cafeteria or violate the procedures are subject to disciplinary action. Misuse of free or reduced lunch privileges may result in detention and repayments.

NATIONAL HONOR SOCIETY SELECTION PROCESS

Juniors and seniors who have met the scholastic requirement of a 3.5 or above cumulative grade point average will be notified in September of their eligibility for National Honor Society. Candidates will then be required to submit a Candidate Activity Information Form from which a faculty committee will evaluate candidates on their leadership, character, and service to determine those that will be invited to be inducted into National Honor Society. Students will be notified by the end of October about the status of their membership and an induction ceremony will be held in early November for those who have been accepted.

PARKING

If parents consider it necessary for their children to drive to school and they wish to park on school property, a parking fee and sticker is required. All students who wish to take advantage of this privilege must have a permission slip signed by their parents on record in the office.

Driving to school is a privilege, and students who drive assume certain responsibilities to ensure the safety of others. The administration is responsible for establishing regulations controlling automobile use. Vehicles parked on

school property are subject to searches by school administration.

- Student drivers park their vehicles at their own risk. The school is NOT RESPONSIBLE for any damage, theft, or vandalism to vehicles.
- A 10 m.p.h. speed limit applies in all driving areas on school property.
- Students who drive are subject to all vehicle regulations established by the school or state. Dangerous and unlawful driving is not permitted and will result in the loss of parking privileges, disciplinary action taken by the school, and/or a referral to the Police Department.
- Anyone in possession of another person's sticker will face suspension and a referral to the police for theft. Students found to be using a duplicated or otherwise fraudulent parking sticker are also subject to disciplinary consequences.
- Student drivers must park their vehicles in the south parking lot only and in parking spaces designated for student parking. Parking in areas reserved for faculty, on the lawn, on snowbanks, or outside of areas designated by painted lines is strictly prohibited. Vehicles parked in restricted areas or not properly registered are subject to a school issued parking fine. Unless otherwise permitted by school administration, parked cars are to remain locked and unoccupied until the student is through for the day. Students are not to loiter in the parking lot.

PRESCRIPTION & NONPRESCRIPTION MEDICATION

For prescription medication at school, all the following conditions must be met:

- A physician's order must be on file in the school nurse's office. This order must be renewed each year.
- Written parent's permission must be filed annually in the nurse's office.
- All prescription medications shall be in a pharmacy labeled container with the student's name, date, drug name, dosage, how often to be taken, prescribing physician, and pharmacy name/phone number.
- Any change in prescription must be accompanied by a new prescription order.
- All prescription medicine must be kept in the school nurse's office.

For nonprescription medication at school:

- Written parent's permission must be filed annually in the school nurse's office.
- Misuse or sharing of over-the-counter medication will result in the loss of this privilege and disciplinary actions.
- Should you have any questions regarding the District school medication administration policy, please contact the high school nurse.
- Small amounts of nonprescription medication may be kept in the student locker in an original container provided the above conditions are met.

PRIVILEGE SYSTEM

Seniors who qualify will, upon approval of parent and administration, be allowed to leave campus during their lunch period and/or Commons study hall

or I/E Period. Juniors who qualify will, upon approval of parent and administration, be allowed to leave campus during their Commons study hall or I/E Period. Students in good academic standing will be assigned to a non-structured study hall in the Commons. This is a privilege and reward for making appropriate academic, attendance, and behavioral decisions. Students may be removed at the discretion of administration for failing to maintain appropriate expectations.

RELEASE OF STUDENT INFORMATION

Student Directory Data (student's name, addresses, and phone numbers) may be released to organizations such as colleges and universities, technical colleges, and armed forces recruiters when the request is for educational or career opportunity purposes, unless the parent or adult pupil informs the school office to the contrary within the first 15 days of the current school year.

SCHOOL LIAISON OFFICER

The Wisconsin Rapids Police Department, in cooperation with the school district, has a police liaison officer who works at LHS. The officer handles police referrals and also serves as a resource person in the classroom. Students wishing to see the liaison officer may go to the high school main office.

SEARCHES: GENERAL & CANINE

Searches for contraband on LHS students will be periodically conducted. All persons on school grounds may be subject to search in accordance to District policy. Contraband found will be confiscated and turned over to school administrators for further action. Types of searches conducted: locker, hallways, classroom, vehicle, visual searches of individuals, bags, purses, drug-detection dogs, and parking lot.

STUDENT SERVICES

Student Services is designed to supplement and complement the educational process. Through developmental, advisory, and preventative measures, counselors work with students, staff, parents, and the community to provide the most appropriate educational program possible. Group and individual counseling, testing, registration, career planning, awards programs, and financial aid preparation are among the many tasks that are performed in Student Services. Students are assigned a counselor by the beginning letter of their last name.

STUDENT SURVEYS

According to Board Policy 441, student surveys will not be distributed without parent/guardian notification and an opportunity to request that the student not participate. Requests to inspect a survey can be made to the building principal. For additional information, feel free to contact an administrator.

VIDEO SURVEILLANCE

The School Board has authorized installation of a video surveillance system. This system will be used for the purpose of maintaining a safe and orderly educational environment, for identifying disciplinary issues, for minimizing theft, vandalism, bullying and harassment, and for enforcing school policies and rules. Video recordings may become a part of a student's educational record.

VISITOR POLICY

LHS works hard to maintain a positive learning environment in its daily classes. For this reason, LHS does not allow high school age visitors to attend classes during the school day. Only in specific situations will exceptions be made to this rule (i.e., a transfer student to LHS from another school district who would like to get familiar with the schedule and building before attending classes). If a request is made to visit, it must be submitted in writing to administration at least 24 hours before a requested visit day. While the school understands the desire to showcase our facilities, we also must protect the academic integrity of our classes. Therefore, we discourage students bringing visitors except in extraordinary circumstances.

WITHDRAWAL

A student who wishes to withdraw or transfer to another school should report to the high school office at least one day prior to departure to obtain a withdrawal form. The withdrawal process includes clearance with each teacher, the counselor, and the library of all book returns, fees, fines, and detentions. Every withdrawal should be verified by a written statement from the parent.

WORK PERMITS

Please allow LHS 48 hours for a work permit to be processed. Please see the office ahead of time to ensure that all necessary documentation is provided prior to an issue of the permit. The following documentation is needed to request a work permit with no exceptions: letter from the employer, Social Security card, and \$10. In addition, you will need proof of identification that includes one of the following: birth certificate, baptismal certificate, state ID card, or driver's license, and parent permission letter. The School District of Wisconsin Rapids will request work permits to be revoked for students who are truant.

East Junior High School
STUDENT HANDBOOK

Mr. Kevin Yeske
Principal

Mrs. Patti Ritchay
Assistant Principal

Cover Artist: ~~Wesley Binder~~

This agenda belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____ ZIP CODE _____

PHONE _____

STUDENT NO. _____



PLEASE NOTE: The front cover is sensitive to extreme heat. Do not leave in direct sunlight!

Printed on recyclable paper



WELCOME ... TO EAST JUNIOR HIGH!

The Junior High offers a wide variety of educational and extra-curricular activities. We urge you to take advantage of these different opportunities in your quest to mature into a young adult. Work hard in your classes and know that you have a dedicated staff of professionals here to help you.

Your agenda planner has been prepared to help you get the most out of this year. The effective use of the planner should help ensure your success.

Have a great year!

WRPS MISSION STATEMENT

Working together with home and community, we are dedicated to providing the best education for every student, enabling each to be a thoughtful, responsible contributor to a changing world.

WRPS NON-DISCRIMINATION STATEMENT

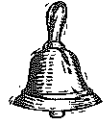
The Wisconsin Rapids Public School District will not deny any person admission to, participation in, or the benefits of any curricular, extra-curricular, pupil services, recreational or other program or activity because of a person's gender, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, gender identity, gender expression, or physical, mental, emotional or learning disability. Please review Board Policy 411, Wis. Stats. 118.13, and Wisc. Adm. Code PI-9 for additional information. Discrimination complaints should be placed in writing and directed to the building principal.

IMPORTANT TELEPHONE NUMBERS

Main Office- - - - - 715-424-6730
Attendance Line- - - - - 715-424-6765
Student Services- - - - - 715-424-6735
Fax Number - - - - - 715-422-6270

VISITORS/GUESTS

All visitors and guests are asked to check into the main office as they enter the building. Staff members are encouraged to politely ask visitors if they are in need of assistance or to direct them to the office so that they may check in. To help identify visitors within the building guests and visitors will be given a visitor badge. Parents are encouraged to visit school. Calling one or two days prior to visiting is helpful. Only adults are allowed to visit students.



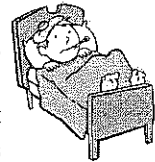
ATTENDANCE

Students are expected to attend school regularly. The State of Wisconsin (Wis. Stat. 118.15) requires attendance of all youth up to age 18. If you must be absent from school, please follow these procedures.

- Parents should call the attendance phone number, 715-424-6765, and leave a message or send a note.
- *If a parent does not call by the end of the day, an automated call will go out with a reminder. You will be reminded to call the attendance line regarding the absence or send a note with the student when they return.*
- Students are expected to make up all missed work. Students coming to school late should stop at the office and sign in. Students who are late may have to make up the missed time.

EXCUSED ABSENCES

The administration reserves the right to decide whether or not an absence is excused according to past practice and state statute. Examples of excused absences include, but are not limited to:



- Illness
- Medical appointment
- Funeral of family members
- Family emergency
- Court appearances
- Religious holidays

If students are absent for 3 or more days, parents can call the Student Services office at 715-424-6735 to make arrangements to pick up work. Work can be picked up during normal business hours or later by making special arrangements.

