



# Wisconsin Rapids Board of Education

510 Peach Street · Wisconsin Rapids, WI 54494 · (715) 424-6701

## MINUTES

John A. Krings, President  
John Benbow, Jr.  
Larry Davis  
Sandra K. Hett  
Anne Lee  
Katie Medina  
Mary E. Rayome

August 8, 2016

### REGULAR BOARD OF EDUCATION MEETING

LOCATION: Thomas A. Lenk Educational Center, 510 Peach Street, Wisc. Rapids, WI 54494  
Conf. Rm. A/B

TIME: 6:00 p.m.

BOARD MEMBERS PRESENT: John Krings, Katie Medina, Mary Rayome, John Benbow, Anne Lee, Larry Davis, Sandra Hett

ADMINISTRATION PRESENT: Colleen Dickmann, Daniel Weigand, Ryan Christianson, Kathi Stebbins-Hintz, Glenn Haupt, Ed Allison

MEDIA PRESENT: Jesse Austin – River Cities Community Access

President John Krings called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Roll Call

#### Approval of Minutes

**Motion by Mary Rayome, seconded by John Benbow to approve regular Board of Education meeting minutes of July 11, 2016. Motion carried unanimously.**

#### Comments from Citizens and Delegations

None.

#### Committee Reports

- A. Business Services Committee – August 1, 2016. Report given by John Benbow.  
Mr. Benbow reviewed the following consent agenda items brought before the Board through the Business Services Committee, and asked if there were any motions to be held.

BS-1 Approval of a proposed 66.03.01 cooperative agreement for students attending the Virtual program from the Stevens Point and Tomorrow River School Districts.

**Motion by John Benbow, seconded by Katie Medina to approve consent agenda item BS 1. Motion carried unanimously.**

Mr. Benbow provided updates and reports on:

- The Committee reviewed purchases from Gaggle for network software; K12 Management for FuelEd Education software; Atomic Learning for District on demand learning resource license renewal; Odysseyware for virtual school curriculum; and Honeywell for a heating, ventilating, and air conditioning service contract.
- The Committee reviewed supply bids for general office supplies, custodial supplies, colored paper, and nurse's supplies.

- A bid awarded to Brickner's of Wausau was reviewed for the purchase of a 2016 Grand Caravan SE to be delivered by August 1, 2016 to make use of dealer incentives.
- The Committee reviewed a proposal for renewal of a four year contract for Sophos Endpoint network protection from M&S Technologies at a total cost of \$42,222.18.

**Motion by John Benbow, seconded by Katie Medina to approve the balance of the Business Services Committee report and minutes of the regular August 1, 2016 Business Services Committee meeting. Motion carried unanimously.**

B. Personnel Services Committee – August 1, 2016. Report given by Sandra Hett.

Ms. Hett reviewed the following consent agenda items brought before the Board through the Personnel Services Committee, and asked if there were any motions to be held.

PS-1 Approval of the professional staff appointments of Elizabeth Van Berkel (Cross-Categorical – Mead) and Chang Thao (Kindergarten – Grove); and the support staff appointments of Kourtney Keyzer (Secretary – Grove) and Elizabeth Hintz (Special Education Aide – Lincoln).

PS-2 Approval of the professional staff resignation requests of Hayli Breyhan (Grade 3 – Mead); and the support staff resignation requests of Tricia Joosten (Breakfast Aide – Mead), James Alft (Special Education Aide – Lincoln), Tami Drew-Huiras (Noon Aide – Woodside), and Jody Banta (Noon Aide – Woodside).

Ms. Hett requested that consent agenda item PS-2 be held out.

**Motion by Sandra Hett, seconded by Anne Lee to approve consent agenda item PS 1. Motion carried unanimously.**

**Motion by Sandra Hett, seconded by Mary Rayome to approve consent agenda item PS 2. Motion carried on a 6-1 vote. Sandra Hett voted no.**

Ms. Hett provided updates and reports on:

- The Committee was updated on the school district's utilization of the Employee Assistance Program (EAP) for the 2015 calendar year and the first six months (January 1 through June 30) of 2016.

