

On-line payment option now also available for food service beginning August 1, 2018.

The Wisconsin Rapids Public School District is pleased to continue offering a program called ***e~Funds for Schools*** now with an additional option to pay for student breakfast and lunches online. This program offers various options for parents/guardians who ***choose*** to make payments online and is extremely user friendly. Not only do you have the ability to have various school fees and lunch payments electronically withdrawn from your checking account or charged to your credit card, you also have the flexibility to make a payment at any time through Skyward Family Access. The ***e~Funds for Schools*** service is offered to you by a third party service provider and they charge for processing your payment(s), similar to other online banking services. The District does not request or keep records of family checking or credit card account information.

The ***e~Funds for Schools*** electronic payment service is provided to the school by a third party service provider. The service provider has a nominal fee for their service. **There is a \$1.00 transaction convenience fee for each electronic checking payment that you make.** The system carries a Non-Sufficient Funds (NSF) charge if the payment is “bad.” **For payments made by credit or debit card, there is a convenience fee of \$2.65 per each \$100 increment in the transaction.** When you set up your account, please review your options carefully.

You are in full control of your account and can make a payment at any time that is convenient for you. **No payments will be allowed without your knowledge and authorization through this secure payment system.** By providing your home and/or work email address, an email notification informing you of the student’s name, purpose of the payment, and the amount of the item, will be sent to you each time that a payment is to be processed. The ***e~Funds for Schools*** site is secure and uses industry standard data encryption.

How does e-Funds for Schools work?

- Families set up and maintain their own logins, passwords, and payment preferences. Your account information is retained in a password-protected file.
- ***e~Funds for Schools*** will help to eliminate last minute check writing hassles, improve efficiencies, and help cut costs for both you and the school district
- Online payments will help eliminate the worry that your children could lose or forget the money intended for school items or that it might be spent on other non-school related items.
- Payments from a credit card or checking account may easily be set up.
- Parents/guardians may establish a reoccurring payment or may opt to make a one-time payment.
- The program offers various types of payment that include but are not limited to food service payments, book and material fees, library fees/fines, course fees, and other miscellaneous fees and fines. The system may be expanded to include other fees as well.
- Your payment history for the year is available with a click of the mouse.



Family Access Fee Management

In the Fee Management tab of Family Access, you can make an online payment by choosing "Make a Payment."

Family Access Fee Management - Google Chrome

https://pbroker1.skyward.com:491/scripts/wsisa.dll/WService=11032web2/sffeemanagement001.w

Family Access All Students

Jona Osmunscr My Account Exit

Fee Management

Unpaid Balance

Marion (Entity (106)): **1,500.00**
RIANNE (Entity (106)): **502.50**

Marion (Entity (106)) [View Fees](#) | [View Payments](#) | [View Totals](#) | [Make a Payment](#)

School Year	Due Date	Fee Description	Amount Charged	Amount Paid	Amount Due	Payor Name	Pay Plan ID
2014	Tue May 6, 2014	Registration Fe	1,000.00	1,000.00	0.00	Marion W. Osmunscr	
2014	Tue May 6, 2014	School Supplies	50.00	50.00	0.00	Marion W. Osmunscr	
2014	Fri Jan 23, 2015	School Supplies	25.00	25.00	0.00	Marion W. Osmunscr	
2014	Sun Jan 25, 2015	School Supplies	10.00	10.00	0.00	Marion W. Osmunscr	
2014	Wed Mar 11, 2015	School Supplies	40.00	40.00	0.00	Marion W. Osmunscr	
2014	Sun Mar 15, 2015	School Supplies	10.00	10.00	0.00	Marion W. Osmunscr	
2014	Tue Mar 17, 2015	Registration Fe	1,000.00	500.00	500.00	Marion W. Osmunscr	
2014	Tue Mar 17, 2015	Registration Fe	1,000.00	0.00	1,000.00	Marion W. Osmunscr	

RIANNE (Entity (106)) [View Fees](#) | [View Payments](#) | [Make a Payment](#)

School Year	Due Date	Fee Description	Amount Charged	Amount Paid	Amount Due	Payor Name	Pay Plan ID
2014	Tue May 6, 2014	Registration Fe	1,000.00	547.50	452.50	RIANNE F. OSMUNSCR	
2014	Mon Dec 29, 2014	School Supplies	50.00	0.00	50.00	RIANNE F. OSMUNSCR	
2014	Tue Mar 10, 2015	Registration Fe	750.00	750.00	0.00	RIANNE F. OSMUNSCR	
2014	Sun Mar 15, 2015	School Supplies	10.00	10.00	0.00	RIANNE F. OSMUNSCR	

- Click on **Make a Payment**
- Update Payment Amount for multiple students
- Update Cart
- Follow prompts
- Select **Pay with Vendor** (you will be redirected to the eFunds for Schools log in page)

Family Access Food Service

If you would like to view the food service balances and make a payment, you can select the "Food Service" tab.