TRUANCY

Missing school without an acceptable excuse for all or part of a day is truancy. Students missing school without an acceptable excuse may be counseled, receive school consequences, and/or be referred to the police for a truancy citation under Municipal Code 866. Under Wisconsin State Statutes 118.15, "A child may not be excused by a parent/guardian for more than 10 days in a school year." Students missing more than 10 days for illness may be required to obtain a doctor's excuse.

If a student is absent five days without an acceptable excuse, they could be considered a "habitual truant." Parental contacts, individual counseling, program or curricular changes, referral to Human Services, and/or additional citations could be consequences for habitual truancy.

EXAMPLES OF TRUANCY

Truancy includes, but is not limited to:

- Oversleeping/missing the bus
- Skipping any or all of the school day
- Forgetting to notify school of an absence by telephone or note
- Missing all or part of a school day without an acceptable reason
- Failing to provide a medical excuse if required

TARDIES

Students arriving to school or class late, but within the first 15 minutes may be considered **tardy** and subject to discipline. Students arriving to school or class late, but after the first 15 minutes may be considered **truant** and subject to discipline. Students coming to school late must stop at the office and sign in.

WITHDRAWAL PROCEDURES

Students withdrawing or transferring to another school should report to Student Services at least one day prior to departure to obtain a withdrawal form. The withdrawal process includes clearance with the teachers, Student Services, the library, and administration. Every withdrawal must be verified by a parent or guardian.

FOOD SERVICE

The Junior High serves full breakfast and lunch meals. Students are able to add money to their lunch and breakfast account daily before 10:00-10:30 a.m. Money can be dropped off in the office before school or placed in the red box outside the attendance window. Parents may also make deposits online by going to www.mymealtime.com.

Students will be informed by the lunch supervisor when they have only two (2) lunches left in their account. Students are able to "charge" two lunches when their account runs out. If questions arise about this, a report can be run to validate deposits and withdrawals.



Students will be asked to help clean up their tables and the floor before they are dismissed from the cafeteria. Students who violate cafeteria rules are subject to disciplinary consequences that will include not eating with their friends, or if serious enough, not being allowed to eat in the cafeteria.

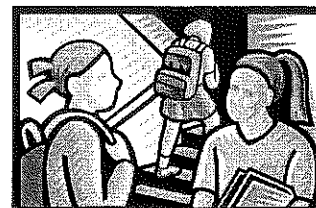
Any food brought in for lunch should be for the individual student only. We ask that you do not send treats or lunches for groups of students during the lunch periods. If you choose to bring in lunch for your student, please drop it off in the main office.

HALLWAY BEHAVIOR

Open containers of food or beverages are not allowed in the halls or lockers and may be confiscated by teachers or supervisors.

Students are expected to follow the guidelines listed below when in the hallway.

- Keep your hands to yourself.
- Always walk.
- Keep your voices low and use appropriate language.
- Be sure to leave a pathway open.
- Stay to the right when walking in the halls.
- Public displays of affection are not acceptable.



POSTERS/PUBLICATIONS/SALES

All posters and publications must be submitted to, approved by, and signed by the principal before they are posted and/or distributed. All fundraisers must be approved by the principal to be conducted during school hours.

STUDENT SERVICES

The Junior High Student Services Department is designed to be of assistance to students and parents in a variety of ways. Counselors are available to help with personal concerns and career or educational planning. Students are assigned to counselors according to the first letter of their last name as follows:

A-J—Mr. Bondioli
K-R—Mrs. Kufalk *TBA*
S-Z—Mrs. Lisitza

It is important that students and their counselor get to know each other.

Counselors help identify students' special talents and needs. They assist in communication between parents and teachers, students and teachers and sometimes parents and students. If a parent would like to arrange a conference with a teacher or group of teachers, the parent should contact the counselor. Counselors also assist students in staying organized, understanding schedules, dealing with student conflicts, and planning for success. Students should feel free to see their counselor about any concern. The Student Services staff is here for the students and wants to help in anyway they can. Stop in and make an appointment with your counselor or just drop in and say, "Hello."

Student Services coordinates student registration, course selection, and schedule creation. Questions related to these topics should be directed to your child's counselor. Schedule or teacher changes after a grading period begins will only be considered for health concerns, IEP modifications, or computer error. Dropping a course will result in a failing grade unless the course change qualifies under one of the listed exceptions. Consultation with your counselor, and administrative approval, is required.

TUTORING

~~Tutoring services are available for East Junior High students through the Student Services Department. We are committed to your academic success. Both adults and peers are available as tutors. Tutoring services are generally available during study halls, homeroom, lunch, and after school. If you find you are in need of a tutor, speak with your counselor.~~

AODA

Alcohol and Other Drugs Awareness is taught through the health curriculum. Counseling, guest speakers, and special programs educate students, helping them make proper choices. If you are having issues with alcohol or drugs, see your counselor.

AGENDA PLANNERS



The agenda planner is an important tool for students. It should be carried at all times so students can write down their assignments and keep due dates organized. Student passes are located in the agenda planner. Each student is allowed six (6) passes per semester per class. Students should show their agenda planner to adults when asked.

The agenda planner needs to be replaced when lost or when it is in need of repair. Replacement cost and procedures are mentioned during the start-up activities in each classroom.

EAST JUNIOR HIGH STAFF

E-MAIL

If you want to contact a staff member at school by e-mail, go to the WRPS website or please use the following procedure.

- 1) Type in the staff member's first name
- 2) Type in a period
- 3) Type in the staff member's last name
- 4) Type in @wrps.net

For example, Mr. Bondioli's e-mail:
Chris.Bondioli@wrps.net

DISCIPLINE EXPECTATIONS

Most student management problems are dealt with in the classroom by the teacher, student, parents and perhaps counselors/psychologists. In the event the situation is not resolved or is of a serious nature, the student may be referred to the office for disciplinary action. The consequence shall depend on the seriousness of the offense, and upon previous referrals to the office. Students may also receive Activity/Athletic Code consequences. The school administration reserves the right to exercise discretion where circumstances warrant. Not all behaviors or situations are listed so the administration will decide the appropriate level that best fits the misbehavior. In an effort to take all factors into account, the following procedures will be followed.

LEVEL 1—Disrespect to a student, running in the halls, littering, tardiness, damaging a student's property, inappropriate behavior, class disruption or *possession of a laser pointer*.

CONSEQUENCE—Conference with administrator

LEVEL 2—Pushing or minor scuffle, throwing objects, repeated tardiness, hourly truancy, swearing, bullying.

CONSEQUENCE—Detention (s)

LEVEL 3—Repeated classroom or school disruption, truancy, failure to serve detentions, damage to school property, repeated level 1 or 2 offenses, threatening a student or possession of a lighter or ~~laser pointer~~.

CONSEQUENCE—In-school suspension

LEVEL 4—Gross disrespect to faculty, theft, destruction of property, repeated harassment, bullying, threatening statements or intimidation (State Stat. 947.013, Board Policy 411.1), possession of stolen property.

CONSEQUENCE – One (1) or two (2) day out-of-school suspension. Referral may be made to Police Liaison Officer, Human Services or other agencies.

LEVEL 5—Possession/using/transmitting/selling of tobacco (State Statute sec. 1.48.983(2c)), physical attack/assault/fight or *sexual misconduct*.

CONSEQUENCE – Three (3) to five (5) days out-of-school suspension. A referral will be made to the Police Liaison Officer. Human Services or other agencies may be contacted.

LEVEL 6— False fire alarm, threatening or intimidating staff.

CONSEQUENCE – Five (5) days out-of-school suspension. A referral may be made to the Police Liaison Officer, Human Services, or other agen-

LEVEL 7—Bomb threat (Wis. Stat. 947.015), possessing, using or threatening with a weapon; weapon is defined as “any firearm, whether loaded or unloaded, any device designed as a weapon of producing bodily harm, any electric weapon or any other device or instrumentality which, in the manner it is used or intended to be used, is calculated or likely to produce death or bodily harm.” (Wis. Stat. 939.22, 948.605 & 948.61), physical attack of a staff member, repeated violation of school rules.

CONSEQUENCE – Up to fifteen (15) days suspension pending expulsion hearing before the Board of Education.

A discipline file will be kept for each student referred to the office. In addition, discipline infractions are recorded on Skyward. Discipline information is sent to Lincoln High School when the student enrolls there. Parents are notified in writing and by phone when students have been sent to the office for serious misbehaviors. The right of students to get an education is important. Sometimes a student misbehaves in class or school and causes a disruption. Parents are advised of all actions taken and are encouraged to be a part of the solution. Parents, student, teachers, and administrators may meet to discuss ongoing misbehavior. A plan of improvement may be created.

ALCOHOL AND OTHER DRUGS

Students may be suspended and/or expelled for grounds authorized under section 120.13 of the Wisconsin Statutes which includes conduct either in or out of school which endangers the property, health or safety of themselves or others at school or under the supervision of a school authority.

Possession, solicitation, use and/or transmission of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, inhalant, toxic substance or any chemical or controlled substance (including look alike substances) prohibited under state or federal law, intoxicating beverages, any paraphernalia associated with such controlled substances or the unauthorized possession, use and/or transmission of prescription drugs is against school rules, WRPS Policy 443 and the law. Disciplinary action including, but not limited to, suspension (and possible referral for an expulsion hearing) and police referral shall follow for any student found in violation of these provisions.

Students involved in dealing, distributing, selling or supplying illicit substances shall be referred to the Board of Education for an expulsion hearing.



ACADEMIC DISHONESTY

Academic honesty is expected in all circumstances. If you cheat, copy, plagiarize, or forge in connection with academic endeavors and/or school procedures, you will be subject to disciplinary action.

GRADING

Progress reports will be available every six weeks. Official report cards are issued at the end of semester one and semester two. Student progress may be monitored on Skyward. To obtain access to Skyward call Technology Support at 715-424-6700 x 1037 or call Student Services at 715-424-6735.