**Motion by Sandra Hett, seconded by Anne Lee to approve regular Personnel Services Committee meeting minutes of August 1, 2016. Motion carried unanimously.**

**Motion by Sandra Hett, seconded by Anne Lee to approve special open and closed session Committee meeting minutes of July 13, 2016. Motion carried unanimously.**

C. Educational Services Committee – August 1, 2016. Report given by Anne Lee.

Ms. Lee reviewed the following consent agenda item brought before the Board through the Educational Services Committee, and asked if there were any motions to be held:

ES-1 Approval of Board Policy 321 – School Calendar and Policy 322 – School Day, for first reading.

ES-2 Approval of the renewal of the FuelEd contract at a cost of \$21,500 to be paid for from the following budgets: Virtual School, Lincoln High School, East Jr. High School, Wisc. Rapids Area Middle School, and WRPS Curriculum.

ES-3 Approval of the renewal of the purchase of Renaissance Learning products for the 2016-17 school year, to be paid for from referendum funds, and not to exceed the cost of \$50,302.36.

ES-4 Approval of contracts set out in Attachment D with the Reading and Writing Project Network, LLC at a cost of \$11,000 to be paid for from Title I and Title II funds.

**Motion by Anne Lee, seconded by Larry Davis to approve consent agenda items ES 1-4. Motion carried unanimously on a roll call vote.**

Ms. Lee provided updates and reports on:

- The annual seclusion and restraint report provided by Glenn Haupt, Director of Pupil Services. It was noted that there were fewer incidents this year. The District continues to provide training and education for staff in this area.
- Director of Instruction Kathi Stebbins-Hintz shared information about how the District met Achievement Gap Reduction (AGR) contract requirements.
- Enrollment and staffing options for Vesper Community Academy were reviewed to make the Committee aware of the low enrollment and staffing challenges that exist.

**Motion by Anne Lee, seconded by Larry Davis to approve the balance of the Educational Services Committee report and minutes of the regular August 1, 2016 Educational Services Committee meeting. Motion carried unanimously.**

Agenda Referrals/Information Requests

None.

Legislative Agenda

Mr. Benbow shared legislative information on:

- The Wisconsin Department of Employee Trust Funds (ETF) has published the Wisconsin Retirement System (WRS) contribution rates for 2017. The total rates for the “General/Teacher” employee category will increase from 13.2 percent in 2016 to 13.6 percent in 2017. The employee and employer contribution share will each increase to 6.8% as a result.
- On August 1, 2016, accountability waivers granted to states by the U.S. Department of Education (USED) expired. This is also the same date that interested parties had as a deadline to file comments on the USED’s proposed rules on accountability and state plans under the new Every Student Succeeds Act (ESSA). More than 20,000 comments were received on the USED’s draft rules on accountability, with many being sharply critical of the proposed regulations.
- There are a number of offices on the primary ballot coming up on August 9, 2016. The Wisconsin Association of School Board (WASB) has provided some tips for school boards to consider in their advocacy efforts.
- Governor Walker has directed state agencies to “maintain their overall fiscal year 2017-18 and 2018-19 GPR budgets at the fiscal year 2016-17 adjusted base.” Despite the general call for “zero growth” in appropriations, the directive did indicate that there might be certain exceptions in the areas of aid to K-12 public schools, cost increases for Medicaid, the state prison system and institutions run by the state Department of Health Services.
- Voter ID’s will be required in the upcoming primary election.

Bills

**Motion by Mary Rayome, seconded by John Benbow to note July, 2016 receipts in the amount of \$1,920,574.67; and approve July, 2016 disbursements from July, 2016-17 books in the amount of \$3,046,751.76 and June, 2016 disbursements from June, 2015-16 books in the amount of \$200,027.77. Motion carried unanimously on a roll call vote.**

New Business

Employee Appointments, Resignations, and Retirement Requests

Dr. Ryan Christianson, Director of Human Resources, recommended approval of the following resignation and appointment requests:

*Professional Staff Appointment*

Mary Molski	Location:	Wisc. Rapids Area Middle School
	Position:	Cross-Categorical (1.0 FTE)
	Effective:	Beginning of 2016-17 School Year
	Salary:	\$37,500.00

