■ WHAT IS THE ADVOCATES FUNDING PROGRAM?

The *Advocates for WRPS Education Fund* is dedicated to enhancing students' educational opportunities. Advised by a volunteer committee of local community members, and working in partnership with Incourage, the role of the Fund is to augment, supplement and complement programs and activities currently provided by the Wisconsin Rapids Public School District. Contributions to the Fund will supplement, but not replace, the generous support provided by booster clubs, PTOs and other vital organizations within our public schools.

The Advocates funding program consists of funding to enhance opportunities for student learning and additional training and advance the mission of WRPS. Examples of how grants from the Advocates Fund might be used include: curriculum initiatives or supplements; teacher/staff development and appreciation; learning resources; pilot programs; academic and career enrichment opportunities.

■ APPLICATION CRITERIA

WHO MAY APPLY? School district staff, or any community member in partnership with an educator for grades 4K - 12 may submit an application.

WHAT FUNDING REQUESTS WILL BE CONSIDERED?
- Requests can be up to $1,000 for projects that benefit students and staff in any Wisconsin Rapids Public Schools academic discipline or co-curricular activity.
- Requests also can be made in support of educational efforts or training of any students, employee, or affiliate participants (i.e. volunteer coaches/advisors).
- As a general rule, funds will not be granted for operating expenses, teacher stipends, travel, or consumables
- **NOTE: TECHNOLOGY AND SOFTWARE PURCHASE PROPOSALS must go through the WRPS Technology approval process BEFORE your funding application is submitted to Advocates for WRPS.** Use the district's *Technology and Software Purchase Request Form*: https://www.wrps.org/technologysupport/index.cfm

incourage

Advocates for WRPS Education Fund administered by Incourage
478 E Grand Ave • Wisconsin Rapids WI 54494
715.423.3863 • hello@incouragecf.org • incouragecf.org

■ FUNDING PRIORITIES

APPLICATIONS/PROPOSALS ARE EVALUATED ACCORDING TO THE FOLLOWING CRITERIA:

- How this project expands, improves, or enhances current practices.
- What other funding sources have been applied for or received.
- How the project correlates with school or district curriculum and instructional goals.
- Whether the project will be implemented in one year or less and provides evidence of sustainability.
- There is an evaluation plan.
- The project displays potential for replication within the school district.
- The request shows a direct link to student skills and knowledge acquisition.

Note: Proposed projects should support the mission of the WRPS District: *Working together with home and community, we are dedicated to providing the best education for every student, enabling each other to be a thoughtful, responsible contributor to a changing world.*

■ HOW TO APPLY FOR FUNDING

E-mail your Application for Funding anytime during the year to

advocates@wrps.net

■ AFTER YOUR APPLICATION IS SUBMITTED

Applicants will receive a letter announcing funding notification within 60 days of applying. The process may be expedited under special circumstances. Approved applicants also will be provided with information about distribution of funds and other general expectations.

APPLICATION FOR FUNDING

Please type or print clearly.

A. Applicant/Organization	
Contact Person	Position/Title
School	
Address	
Phone	E-mail

B. Grade level/department   **Number of students served**

C. A**mount requested $**   **Anticipated date funds are needed**   **/   /**

D. Program/Project Title

E. Narrative. Describe your request. Keep in mind the nine criteria listed on page 2. Include the project's objectives and, if applicable, the potential long-range benefits. If your program/project includes transportation, entrance fees, stipends or salaries, please explain why these costs cannot be met by school district funding and why they are integral to the success of the project. **NOTE: TECHNOLOGY AND SOFTWARE PURCHASE PROPOSALS MUST GO THROUGH THE WRPS TECHNOLOGY APPROVAL PROCESS BEFORE your funding application is submitted to Advocates for WRPS**. Use the *Technology and Software Purchase Request Form* found at: https://www.wrps.org/technologysupport/index.cfm
      If handwriting, please attach additional page, if typing this section will expand as needed.

F. Other sources of funding or support for project. For example, list matching funds, school funds, etc.

G. Complete the Project Budget on Page 4.

Advocates for WRPS Education reserves the right to suggest modifications to an application and may submit it to building and/or district administration for endorsement.

I/We agree to use the funds provided for the purpose approved by Advocates for WRPS Education and that there is no allocated funds in the district for this purpose in the budget. To assist in future funding, a representative of Advocates for WRPS Education or Incourage Community Foundation may contact me/us for information pertinent to this application. I/We understand the submission of this application is subject to review/approval/rejection by Advocates for WRPS Education.

_____   _____
Applicant Signature   Date

_____   _____
Building Administrator Signature   Date

Typed names and dates will be considered as a valid digital signature. If using digital signatures, please CC: your building administrator/supervisor your e-mailed application.

G. PROJECT BUDGET – APPLICATION FOR FUNDING CONTINUED …

Budget Item	Estimated Cost
Instructional Supplies (itemized list and costs)	
Equipment (itemized lists and costs)	
Transportation	
Services (stipends, contracted services, salaries)	
Other (be specific)	
Total	$

If your program/project includes transportation, entrance fees, stipends or salaries, please explain in the Narrative (Section E) why these costs cannot be met by school district funding and why they are integral to the success of your project.

E-MAIL your completed application to: advocates@wrps.net