BULLYING

Bullying is not permitted or tolerated at East Junior High School. A person is bullied when he or she is exposed repeatedly and over time, to negative actions on the part of one or more persons. Bullying can include physical aggression, social aggression, verbal or written aggression, intimidation, sexual harassment, or racial harassment. Students that engage in bullying behaviors will be disciplined according to the discipline expectations outlined on page 6. Students and staff are working hard to create a safe learning environment for everyone.

*“Help Me
Help You
Help Us
You no longer walk alone.”
-Blake Bliss*

STOP BULLYING

ACTIVITIES CODE

Our school offers a wide variety of extra-curricular activities which you are encouraged to join. These activities include sports, clubs, community service organizations, and student government. By participating in these activities, you can develop your talents and interests. Students receiving more than one failing grade for any grading period will not be allowed to participate until the requirements of the activities code are met.



Activity codes are distributed by advisors and coaches at the beginning of each season or activity and are in effect year round. You will sign an activity code the first year you attend junior high. This code will be in effect during the time you are here. Codes should be read and the signature page returned to the office. Any violations of the code will result in not being able to participate in some contests. The code prohibits use of alcohol, drugs, or other harmful substances. The code requires students to follow school rules, serve detentions the day they are assigned, and be good representatives of our school. Please read and understand the code requirements.



LOCKERS

School District Policy 445.1 states that a student locker is provided by the school district for your convenience to store clothing and school-related materials. School lockers are the property of WRPS, and we maintain exclusive control of lockers provided. School authorities for any reason may conduct periodic general inspections of lockers at any time, without notice, without student consent, and without a search warrant.

You are issued your own locker. It is your responsibility to maintain and clean your locker. Permission from an administrator must be obtained to change lockers. No student shall enter another student's locker.



Lockers are not to be shared. The school is not responsible for lost items. It is recommended that you not bring valuables to school. Please report malfunctioning lockers to the office immediately.

SPECIAL DAY GUIDELINES

Birthdays and other achievements are important days for Junior High students. Parents/Family members sometimes bring flowers, balloons, or treats to school. Other times, deliveries are made to school or lockers are decorated. Feel free to continue these traditions, but please use the following guidelines in order to provide the least disruptions to the school day:

- ◆ *Locker decorating can only be done before or after school from 7:20-3:30. If you are here before or after school, please check in at the office. Balloons are not allowed to be placed on lockers. The decorations must be confined to the individual locker and not carry over to other lockers.*
- ◆ *Flower or balloon deliveries by floral companies or by parents will remain in the office until the end of the day. The student will be made aware of the delivery, but will not be allowed to carry any balloons or flowers around school.*
- ◆ *Any food brought in should be for the individual student only. Please do not send cakes, cupcakes, cookies or other treats to be shared at lunch. They can be shared with a student's Eagle Time class with the teacher's approval. Pizza or fast food should not be brought in for an entire lunch table. Please reserve the "Birthday Celebration" for after school.*
- ◆ *Parents/Family members should always check into the office first when bringing any item in for a student.*



SCHOOL NURSING SERVICES

A part-time school nurse is available in case you become ill or are injured. All accidents need to be reported to the nurse or office immediately. Any prescription needs to be left with the nurse in a labeled pharmacy bottle along with the doctor's order. Over-the-counter medications, in their original container, may be kept in a student locker as long as parental permission is on file in Skyward. Medications kept in the locker should not be shared with others. Violations of this may result in disciplinary action. If you become ill during the course of the day, you may report to the school nurse or school secretary. A parent will be called if it is necessary for you to leave school. You will not be allowed to leave school without someone contacting your parent/guardian or a responsible adult listed in Skyward as a guardian or emergency contact.



The school nurse organizes appropriate programs such as vision and hearing screenings. In addition, the school nurse may perform physical assessments and identify students with health problems that impact educational performance. If you do not want your child to participate in these activities, you must notify the school principal in writing.

FIELD TRIPS

Field trips are offered in some classes, and are designed to enhance curriculum, extend learning, and give students real world opportunities. Students with disciplinary and/or academic issues may not be permitted to participate on a field trip. Field trips are never an excuse for late or missing work.



ACCEPTABLE USE POLICY (AUP)

All students sign the AUP when they first arrive at East Junior High. The policy gives the rules and regulations that need to be followed in order to operate any computer at school. The computers are provided as tools to help you learn and are not to be used for recreational purposes. Students are prohibited from the following activities:

- Using the WRDN (Wisconsin Rapids District Network) for illegal, inappropriate or obscene purposes,
- Disrupting or disabling the WRDN,
- Using the network for personal gain or personal use, for example printing pictures to take home or for your locker, advertising your business, or selling something using the WRDN,
- Attempting to gain access to someone else's files,
- Sharing your password with someone else,
- Sending messages that harass or offend others or disrupt the educational setting,
- Making changes to the desktop, computers settings, or downloading/installing software,
- Invading other people's privacy.

Consequences will range from a warning to removal from the network depending on the severity and frequency of the misconduct. Computers are wonderful tools. Use them for their intended purpose.



DRESS

In any situation, good personal grooming is an asset. Your personal appearance should not attract undesirable attention to yourself, cause disruption, present a health problem, or present unsafe situations for you or others in the building. The following clothing must be avoided:



- a. Any clothing which is revealing, excessively torn, or shows undergarments. This includes low cut tops, short skirts and shorts, boxers and bra straps.
- b. Clothing and/or accessories with comments, pictures, slogans, or designs that are obscene, profane, lewd, vulgar or contain sexual innuendo.
- c. Clothing and/or accessories which harass or threaten an individual or group of individuals because of sex, color, race, religion, handicap, national origin or sexual orientation.
- d. Clothing and/or accessories which advertise or promote alcoholic beverages, tobacco products, illegal drugs, or gang activity.
- e. Hats, coats, jackets, chains, outdoor vests, bandanas/scarves, masks, and bedroom slippers.
- f. Loose fitting clothing, dangling jewelry or belts, and scarves/ties should be avoided in lab classes.



In all instances, you are to follow the instructions of staff members when your clothing choices cause concern. The administration may ask you to alter or change your clothing or contact your parents for more suitable attire if one or more of these guidelines are not being followed. Individual teachers/administrators will discuss these guidelines with you during the first days of school and during orientation. Any question can always be referred to the office.

TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS

Textbooks and other instructional materials are furnished by the District for your use. You are responsible for returning these in good condition to your teachers at the end of the school year. Lost materials must be paid for and damages to materials by students will be assessed a fine according to department guidelines.

STUDENT SURVEYS

According to School Board Policy 441, student surveys will not be distributed without parent/guardian notification and an opportunity to request that the student not participate. Request to inspect a survey can be made to the building principal. For additional information, feel free to contact an administrator.

EJH LANGUAGE POLICY

In schools, places of business, and other public venues, it is important to use language that does not include blatant swearing, derogatory slang, racist, sexist, or sexual references. In an effort to educate students about this, the following policy will be enforced.

Students that swear or use inappropriate slang, racist, sexist, or sexual references will have the following consequences:

- 1st offense* – Warning by teacher. Teacher will e-mail the office so it is recorded.
- 2nd offense* – Conference with administrator.
- 3rd offense* – Lunch detention. Discipline form completed and parent contact.
- 4th offense* – After school detention.
- 5th offense* – Referral to Police Liaison and disorderly conduct citation.

Students that use profanity to insult, threaten, or intimidate a staff member will be suspended out of school. Students that use profanity to insult, threaten or intimidate a fellow student will be disciplined according to the agenda planner on page 6.

PERSONAL COMMUNICATION

A telephone is available in the office for your use in case of emergencies.

CELL PHONE & ELECTRONIC DEVICE POLICY:

Cell phones and electronic devices must be turned off and kept out of sight during instructional time and in the hallways during the school day. The use of cell phones and electronic devices between 7:30 a.m. and 2:38 p.m. is prohibited. Cell phone use is never allowed in locker rooms.

Consequences:

1st offense—Taken away until the end of the day

2nd offense—Parent or guardian must pick up the phone/electronic device

3rd offense—Parent or guardian must pick up the phone/electronic device and the student is issued a lunch detention

4th offense—Parent or guardian must pick up the phone/electronic device and the student is issued an after school detention

5th offense—Office will keep the phone/electronic device for 3 days

Students may use cell phones for calling or texting before and after school, and during passing times. Cell phone use is prohibited during class time including Eagle Time and lunch. It is our goal to teach students responsible use of electronic devices. Given the time throughout the day that students may check their phones, it is an expectation that phones will be off (silent) and out of sight during class time. Cell phone use is never allowed in locker rooms.

A student who feels ill during the day, should first see the nurse or office staff before texting or calling a parent to pick them up from school.

Students may use electronic devices (ebooks, music devices, cell phones, ipads, chrome-books, etc...) at the teacher's discretion for curriculum related activities with direct teacher supervision.

No electronic devices of any kind may be used at lunch.

Consequences:

1st offense: Student pick up device after school, two lunch detentions issued

2nd offense: Parent or guardian pick up device, two lunch detentions issued

3rd offense: Parent or guardian pick up device, student will serve half day in school suspension

4th offense: Office will keep the device for three days.

Students that are non compliant and refuse to give up the device when asked, will receive a Saturday 10 School detention.

AFTER SCHOOL HOURS

Students remaining on school property after 2:45 p.m. must be under the supervision of an adult. Students waiting for late practice will wait in areas designated by their coaches. Students who cause disruptions after school will not be allowed in the building or on school property after school.