The screenshot displays the 'Family Access Food Service' web application. The left sidebar contains navigation options: Home, Ethnicity/Race, Calendar, Gradebook, Attendance, Student Info, **Food Service** (highlighted with a red circle), Schedule, Discipline, Fee Management, and Login History. The main content area is titled 'Food Service' and includes sections for 'Current Account Balance', 'Today's Lunch Menu', 'Food Service Messages/Links', and a table of payment records. A 'Make a Payment' button is highlighted with a red box. The right sidebar shows 'Weekly Purchases For: Sun Mar 29, 2015' with a table of student purchases.

Student	Total	Key Pad Number
Marion	\$0.00	32237
RIANNE	\$0.00	
Total	\$0.00	

Payment Date	Payment	Check #
Sun Mar 15, 2015	\$50.00	VIA WEB
Mon Jan 5, 2015	\$50.00	VIA WEB

From this page you can select the **Make a Payment** option and follow the same steps as described in Fee Management above which takes you to the e~Funds for Schools log in page for the District.

Once the **Pay with Vendor** option has been selected from the Fee Management or Food Service area in Family Access, you will be routed to the e-Funds for Schools log-in page for the school district. If you have already created an account you can log in using the username and password that you created. If you have not created an account yet, select **Register Here**.

The screenshot shows a web interface for "e-Funds for Schools" with a blue header bar containing the text "BILL CODES AND EVENT MANAGEMENT". The page is divided into two main columns. The left column contains three white rounded rectangular boxes: 1) "Message Box" with the text "First time users need to Register their information. Thank you for using our online service!"; 2) "Welcome to e~Funds for Schools" with a paragraph about the service and a sub-section "Doing our part in 'Keeping it Green'" explaining the environmental benefits; 3) "Site Security" with text about VeriSign SSL and a Norton Secured logo. The right column contains three white rounded rectangular boxes: 1) "Login" with input fields for "Username:" and "Password:", a blue "Login" button, and links for "Forgot Username" and "Forgot Password"; 2) "New Users" with a blue arrow pointing to "Register Here" and a "Registration Guide" icon; 3) "Site Security" (repeated) with text about VeriSign SSL and a Norton Secured logo.

After you have selected **Register Here** you will be asked to enter some basic information. Once the information has been entered, select **Sign Up** to continue on to the second step of registration.

The second step of registration will request that you link students to your account. The students can be linked with their Student ID. You will also need to enter the last name of the student. See example below:

Guided Set Up

▼ Step 1 - Student Management

Your Student(s):

You are not associated with any students yet. Add all students in your family, and then click on continue.

- If you do not know your students' number(s), or your students' have not been issued a student number, please contact your students' school representative to receive the student number assigned to your children.
- If you are a guest, have no student(s) in our school, or are making payments on your own behalf, [click here](#).

Add Student(s) by:

Family Number:

Last Name:

or, Student Number:

Last Name:

[Add](#)

Enter the family number or student number(s) and the last name for the student(s) to associate with your account, and then click "Add." After you have finished adding students, or you are making payments for yourself, click "Continue to Account Overview."

[Make Payments on Behalf of Yourself](#)

[Continue to Account Overview](#)

After linking all students you can continue on to the Home page by selecting **Continue to Account Overview**. From the Home Page, select **Make a Payment**.

When selecting **Make a Payment** for the first time, you will be required to add payment information. Once the information is added, you will be able to see the fees that have been assessed to your student, add them to your cart, and make your payment. See example below:

Payment Method Checking Account Number: *****2345 Routing Number: 123123123

- Make one payment for multiple students by selecting the tab with the child's name, and then adding the desired item(s).
- You can get additional information about an item by holding your mouse pointer over the item name.

- To retrieve recent student fees that have been applied to your account, [click here](#).

	Balance		
Marion Rianne			
<u>Outstanding Fees</u>			
Registration Fe	\$225.00	<input type="text" value="225.00"/>	<input type="text" value="2015-03-08"/>
Registration Fe			Add
<u>Elementary School</u>			
<input style="width: 100%;" type="text"/>		<input type="text" value="0.00"/>	<input type="text" value="2015-03-08"/>
Crayons		<input type="text" value="10.00"/>	<input type="text" value="2015-03-08"/>
			Add

[Continue](#)