



MINUTES

Wisconsin Rapids Public School District - Board of Education  
510 Peach Street  
Wisconsin Rapids, WI 54494

(715) 424-6701

**Business Services Committee**

John Benbow, Jr., Chairman  
Katherine Bielski-Medina, Member  
Larry Davis, Member  
John A Krings, President

**October 7, 2013**

LOCATION: Board of Education, 510 Peach Street, Wisconsin Rapids, WI  
Conference Room C

TIME: 6:00 p.m.

COMMITTEE MEMBERS PRESENT: John Benbow, Jr., Katherine Bielski-Medina and Larry Davis

ADMINISTRATORS PRESENT: Edwin Allison, Phillip Bickelhaupt, Colleen Dickmann, Amy Ryan, Trudy DeSimons, and Daniel Weigand

- I. The meeting was called to order at 6:00 p.m. by Chair John Benbow, Jr.
- II. Public Comment
- III. Business Services
  - A. 2013-2014 Travel Expense Reimbursement Guidelines – Approval  
**BS-1 A motion was made by Larry Davis, and seconded by Katherine Bielski-Medina, that the proposal to approve increasing the guideline for In-State and Out-of-State lodging from \$135.00 to \$150.00 per night and \$190.00 to \$235.00 per night respectively and permitting overnight lodging at conferences and workshops held in Wisconsin Dells be recommended for approval to the Board of Education. The motion was carried.**
  - B. Wireless Access Purchase – East Junior High and Mead Elementary School – Approval  
**BS-2 A motion was made by Katherine Bielski-Medina, and seconded by Larry Davis, that the proposal to purchase forty-two wireless access points for the next five years from Capital Data at a cost of \$46,594.80 with funding from the 2006 Technology Referendum funds be recommended for approval to the Board of Education. The motion was carried.**
  - C. 2013-14 Personal Appliance Fee – Approval  
**BS-4 A motion was made by Larry Davis, and seconded by Katherine Bielski-Medina, that the proposal to modify the 2013-14 Personal Appliance Fee schedule as presented adding personal air conditioners only with prior approval from the Building and Grounds Director, increasing the fee for small refrigerators to \$40.00 and allowing employees to use up to two personal items in their work area including coffee maker, lamp, radios, coffee cup warmer, or digital photo frames at no charge be recommended for approval to the Board of Education. The motion was carried.**
  - D. 66.03.01 InterDistrict Agreements – Approval  
**BS-4 A motion was made by Katherine Bielski-Medina, and seconded by Larry Davis, that the proposal to approve the 66.03.01 cooperative agreements for students attending the Virtual program from the Stevens Point School District as listed be recommended for approval to the Board of Education. The motion was carried.**

IV. Updates and Reports

A. Donation – Wisconsin Rapids Area Middle School (WRAMS) Foot Bridge to Athletic Fields – Update

The committee was updated on the work performed by Sam Elzinga and Boy Scout Troop 114 replacing the old footbridge to the athletic fields at the Wisconsin Rapids Area Middle School.

V. Consent Agenda Items

The Committee members agreed upon the following consent agenda items:

- BS-1 2013-2014 Travel Expense Reimbursement Guidelines – Approval
- BS-2 Wireless Access Purchase – East Junior High and Mead Elementary School – Approval
- BS-3 2013-14 Personal Appliance Fee – Approval
- BS-4 66.03.01 InterDistrict Agreements – Approval

VI. Future Agenda Items

Future agenda items of the Business Services Committee include, but are not limited to the following:

The meeting adjourned at 6:27 p.m.