EAGLE TIME

Eagle Time is a time for students to meet with teachers for help, attend co-curricular activities, complete assignments, make up work, receive tutoring or quiet study. *academic support, attend co-curricular activities, complete assignments, make up work, receive tutoring or study quietly. Students that are struggling academically should speak to their school counselor so a collaborative effort can be made to determine appropriate support.*

2013-2014 2014-2015

DATES TO REMEMBER

September 21	Labor Day—No School
September 32	First Day for Students
September 27-26	Prof. Development Day—No School
October 25-24	Autumn Break—No School
November 8-7	Prof. Development Day—No School
November 28-29 27-28	Thanksgiving Break—No School
December 23-24-January 1-2	Winter Break—No School
January 2-5	Students Return
January 23-2	Record Keeping Day—No School
January 24-3	Prof. Development Day—No School
March 7-6	Prof. Development Day—No School
April 14-18 March 30-April 3	Spring Break—No School
May 26-5	Memorial Day—No School
June 5-4	Students' last day (Early Dismiss)

DAILY SCHEDULE

7:20.....	Warning Bell
7:30-8:17 8.....	Period 1
8:24-9:08 10.....	Period 2
9:12-14-9:59 10:02.....	Period 3
10:03-6-10:50 4.....	Period 4
10:50-4-11:25 4.....	A Lunch
10:54-8-11:44 6.....	Period 5A
11:29 8-12:16.....	Period 5B
11:44-6-12:16.....	B Lunch
12:20-1:07 8.....	Period 6
1:14-2-4:58 2:00.....	Period 7
4:58 2:04-2:38.....	Eagle Time

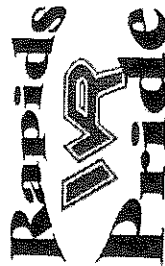
East Eagle Expectations

Classroom & Instructional Areas

Respect Yourself	Respect Others	Respect Your Environment
Be prepared with materials <ul style="list-style-type: none"> • Agenda planner • Pencil 	Maintain eye contact with speaker	Respect classroom materials and equipment
Be on time <ul style="list-style-type: none"> • Out of hallways • In the classroom 	Be respectful of others' opinions and comments	Be prepared to work/team
Dress appropriately	Respect other students' materials and equipment	Keep classroom clean

Eagle Time & Study Hall

Respect Yourself	Respect Others	Respect Your Environment
Use your time wisely <ul style="list-style-type: none"> • Work on assignments • Read quietly 	Be considerate of other students' work time	Keep classroom clean
Be on time <ul style="list-style-type: none"> • Out of the hallways • In the classroom 	Quiet work time	Treat property and equipment in the room with respect
Come prepared with agenda planner and necessary passes	Listen quickly during announcements	



- **Respect Yourself**
- **Respect Others**
- **Respect Your Environment**

Library & Computer Labs

Respect Yourself	Respect Others	Respect Your Environment
Keep your password confidential	Keep your hands to your own keyboard and computer	Respect your work station <ul style="list-style-type: none"> • Report any problems with your computer hardware or settings right away • Leave the work station as you found it for the next student • Maintain universal settings
Follow AUP guidelines and remember internet safety	Maintain a positive learning climate	Treat property and equipment in the room with respect
Come prepared with agenda planner & needed materials	Sign up in advance for library/lab access; get a pass in your agenda planner	Use computers for curricular purposes <ul style="list-style-type: none"> • Teacher directed activities only

Hallways

Respect Yourself	Respect Others	Respect Your Environment
The purpose of passing time is to transition from one class to the next	Hands to yourself	Hands to yourself
Low voices (volume)	Always walk	Leave pathway open
Appropriate language	Leave pathway open	Stay to the right, especially on the stairs

Cafeteria

Respect Yourself	Respect Others	Respect Your Environment
Eat a balanced meal	Be quiet on your way to and from the cafeteria	Take a seat immediately <ul style="list-style-type: none"> No saving seats Up to 12 students at a table; 6 on each side
Ask permission before going to the restroom	Respect one another's space at the table <ul style="list-style-type: none"> Keep hands and feet to yourself Eat only your own food 	Keep your area clean <ul style="list-style-type: none"> Trash Tray Floor
Be responsible to have a lunch or money in your account	Keep conversation fair & friendly and at a decent voice level	Follow adult instructions
	Treat others the way they want to be treated	

Locker Room & Gymnasium

Respect Yourself	Respect Others	Respect Your Environment
Be on time <ul style="list-style-type: none"> Out of the hallways In the locker room 	Keep hands and feet to yourself	Keep space clean
Come prepared to class <ul style="list-style-type: none"> Agenda planner Change of clothes 	Use language that promotes positive interactions	Be responsible for your belongings <ul style="list-style-type: none"> Lock your locker
Cell phones prohibited in locker rooms	Respect other students' possessions	Respect equipment <ul style="list-style-type: none"> Balls, Rackers, Standards, etc.
Demonstrate good sportsmanship at all times	Respect all students' abilities	Respect facilities <ul style="list-style-type: none"> Lockers, Bleachers, Score Clocks, etc.

Bus

Respect Yourself	Respect Others	Respect Your Environment
Be on time	Hands and feet to yourself	Keep bus clean and free from damage
Be prepared	Move over and allow others to sit	Low voice
Keep track of valuable property	Obey rules of the bus company	Use language that promotes positive interactions
Remain seated	Follow driver instructions	Treat others the way they want to be treated

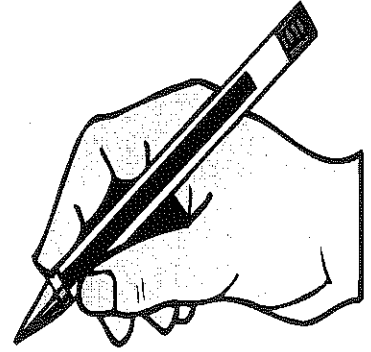
Think Like a Writer: A Student Reference Page

Ideas

- What is my message?
- Is my message clear?
- Do I have enough information?

Organization

- Do I have a strong beginning?
- Did I tell things in order?
- Does everything link to my message?
- Do I have a strong ending?



Voice

- Do I really *like* this paper?
- Does this writing sound like me?
- How do I want my readers to feel?
- My favorite part is _____.

Word Choice

- Have I used some words I really *love*?
- Can my reader tell what my words *mean*?
- Have I used any NEW words?
- My favorite word in this paper is _____.

Sentence Fluency

- Did I use sentences?
- How *many* sentences?
- How *many different ways* did I begin my sentences?
- Did I use some *long* sentences?
- Did I use some *short* sentences?

Conventions

- Did I leave *spaces* between words?
- Does my writing go from *left to right* on the page?
- Did I use a *title*?
- Did I put my *name* on my paper?
- Did I leave *margins* on the left? The right? The bottom?
- Did I use *capital* letters in the right spots?
- Did I use *periods* or *question marks*?
- Did I do my BEST on *spelling*?
- Could another person read this?

Periodic Table of Elements

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1 H Hydrogen 1.00794	2 He Helium 4.002602	3 Li Lithium 6.941	4 Be Beryllium 9.012182	5 B Boron 10.811	6 C Carbon 12.011	7 N Nitrogen 14.007	8 O Oxygen 15.999	9 F Fluorine 18.998	10 Ne Neon 20.1797	11 Na Sodium 22.98976928	12 Mg Magnesium 24.304	13 Al Aluminum 26.9815385	14 Si Silicon 28.0855	15 P Phosphorus 30.9737615	16 S Sulfur 32.06	17 Cl Chlorine 35.453	18 Ar Argon 39.948
19 K Potassium 39.0983	20 Ca Calcium 40.078	21 Sc Scandium 44.955912	22 Ti Titanium 47.88	23 V Vanadium 50.9415	24 Cr Chromium 51.9961	25 Mn Manganese 54.938045	26 Fe Iron 55.845	27 Co Cobalt 58.933195	28 Ni Nickel 58.6934	29 Cu Copper 63.546	30 Zn Zinc 65.38	31 Ga Gallium 69.723	32 Ge Germanium 72.64	33 As Arsenic 74.9216	34 Se Selenium 78.96	35 Br Bromine 79.904	36 Kr Krypton 83.798
37 Rb Rubidium 85.4678	38 Sr Strontium 87.62	39 Y Yttrium 88.90584	40 Zr Zirconium 91.224	41 Nb Niobium 92.90638	42 Mo Molybdenum 95.94	43 Tc Technetium 98.9062	44 Ru Ruthenium 101.07	45 Rh Rhodium 102.9055	46 Pd Palladium 106.42	47 Ag Silver 107.8682	48 Cd Cadmium 112.411	49 In Indium 114.818	50 Sn Tin 118.710	51 Sb Antimony 121.757	52 Te Tellurium 127.6	53 I Iodine 126.905	54 Xe Xenon 131.29
55 Cs Cesium 132.9054519	56 Ba Barium 137.327	57-71 Lanthanides	72 Hf Hafnium 178.49	73 Ta Tantalum 180.94788	74 W Tungsten 183.84	75 Re Rhenium 186.207	76 Os Osmium 190.23	77 Ir Iridium 192.222	78 Pt Platinum 195.084	79 Au Gold 196.966569	80 Hg Mercury 200.59	81 Tl Thallium 204.3833	82 Pb Lead 207.2	83 Bi Bismuth 208.9804	84 Po Polonium 209	85 At Astatine 210	86 Rn Radon 222.01753
87 Fr Francium (223)	88 Ra Radium (226)	89-103 Actinides	104 Rf Rutherfordium (261)	105 Db Dubnium (262)	106 Sg Seaborgium (263)	107 Bh Bohrium (264)	108 Hs Hassium (265)	109 Mt Meitnerium (266)	110 Ds Darmstadtium (267)	111 Rg Roentgenium (268)	112 Cn Copernicium (269)	113 Nh Nihonium (270)	114 Fl Flerovium (271)	115 Mc Moscovium (272)	116 Lv Livermorium (273)	117 Uus Ununseptium (274)	118 Uuo Ununoctium (276)

Metals

- Alkali metals
- Alkaline earth metals
- Lanthanoids
- Actinoids
- Transition metals
- Poor metals

Nonmetals

- Other nonmetals
- Noble gases

C Solid

Hg Liquid

H Gas






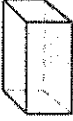


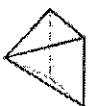


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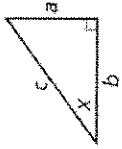
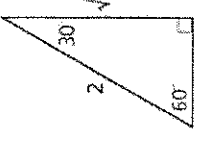
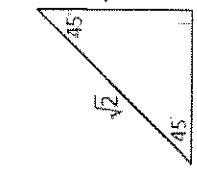
For elements with no stable isotopes, the mass number of the isotope with the longest half-life is in parentheses.