**Motion by Larry Davis, seconded by Katie Medina to approve of the professional staff appointment of Mary Molski to the Wisc. Rapids Area Middle School effective at the beginning of the 2016-17 school year at a salary of \$37,500.00. Motion carried unanimously.**

Custodial and Maintenance AFSCME Local 1075 Agreement

Dr. Christianson explained that the Personnel Services Committee and AFSCME Local 1075 bargaining unit reached a tentative agreement of the CPI increase of .12%. Distribution deviated slightly by employee, with an increase equaling either two or three cents per employee. A slight amount left for distribution will be placed on the HVAC Technician position, which equates to a 9 cent raise for this position. The Personnel Services Committee recommends approval of the tentative agreement and distribution. Committee members John Krings and Mary Rayome expressed appreciation to the Local 1075 group for their positive attitude and willingness to accept what the Board can offer in light of current circumstances.

**Motion by Larry Davis, seconded by John Benbow to approve of the recommended tentative agreement reached with the AFSCME Local 1075 bargaining unit of .12%. Motion carried unanimously.**

Update and Review of District Crisis Action Plan

Supt. Colleen Dickmann provided an overview of steps which have been taken since the last Board review of the District Crisis Plan in August, 2013. Each building reviews their individual plan annually in September, and the District level Crisis Response team meets as well to review the overall plan for the District. Law enforcement and related agencies continue to be involved in crisis planning initiatives. Specific areas of improvement since the last Board review of the Plan include the implementation of Aiphone intercom systems at each building, the installation of KNOX box equipment at each building, the adoption and implementation of the A.L.I.C.E. crisis response program across the District, fortification equipment purchased and installed in appropriate areas, and a decision by the Board to request that the City of Wisconsin Rapids have polling places moved off of school premises after the 2016 election cycles conclude.

In January, 2016, the Wisconsin School Safety Coordinators Association (WSSCA) conducted a “School Security Assessment” in four buildings. Overall, District safety and security efforts were commended as members of the WSSCA team identified that staff members view the initiatives as being extremely important.

In March, 2016, all WRPS staff had an opportunity to complete a survey to offer feedback on the A.L.I.C.E. training sessions and overall implementation. Of the 413 responses, 98.5% were positive in nature with staff indicating that the training provided tools and ideas to empower and assist them in the event of a dangerous situation occurring.

The Board discussed the strides made to continually improve the District Crisis Plan. As the Board is required to review the Plan every three years, the next review will occur in August, 2019.

Purchase of Electronic Surveillance Equipment

Dr. Dickmann explained that Phil Bickelhaupt, Director of Technology, and Ed Allison, Director of Buildings & Grounds, have been gathering proposals to install electronic surveillance equipment in the East Jr. High facility. With a student body of 700-800 in eighth and ninth grade at East, the administration believes it is time to install cameras in the building as a safety and security measure. The security audit performed in January, 2016, also recommended that surveillance equipment be installed at East. Proposals are being requested from vendors to include the installation, delivery, programming, and license agreements for the surveillance equipment. The project should hopefully be completed by September. A purchase update will be brought to the Board once the project has been completed.

Revisions to Board Policies 132 and 133

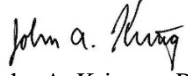
Dr. Dickmann explained that new state regulations require that school boards adopt a policy addressing how a school board vacancy will be filled if the remaining school board members have not appointed a replacement within 60 days of the date on which the vacancy first exists. Board Policy 132 – Board Member Resignation and Policy 133 – Filling Board Vacancies have been in effect since June 13, 1983. After reviewing a number of similar policies and reviewing suggestions from the Wisconsin Association of School Boards (WASB), recommended changes to both policies would provide more concise information about what constitutes a vacancy, and how Board vacancies will be filled. The Board discussed the potential policy changes.

**Motion by Larry Davis, seconded by John Benbow to approve of recommended changes to Board Policy 132 – Board Member Resignation and Policy 133 – Filling Board Vacancies for first reading. Motion carried unanimously.**

Calendar

Calendar items were reviewed.

President Krings adjourned the meeting at 6:39 p.m.



John A. Krings – President

Maurine Hodgson – Secretary

Larry Davis – Clerk