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57 La Lanthanum 138.9048	58 Ce Cerium 140.12	59 Pr Praseodymium 140.90765	60 Nd Neodymium 144.242	61 Pm Promethium (145)	62 Sm Samarium 150.36	63 Eu Europium 151.964	64 Gd Gadolinium 157.25	65 Tb Terbium 158.92534	66 Dy Dysprosium 162.5003	67 Ho Holmium 164.93032	68 Er Erbium 167.255	69 Tm Thulium 168.93402	70 Yb Ytterbium 173.054	71 Lu Lutetium 174.967
89 Ac Actinium (227)	90 Th Thorium 232.0377	91 Pa Protactinium 231.03688	92 U Uranium 238.02891	93 Np Neptunium (237)	94 Pu Plutonium (244)	95 Am Americium (243)	96 Cm Curium (247)	97 Bk Berkelium (247)	98 Fm Fermium (253)	99 Es Einsteinium (252)	100 Md Mendelevium (258)	101 No Nobelium (259)	102 Lr Lawrencium (260)	103 Uut Ununtrium (288)



Shape	Formulas for Area (A) and Circumference (C)
	$A = \frac{1}{2}bh = \frac{1}{2} \times \text{base} \times \text{height}$
	$A = lw = \text{length} \times \text{width}$
	$A = \frac{1}{2}(b_1 + b_2)h = \frac{1}{2} \times \text{sum of bases} \times \text{height}$
	$A = bh = \text{base} \times \text{height}$
	$A = \pi r^2 = \pi \times \text{square of radius}$ $C = 2\pi r = 2 \times \pi \times \text{radius}$
Figure	Formulas for Volume (V) and Surface Area (SA)
	$V = lwh = \text{length} \times \text{width} \times \text{height}$ $SA = 2lw + 2hw + 2lh = 2(\text{length} \times \text{width}) + 2(\text{height} \times \text{width}) + 2(\text{length} \times \text{height})$
	$V = Bh = \text{area of base} \times \text{height}$ $SA = \text{sum of the areas of the faces}$
	$V = Bh = \text{area of base} \times \text{height}$ $SA = 2B + Ch = (2 \times \text{area of base}) + (\text{circumference} \times \text{height})$
	$V = \frac{1}{3}Bh = \frac{1}{3} \times \text{area of base} \times \text{height}$ $SA = B + \frac{1}{2}Pl = \text{area of base} + (\frac{1}{2} \times \text{perimeter of base} \times \text{slant height})$
	$V = \frac{1}{3}Bh = \frac{1}{3} \times \text{area of base} \times \text{height}$ $SA = B + \frac{1}{2}Cl = \text{area of base} + (\frac{1}{2} \times \text{circumference} \times \text{slant height})$
	$V = \frac{4}{3}\pi r^3 = \frac{4}{3} \times \pi \times \text{cube of radius}$ $SA = 4\pi r^2 = 4 \times \pi \times \text{square of radius}$

Equations of a Line
Slope-Intercept Form: $y = mx + b$ where $m = \text{slope}$ and $b = y\text{-intercept}$
Point-Slope Form: $y - y_1 = m(x - x_1)$ where $m = \text{slope}$, $(x_1, y_1) = \text{point on line}$
Combinations and Permutations
$nCr = \frac{n!}{r!(n-r)!}$ $nPr = \frac{n!}{(n-r)!}$
Formulas for Right Triangles
 $\sin x = \frac{a}{c} = \left(\frac{\text{opp}}{\text{hyp}}\right)$ $\cos x = \frac{b}{c} = \left(\frac{\text{adj}}{\text{hyp}}\right)$ $\tan x = \frac{a}{b} = \left(\frac{\text{opp}}{\text{adj}}\right)$
Pythagorean Theorem: $a^2 + b^2 = c^2$
Special Right Triangles
 

Coordinate Geometry Formulas
Let (x_1, y_1) and (x_2, y_2) be two points in the plane. slope $= \frac{y_2 - y_1}{x_2 - x_1}$ where $x_2 \neq x_1$ midpoint $= \left(\frac{x_1 + x_2}{2}, \frac{y_1 + y_2}{2}\right)$ distance $= \sqrt{(x_2 - x_1)^2 + (y_2 - y_1)^2}$
Polygon Angle Formulas
Sum of degree measures of the interior angles of a polygon: $180(n - 2)$ Degree measure of an interior angle of a regular polygon: $\frac{180(n - 2)}{n}$ where n is the number of sides of the polygon
Interest Formulas
Simple Interest: $A = P(1 + rt)$ Compound Interest: $A = P(1 + r)^n$ $A = \text{amount (including interest)}$ $P = \text{principal}$ $r = \text{interest rate (expressed as a decimal)}$ $n = \text{number of compoundings per year}$ $t = \text{number of years}$
Quadratic Equations
Let $ax^2 + bx + c = 0$, where $a \neq 0$. Then $x = \frac{-b \pm \sqrt{b^2 - 4ac}}{2a}$ $x\text{-coordinate of vertex} = -\frac{b}{2a}$
Distance Traveled
$d = rt$ distance \cdot rate \times time

Hallway Passes

Semester One

1st Hour

Date	Time Out	Destination	Teacher

5th Hour

Date	Time Out	Destination	Teacher

2nd Hour

Date	Time Out	Destination	Teacher

6th Hour

Date	Time Out	Destination	Teacher

3rd Hour

Date	Time Out	Destination	Teacher

7th Hour

Date	Time Out	Destination	Teacher

4th Hour

Date	Time Out	Destination	Teacher

Eagle Time

Date	Time Out	Destination	Teacher

Hallway Passes

Semester Two

1st Hour

Date	Time Out	Destination	Teacher

5th Hour

Date	Time Out	Destination	Teacher

2nd Hour

Date	Time Out	Destination	Teacher

6th Hour

Date	Time Out	Destination	Teacher

3rd Hour

Date	Time Out	Destination	Teacher

7th Hour

Date	Time Out	Destination	Teacher

4th Hour

Date	Time Out	Destination	Teacher

Eagle Time

Date	Time Out	Destination	Teacher

Welcome... to Wisconsin Rapids Area Middle School!



Our school is designed to provide a wide variety of academic and extra-curricular opportunities especially for sixth and seventh grade students.

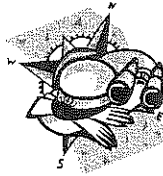
This handbook has been prepared to help you stay organized, to give your parent or guardian daily homework information and to provide you with access to policies and practices.

The staff and administration at WRAMS are dedicated to creating an environment conducive to meeting students' academic and social needs. We are looking forward to working with you and having a great school year!

Mrs. Ginter
Principal

WRPS Mission Statement

Working together with home and community, we are dedicated to providing the best education for every student, enabling each to be a thoughtful, responsible contributor to a changing world.



WRAMS

We Want You Here...

ATTENDANCE

It is in your best interest to attend school regularly. Frequent absences disrupt the flow of the school year as well as your academic and social growth. The State of Wisconsin requires by law the attendance of all youth to age 18 except for illness or religious holidays. If you have to be absent from school, you should follow this procedure:

1. ~~Parents may call the school and leave a message or send a note. The answering service will take calls from 3:30 p.m. to 7:45 a.m. daily.~~ *Parents need to call the attendance line at 715-424-6765 choose #1 for secondary schools and #3 for WRAMS. If a parent does not call by the end of the day, an automated call will go out with a reminder. Parents may also enter their child's absence using Skyward Family Access.*
2. Stop in the office when you return to school to have your agenda planner stamped.
3. Present your agenda planner to your teachers and write down any assignments missed.
4. Make-up work from excused absences should be completed within the number of days absent or individual arrangements should be made.

The school administration reserves the right to reject any request for absence. The administration will also determine whether or not an absence is to be excused based on state statute. Students reporting to school late must stop in the office before reporting to class.

The Wisconsin Rapids Area Middle School has a closed campus policy. You must remain on campus once you arrive unless you are leaving for an approved appointment, in which case you must *sign out* in the office. Excused absences are:

1. Illness
2. Medical appointments
3. Funeral
4. Family emergency
5. Court appearance
6. Religious/cultural holidays



In case of illness which lasts several days, you should call the *student services office* and arrange to have assignments picked up. Students are responsible for all work missed during their absences for illness or other reasons. If a student is out for more than ten days in one school year, a medical excuse may be required.

Just Be Here...

Unexcused absences include, but are not limited to:

1. Oversleeping/Missing the bus;
2. Absence without knowledge of parent or guardian;
3. Not bringing a note or calling the school;
4. Not providing a medical excuse if required.



Wisconsin Rapids Area Middle School 2014-2015 Calendar of Events

TRUANCY



Missing school without an acceptable excuse for all or part of a day is truancy. Students skipping school will be processed under Municipal Code 866. This requires students missing school without an acceptable excuse to be counseled, receive school consequences and/or be referred to the police for a citation and a mandatory court appearance. Students missing school often for illness will be required to bring a doctor's excuse. If you miss school for all or part of five (5) days in one semester without an acceptable excuse, you are considered to be a "habitual truant" under Wisconsin State Statute 118.15. Parental contacts, individual counseling, program or curricular changes, possible referral to Social Services and additional citations are consequences of habitual truancy.

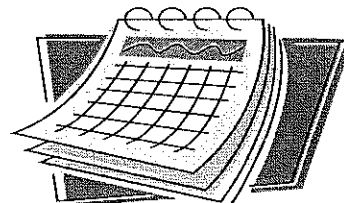
The Golden Rules...


Each student has the right to an education and to utilize school facilities and programs according to established school regulations and procedures. Every person has the right to expect courteous behavior from others as well as the right to seek and obtain help from school staff members.



September 2	LABOR DAY – NO SCHOOL
September 3	First Day for Students
September 27	*PROFESSIONAL DEVELOPMENT DAY – NO SCHOOL
October 25	Autumn Break – NO SCHOOL
November 7	End of First Quarter
November 8	*PROFESSIONAL DEVELOPMENT DAY – NO SCHOOL
November 11	Start of Second Quarter
November 14	Conferences (4:15 - 6:15)
November 19	Conferences (4:15 - 6:15)
November 28-29	Thanksgiving Vacation – NO SCHOOL
Dec. 23-Jan. 1	Winter Vacation – NO SCHOOL
January 2	Students Return
January 22	End of Second Quarter/First Semester
January 23	*RECORD KEEPING DAY – NO SCHOOL
January 24	*PROFESSIONAL DEVELOPMENT DAY – NO SCHOOL
January 27	Start of Third Quarter
March 7	*PROFESSIONAL DEVELOPMENT DAY – NO SCHOOL
February 20	Conferences (4:15 - 6:15)
March 28	End of Third Quarter
March 31	Start of Fourth Quarter
April 14-18	Spring Break – NO SCHOOL
May 26	Memorial Day – NO SCHOOL
June 5	Last Day for Students (half day)

*** There is no school for all students.**



 Expected Behaviors by Area	Be Prepared	Be Prompt	Respect self, others, and property	Use Appropriate Language	Follow Directions
Gym/Locker Room	Make sure that you have gym clothes	Be in class ASAP	Behave as you would in class	Don't talk back to the teachers	Listen to safety precautions
Bus Arrival/Dismissal	Have materials ready for the day and for home	Be at bus stop and on bus on time	Treat others kindly as you ride	Talk quietly and use appropriate words	Follow the bus driver's directions
Cafeteria	Have planned what you are going to eat	Wash your hands before you eat	Keep your hands to yourself	Keep your voice down	Keep food on your own tray
Classroom/Homeroom	Have something to do if you're finished with all class work	Have supplies ready and be in your seat by the bell	Think before you do	Use language expected in school	Do what teachers ask, listen, and help others
Hallway/Bathroom	Plan ahead what you need before next hour	Use your time wisely	Keep hallways clean	Use words wisely	Control your actions
Library	Bring books and use time wisely	Check out a book and go back to class when done	Keep hands to self and be polite	Use inside voices	Be quiet; don't go to the library to socialize

Student council members answer the following questions about bullying:

What is bullying?

- Bullying is a behavior that is intentional and hurtful to others.
- Bullying is recurring behavior (not just a one time thing).
- Bullying is an imbalance of power, and it makes someone feel hurt, intimidated, and powerless.

What are the different types of bullying?

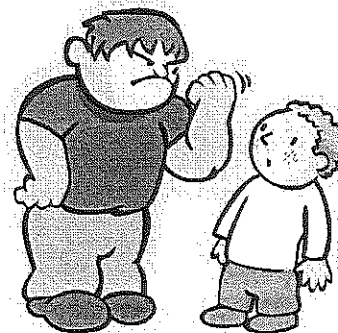
- PHYSICAL-pushing, kicking, poking, punching, taking and damaging someone's belongings, throwing things at someone, or book checking.
- VERBAL-spreading rumors, insulting someone, lying to get someone in trouble, writing nasty notes, or taunting someone.
- SOCIAL-ignoring someone, excluding someone on purpose, encouraging others not to like someone.
- CYBER-using technology to threaten, gossip, or impersonate another person.

What can I do if I feel I am being bullied?

- Avoid the bully
- Tell the bully to stop
- Tell a teacher/staff member. It's important to tell someone right away.

Don't be a bystander, be an upstander!

If you ignore bullying or just stand and watch, you could be sending a message that you think bullying is acceptable behavior. Every student should feel safe and accepted in school. We encourage students at WRAMS to stand up when they see bullying behavior. Tell a staff member right away. Don't encourage a bully. Support the person who is being bullied.



**WRAMS Behavioral Standards
Rubric for Student Citizenship**

The student is...	Meets Standard	Needs Improvement
Responsible _____	<input type="checkbox"/>	<input type="checkbox"/> In promptness <input type="checkbox"/> In preparedness <input type="checkbox"/> Completing homework <input type="checkbox"/> Meeting deadlines <input type="checkbox"/> Focusing on learning
Respectful _____	<input type="checkbox"/>	<input type="checkbox"/> Respecting self, others and property <input type="checkbox"/> Displaying a positive attitude <input type="checkbox"/> Exercising self-control <input type="checkbox"/> Using appropriate language <input type="checkbox"/> Following directions
Resourceful _____	<input type="checkbox"/>	<input type="checkbox"/> Using class time effectively <input type="checkbox"/> Participating in class <input type="checkbox"/> Utilizing resources <input type="checkbox"/> Applying technology appropriately

-The rubric above will be used to provide feedback on your child's behavior at the middle school.

-A student will receive one rubric from his or her team of teachers at fall and spring conferences.

-Questions about the rubric and/or the feedback given should be directed to your child's teachers.



Crossing the Line...

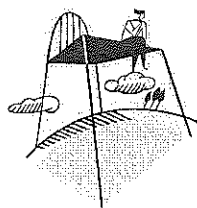
DISCIPLINE EXPECTATIONS

If you are to be successful in school, an environment must be present that promotes learning. Self-discipline, which produces minimal distractions and disruptions to the learning process, is the key to providing sufficient structure so that learning can be accomplished.

It is expected that you will respect the rights of others and also respect your own right to pursue an education. The community at WRAMS provides an environment in which students can learn, feel safe and secure, and can seek help when it is needed. We know that sometimes people act inappropriately. These actions are divided into two categories: **minor** and **major**.

Minor infractions include such things as being late to class, not bringing materials, running in the halls, being loud in the halls, making inappropriate comments/gestures, throwing snowballs, kissing and other PDAs (Public Displays of Affection), as well as lunchroom problems such as running, not following directions and not cleaning up after yourself. These behaviors will be handled primarily by the classroom teacher/supervisor who will discuss proper behaviors with you, have you work out plans for solving your problems, and have after-school discussions with you. They may also call your parents. Repeated minor infractions will result in administrative action such as time after school or in-school time out.

Major infractions include fighting, disrespect to staff and guest teachers, failure to follow reasonable directions, continuous disruption, swearing at others, intimidation, harassment, assault, drugs/alcohol use/distribution/possession, and bringing a weapon to school.

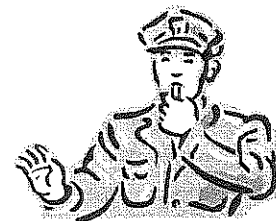


As defined by Wisconsin State Statute 939.22 a "dangerous weapon" means any firearm, whether loaded or unloaded, any device designed as a weapon for producing bodily harm, any electric weapon or any other device or instrument which, in the manner it is used or intended to be used, is calculated or likely to produce death or bodily harm. Because of the more serious nature of these inappropriate behaviors, the consequences will involve time spent after school, parent conferences, removal from class, in-school and out-of-school suspension, and in some cases, a police referral. Students who are given out-of-school suspensions may be prevented from participating in extra activities, including field trips. Students bringing weapons to school or selling drugs, look-alikes or prescription medications will **automatically** be involved in expulsion proceedings. The primary focus is on protecting all of the people in the school and providing a safe and orderly environment where they can work and learn.

CONSEQUENCES FOR STUDENT MISBEHAVIOR

Student misbehavior is dealt with first by the classroom teacher. Teachers have individual discretion to give warnings, initiate parent contacts, give detentions and to send students to in-house for a time out, if necessary. When repeat infractions occur, or students refuse to cooperate with the teacher, administration may be involved.

Steps taken by administration may include additional parental involvement, detentions, in-school and/or out-of-school suspension, depending on the severity and frequency of the offense. There may be police liaison officer involvement and/or a Social Services referral.



Please note: Transportation provided by the District is considered part of the school day. Inappropriate behavior on buses may result in disciplinary action at school as well as loss of transportation privileges.



EXPULSION

Expulsion is the most serious disciplinary consequence. State law allows schools to expel students who jeopardize the health, safety and welfare of themselves or other students. The possible reasons for expelling a student include, but are not limited to:



- * Conduct which endangers or threatens others. This includes staff, students and District officials;
- * Selling drugs;
- * Possession of a weapon;
- * Knowingly making threats or attempting to destroy school property with an explosive;
- * Repeatedly being disruptive or failing to follow school rules.

ALCOHOL AND OTHER DRUGS

Smoking, chewing, or use of tobacco products and e-cigarettes by students is prohibited in the school building or on the school campus.

Possession, solicitation, use and/or transmission of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, inhalant, toxic substance or any chemical or controlled substance (including look-alike substances) prohibited under state or federal law, intoxicating beverages, any paraphernalia associated with such controlled substances or the unauthorized possession, use and/or transmission of prescription drugs is against school rules, WRPS Policy #443 and the law. Disciplinary action including, but not limited to, suspension (and possible referral for an expulsion hearing) and police referral shall follow for any student found in violation of these provisions.

Students involved in dealing, distributing, selling or supplying illicit substances shall be referred to the Board of Education for an expulsion hearing.

Service with a Smile...

SCHOOL COUNSELING

~~Students are encouraged to meet their school counselor and see them when needed. The counselors are here to assist students with academic, social or emotional concerns. Ask your teacher for a pass, and make an appointment and get a pass so that you are able to talk with a counselor without waiting. It is important that you choose your classes carefully because once school has started, the counselors seldom make class changes. All schedule changes must be approved by the principal. Other measures are usually used to solve class problems. If you are experiencing difficulties in class, the counselors can work with students to help resolve the situation. If you or your parents feel you would like to schedule a conference, an appointment can be made by calling the Guidance Office. We have three counselors to meet with students: *Students are encouraged to meet with their school counselor. They may do this by making an appointment through their counselor or the student services secretary. The counselors are here to assist students with academic, social or emotional concerns. If a parent would like to meet with their student's counselor, an appointment can be made by calling the student services office. Parents should contact the school counselor to arrange a conference with teachers if needed. Any schedule change must be approved by the principal. We have three counselors to meet with students:*~~



- * **Mr. Chip** (student last names from A-H) *TBD*
- * **Mrs. Niedbalski** (student last names from I-Sm) *TBD*
- * **Mrs. Van De Hey** (student last names from Sn-Z) *TBD*

In order to keep communication timely, report any changes of address, telephone number, e-mail address, and emergency contact information to the guidance *student services* secretary. This information will then be updated in Skyward.

Give me an A...

GRADING

~~Progress reports are issued to students to take home at the end of the fifth week of each quarter. Report cards are issued four times per year. The first report card may be picked up by your parents or guardian at conference time in November. The remaining report cards are mailed home. Student progress may be monitored by Skyward. For questions regarding Skyward, call Lynda Blomberg, Instructional Technology Coordinator, at the middle school. Report cards are issued four times per year and posted on Skyward Family Access. The first report card may be picked up by your parent or guardian at conference time in November. If families do not have internet access at home, a parent/guardian may call the student services to have report mailed. Parents/guardians may monitor their student's progress at any time by logging into Skyward Family Access.~~

ACADEMIC HONESTY

WRPS Policy #443.9 prohibits cheating by students. Cheating is defined as an act of deception by which a student misrepresents mastery on an academic exercise which, in fact, has not been mastered. If you cheat, copy, plagiarize, or forge in connection with academic endeavors you will be subject to disciplinary action. Consequences may include redoing the assignment, reduction of grade, parent notification and/or referral to administration.



Activities Code

Our school offers a wide variety of extracurricular activities which you are encouraged to join. These activities include sports, clubs, community service organizations and student government. By participating in these activities, you can develop your talents and interests.

You will sign an activity code the first time you participate in a middle school activity. This code will be in effect year-round the entire time you are here. Codes should be read, and the signature page returned to the office. Any violations of the code will result in not being able to participate in some contests. The code prohibits use of alcohol, drugs or other harmful substances. The code requires students to follow the rules, serve detentions the day they are assigned, meet academic expectations and be good representatives of our school. Please read and follow

the code requirements.

Everyone Needs Space...

LOCKERS

WRPS Policy #5142.1 states that a student locker is provided by the school district for your convenience to store clothing and school-related materials. School lockers are the property of WRPS. At no time do we relinquish our exclusive control of lockers provided. School authorities for any reason may conduct general inspections of lockers at any time, without notice, without student consent and without a search warrant.

You are issued your own locker which shall be maintained and kept clean. Permission from an administrator must be obtained to change lockers. No student shall enter another student's locker. LOCKERS ARE NOT TO BE SHARED. The school is not responsible for lost items. It is recommended that you not bring valuables to school. Please report malfunctioning lockers to the office immediately.

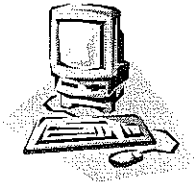
Health Services

If you become ill during the course of the day, you should report to the school nurse or main office secretary. All accidents need to be reported to the office immediately. A parent will be called if it is necessary for you to leave school. You will not be allowed to leave school without someone contacting your parent or guardian or a responsible adult listed on your District Student Information Card. This card must be filled out and returned within the first few days of school.

All medication needs to be left with the school nurse. Prescription medications must be in a labeled pharmacy bottle along with the doctor's order. Over-the-counter medications such as ibuprofen and Tylenol shall only be given by the nurse or office staff, supplied by the parent and with parent permission. This applies to cold and allergy medications. Any medication brought to school must be in its original unopened container. The nurse or office staff will administer all medications. Also, the nurse may organize vision and hearing screenings, perform physical assessments and identify students with health problems that impact educational performance. Parents must notify the principal in writing if they do not want their child to participate in these activities.

Getting Online...

ACCEPTABLE USE POLICY (AUP)



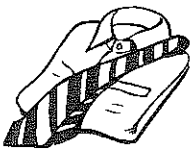
All students sign an AUP when they first arrive. The policy gives the rules and regulations that need to be followed in order to access the technologies provided. The computers and electronic devices are provided as tools to help you learn and are not to be used for recreational purposes. Students are prohibited from the following activities:

- * Using the WRDN (Wisconsin Rapids District Network) for illegal, inappropriate or obscene purposes;
- * Disrupting or disabling the WRDN;
- * Using the network for personal gain or personal use, for example printing pictures to take home or for your locker, advertising your business, or selling something using the WRDN;
- * Attempting to gain access to someone else's files;
- * Sharing your password with someone else;
- * Sending messages that harass or offend others or disrupt the educational setting;
- * Making changes to the desktop, computer settings, or downloading/installing software;
- * Invading other people's privacy.

Consequences will range from a warning to removal from the network depending on the severity and frequency of the misconduct. Computers and related devices are wonderful tools. Use them for their intended purpose.

Looking Good...

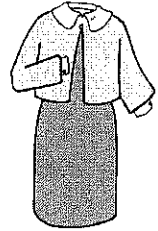
DRESS



In any situation, good personal grooming is an asset. Your personal appearance should not attract undesirable attention to yourself, cause disruption, present a health problem or present unsafe situations for you or others in the building. The

following examples will provide you with some guidelines.

1. Any clothing which is revealing or shows undergarments is inappropriate.
2. Appropriate footwear shall be worn at all times. Slippers are not allowed.
3. Pants must be worn at WAIST level.
4. Shorts and skirts must be mid-thigh.
5. **The following clothing must be avoided:**
 - a. Clothing and/or accessories with comments, pictures, slogans or designs that are obscene, profane, lewd, vulgar or with sexual innuendo;
 - b. Clothing and/or accessories which harass or threaten an individual or group of individuals because of sex, color, race, religion, handicap, national origin or sexual orientation;
 - c. Clothing and/or accessories which advertise or promote alcoholic beverages, tobacco products, illegal drugs or gang activity;
 - d. Hats, coats, jackets, chains, outdoor vests, bandannas/scarves worn anywhere on the person while in the school building;
 - e. Backpacks or purses should not be taken to class or carried during the school day.



In all instances, you are to follow the instructions of staff members when your clothing choices have called attention to you. The administration may ask you to alter your clothing or contact your parents for more suitable attire if one or more of these guidelines are not being followed. Individual teachers and administrators will discuss these guidelines with you during the first days of school and during orientation. Students who repeatedly ignore and break these guidelines will be considered noncompliant and may be issued suspension time. Any question can be referred to the office.

Everyone is Equal Here...

WRPS NONDISCRIMINATION STATEMENT

The Wisconsin Rapids Public School District will not deny any person admission to, participation in, or the benefits of any curricular, extra-curricular, pupil services, recreational or other program or activity because of a person's gender, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, gender identity, gender expression, or physical, mental, emotional or learning disability. Please review Board Policy 411, Wis. Stats. 118.13, and Wis. Adm. Code PI-9 for additional information. Discrimination complaints should be placed in writing and directed to the building principal.



TEXTBOOKS

Textbooks are furnished by the District for your use. You are responsible for returning the books in good condition to your teachers at the end of the school year. Lost books must be paid for and damaged books will be assessed a fine according to department guidelines.

VISITORS

All visitors must report to the office upon arrival at school. You are not permitted to bring relatives or friends from other schools to visit during the school day. Parents, however, are always welcome.



PERSONAL COMMUNICATION/ELECTRONIC DEVICES

A telephone is available in the office for your use during the school day. Cell phones, pagers, two-way radios and other such devices may not be used during the school day. If cell phones and other electronic devices are brought to school, they must remain in the locker and be turned off during the school day.



The Routine...



DAILY SCHEDULE

7:29.....	Warning Bell
7:30-8:15.....	Period 1
8:19-9:04.....	Period 2
9:08-9:53.....	Period 3
9:57-10:42.....	Period 4
10:46-11:16.....	<u>6th Grade Lunch</u>
10:46-11:31.....	Period 5 (7)
11:20-12:05.....	Period 5 (6)
11:35-12:05.....	<u>7th Grade Lunch</u>
12:09-12:54.....	Period 6
12:58-1:43.....	Period 7
1:47-2:38.....	Period 8

AFTER SCHOOL HOURS

Students remaining in the building after 2:45 p.m. must be under the supervision of an adult. Students waiting for late practice will wait in the cafeteria. Students who consistently cause disruptions after school will not be allowed in the building or on school property after school.

STUDENT SURVEYS

According to WRPS Policy #441, student surveys will not be distributed without parent or guardian notification and an opportunity to request that the student not participate. Request to inspect a survey can be made to the building principal. For additional information, feel free to contact an administrator.

What's to Eat?

FOOD SERVICES

A full, hot breakfast is offered at WRAMS along with the usual lunch options. The cost is \$1.20 for breakfast and \$2.05 for lunch. Students may qualify for free or reduced lunch. Please have a parent contact the office for more information. We have an automated meal system which allows students to deposit money into an account and enter a personal identification number (PIN) at the lunch line. This option can be used for breakfast or lunch purposes. We urge students to eat nutritious meals to optimize their learning potential.

Students are to eat and drink in the cafeteria only. You are not to eat or have open containers in the halls or in lockers. All eating areas should be kept neat and clean, trays are to be returned to the dishwashing counter, and waste materials put in proper receptacles. Students may not have food delivered to school. Students also may not have gum or energy drinks in school. The behavioral standards apply to students in the cafeteria at all times.



Leaving?

WITHDRAWAL PROCEDURES

Students withdrawing or transferring to another school should report to the Guidance Office at least one day prior to departure to obtain a withdrawal form. The withdrawal process includes clearance with teachers, the counselor, and the library for the return of all books, fees, fines and detentions. Every withdrawal must be processed through student services.

If We Knew You Were Coming...

COMMUNICATION

Parents are encouraged to visit any time. Please stop in the office so we can assist you in finding the teacher or other staff member who will be able to help you. A variety of phone number extensions are offered if you want to reach a specific person. You can also visit us on the web at <http://www.wrps.org>. Click on "Schools" and then "Wisconsin Rapids Area Middle School".



Call the main office at 715-424-6740 to hear a list of extensions or to leave a message.



SKYWARD FAMILY ACCESS

There is a very useful tool via the internet for parents to keep up-to date about different aspects of their student's educational progress. This is available through any internet browser by going to the school website: www.wrps.org

Once at the website, click on FOR PARENTS on the top toolbar, then click on the FAMILY ACCESS links until you get to a screen where you will need to input a login and password. Each student is issued their own login and password which they receive after starting at WRAMS. Also, each guardian listed in our student database already has a login and password assigned to them. This is the same login/password used for doing the ON-LINE ENROLLMENT VERIFICATION at the beginning of the school year. If any guardians are unsure about what their login and/or password are, they can click on the "Forgot your Login/Password?" (found right under the area where you type in the password) and follow the steps listed. You will need to have an e-mail address on file in our database for this to work because our computer system takes care of this process automatically and e-mails the information to you. If this automatic process does not work for you, contact the WRAMS main office.

Once a guardian logs in (don't log in with a student's login and password), the following information will be available to you:

Calendar

Student Information






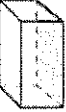





Gradebook: Shows your student's current grade in each class. By clicking on the grade itself, you will be able to view details about the assignments i.e. grade and points for each assignment, missing assignments, etc.

Message Center: Important messages for families are posted here.

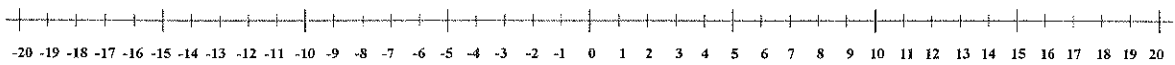
Attendance: *Shows dates, class periods missed, and absence reasons.*

Schedule: Shows your student's current term schedule.

Wisconsin Mathematics Formula Reference Sheet

Shape	Formulas for Area (A) and Circumference (C)
	$A = \frac{1}{2}bh = \frac{1}{2} \times \text{base} \times \text{height}$
	$A = lw = \text{length} \times \text{width}$
	$A = \frac{1}{2}(b_1 + b_2)h = \frac{1}{2} \times \text{sum of bases} \times \text{height}$
	$A = bh = \text{base} \times \text{height}$
	$A = \pi r^2 = \pi \times \text{square of radius}$ $C = 2\pi r = 2 \times \pi \times \text{radius}$
Figure	Formulas for Volume (V) and Surface Area (SA)
	$V = lwh = \text{length} \times \text{width} \times \text{height}$ $SA = 2lw + 2hw + 2lh = 2(\text{length} \times \text{width}) + 2(\text{length} \times \text{height}) + 2(\text{width} \times \text{height})$
	$V = Bh = \text{area of base} \times \text{height}$ $SA = \text{sum of the areas of the faces}$
	$V = Bh = \text{area of base} \times \text{height}$ $SA = 2B + Ch = (2 \times \text{area of base}) + (\text{circumference} \times \text{height})$
	$V = \frac{1}{3}Bh = \frac{1}{3} \times \text{area of base} \times \text{height}$ $SA = B + \frac{1}{2}P_s h = \text{area of base} + \frac{1}{2} \times \text{perimeter of base} \times \text{slant height}$
	$V = \frac{1}{3}Bh = \frac{1}{3} \times \text{area of base} \times \text{height}$ $SA = B + \frac{1}{2}C_s h = \text{area of base} + \frac{1}{2} \times \text{circumference} \times \text{slant height}$
	$V = \frac{4}{3}\pi r^3 = \frac{4}{3} \times \pi \times \text{cube of radius}$ $SA = 4\pi r^2 = 4 \times \pi \times \text{square of radius}$

Equations of a Line	Time
Slope-Intercept Form: $y = mx + b$ where $m = \text{slope}$ and $b = \text{y-intercept}$	60 seconds (sec) = 1 minute (min) 60 minutes = 1 hour (h) 24 hours = 1 day (d) 7 days = 1 week (wk) 4 weeks (approx.) = 1 month
Point-Slope Form: $y - y_1 = m(x - x_1)$ where $m = \text{slope}$, $(x_1, y_1) = \text{point on line}$	365 days } 52 weeks (approx.) } 1 year 12 months }
Coordinate Geometry Formulas	10 years = 1 decade 100 years = 1 century
Let (x_1, y_1) and (x_2, y_2) be two points in the plane. slope = $\frac{y_2 - y_1}{x_2 - x_1}$ where $x_1 \neq x_2$	
Distance Traveled $d = rt$ distance = rate \times time	
1	1
$\frac{1}{2}$	$\frac{1}{2}$
$\frac{1}{3}$	$\frac{2}{3}$
$\frac{1}{4}$	$\frac{3}{4}$
$\frac{1}{5}$	$\frac{4}{5}$
$\frac{1}{6}$	$\frac{5}{6}$
$\frac{1}{7}$	$\frac{6}{7}$
$\frac{1}{8}$	$\frac{7}{8}$
$\frac{1}{9}$	$\frac{8}{9}$
$\frac{1}{10}$	$\frac{9}{10}$
$\frac{1}{10}$	$\frac{3}{10}$
$\frac{1}{10}$	$\frac{4}{10}$
$\frac{1}{10}$	$\frac{5}{10}$
$\frac{1}{10}$	$\frac{6}{10}$
$\frac{1}{10}$	$\frac{7}{10}$
$\frac{1}{10}$	$\frac{8}{10}$
$\frac{1}{10}$	$\frac{9}{10}$
$\frac{1}{10}$	$\frac{10}{10}$



6-Trait Writing Reference Page

This model defines good writing and provides a common language for teachers, students, and parents.

Ideas

- ⇒ Clarity
- ⇒ Focus- a small, easy to manage topic
- ⇒ Good information - from experience, imagination or research
- ⇒ A fresh perspective
- ⇒ Important helpful details that go beyond the obvious

Organization

- ⇒ A snappy lead that gets the reader's attention
- ⇒ Order and logic
- ⇒ Clear connections to a main idea
- ⇒ In technical or business writing - gets to the point
- ⇒ Easy to follow, but not too predictable
- ⇒ A graceful ending - doesn't just STOP

Voice

- ⇒ Sounds human and not like technospeak
- ⇒ Has the mark of this particular writer
- ⇒ Brings the topic to life
- ⇒ Is appropriate for the audience, topic, and purpose
- ⇒ Shows conscious concern for the reader's interest and informational needs
- ⇒ In technical writing, doesn't bore the reader, but doesn't overwhelm the message either

Word Choice

- ⇒ Strong verbs, precise nouns - no modifier overload
- ⇒ Word pictures
- ⇒ "Just Right" language - suits the topic, the audience, the purpose
- ⇒ Simple language used well - not written to impress
- ⇒ Minimal redundancy
- ⇒ Technical terms defined as needed

Sentence Fluency

- ⇒ Rhythmic
- ⇒ Easy to read aloud - inviting
- ⇒ Varied sentence length - some long, some short
- ⇒ Tendency toward shorter, crisper sentences in tech/business writing
- ⇒ Purposeful sentence beginnings:
 - *Now, After awhile, Because of this, Nevertheless, As a result, Consequently, However, Therefore...*

Conventions

- ⇒ Looks clean, edited, proofread
- ⇒ Easy to decode and follow
- ⇒ No big, glaring errors that distract the reader or distort the message
 - *Spelling correct on simple words, correct or close on difficult words*
 - *Punctuation correct*
 - *Paragraphs for new topics, new speakers*
 - *Quotation marks to set off dialogue*
 - *Capitals on all proper nouns and to begin all sentences*
 - *Noun—verb agreement*
 - *No arbitrary shifts in tense*

Hallway Passes

Quarters One & Two

English

Date	Time Out	Destination	Teacher

English

Date	Time Out	Destination	Teacher

Math

Date	Time Out	Destination	Teacher

Math

Date	Time Out	Destination	Teacher

Science

Date	Time Out	Destination	Teacher

Science

Date	Time Out	Destination	Teacher

Social Studies

Date	Time Out	Destination	Teacher

Social Studies

Date	Time Out	Destination	Teacher

Encore

Date	Time Out	Destination	Teacher

Encore

Date	Time Out	Destination	Teacher

Encore

Date	Time Out	Destination	Teacher

Encore

Date	Time Out	Destination	Teacher

Encore

Date	Time Out	Destination	Teacher

Encore

Date	Time Out	Destination	Teacher

Hallway Passes

Quarters Three & Four

English

Date	Time Out	Destination	Teacher

English

Date	Time Out	Destination	Teacher

Math

Date	Time Out	Destination	Teacher

Math

Date	Time Out	Destination	Teacher

Science

Date	Time Out	Destination	Teacher

Science

Date	Time Out	Destination	Teacher

Social Studies

Date	Time Out	Destination	Teacher

Social Studies

Date	Time Out	Destination	Teacher

Encore

Date	Time Out	Destination	Teacher

Encore

Date	Time Out	Destination	Teacher

Encore

Date	Time Out	Destination	Teacher

Encore

Date	Time Out	Destination	Teacher

Encore

Date	Time Out	Destination	Teacher

Encore

Date	Time Out	Destination	Teacher

