



Wisconsin Rapids Board of Education
Personnel Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6701

MINUTES

Sandra Hett, Chair
Larry Davis
Mary Rayome
John Krings, President

October 7, 2019

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI
Conference Room C

Time: Immediately following the Educational Services Committee meeting, but not before 6:30 p.m.

Committee Members Present: Sandra Hett, Mary Rayome, and Larry Davis

Others Present: Brian Oswall

I. Call to Order

Sandra Hett called the meeting to order at 7:05 p.m.

II. Public Comment

There was no public comment.

III. Actionable Items

A. Appointments

PS – 1 Motion by Mary Rayome, seconded by Larry Davis to approve the following support staff appointments:

Tina Midthun	Location:	Mead Elementary School
	Position:	Special Education Aide
Yesenia Diaz	Location:	Mead Elementary School
	Position:	ELL Aide
Vicki Shafranski	Location:	Woodside Elementary School
	Position:	Special Education Aide
Amy Sherman	Location:	Mead Elementary School
	Position:	Special Education Aide
Tami Drew-Huiras	Location:	Lincoln High School
	Position:	Cashier
Cheryl Burmeister	Location:	THINK Academy
	Position:	Special Education Aide
Renee Musch	Location:	Mead Elementary School
	Position:	Noon Duty Aide

Motion carried unanimously.

B. Retirement

PS – 2 Motion by Larry Davis, seconded by Mary Rayome to approve the following support staff early retirement:

Cheryl Panter	Location:	Lincoln High School
	Position:	Special Education Aide

Motion carried unanimously.

C. Resignation

PS – 3 Motion by Mary Rayome, seconded by Larry Davis to approve the following support staff resignation:

Joy Brey	Location:	Mead Elementary School
	Position:	Office Aide

Motion carried unanimously.

D. Board Policy Review

Board Policy 152 - Goal Setting, Second Reading

PS – 4 Motion by Mary Rayome, seconded by Larry Davis to approve Board Policy 152 - Goal Setting for second reading.

Motion carried unanimously.

Board Policy 185.3 - Educational Services Committee, Second Reading

PS – 5 Motion by Larry Davis, seconded by Mary Rayome to approve Board Policy 185.3 - Educational Services Committee for second reading.

Motion carried unanimously.

Board Policy 253.4 - Development and Approval of Rules and Regulations, Second Reading

PS – 6 Motion by Mary Rayome, seconded by Larry Davis to approve Board Policy 253.4 - Development and Approval of Rules and Regulations for second reading.

Motion carried unanimously.

Board Policy 253.4 Rule - Approval of Agenda Planners, Second Reading

PS – 7 Motion by Larry Davis, seconded by Mary Rayome to approve Board Policy 253.4 Rule - Approval of Agenda Planners for second reading.

Motion carried unanimously.

Board Policy 411 - Student Non-Discrimination and Anti-Harassment, Second Reading

PS – 8 Motion by Mary Rayome, seconded by Larry Davis to approve Board Policy 411 - Student Non-Discrimination and Anti-Harassment for second reading.

Motion carried unanimously.

Board Policy 830 - Use of School Facilities, Second Reading

PS – 9 Motion by Larry Davis, seconded by Mary Rayome to approve Board Policy 830 - Use of School Facilities for second reading.

Motion carried unanimously.

Board Policy 830.1 - Facility Use Policy for the Performing Arts Center (PAC), Second Reading

PS – 10 Motion by Mary Rayome, seconded by Larry Davis to approve Board Policy 830.1 - Facility Use Policy for the Performing Arts Center (PAC) for second reading.

Motion carried unanimously.

E. Support Staff Assignment Adjustments

Brian Oswald, Director of Human Resources, shared with the Committee the increased responsibilities and time associated with the AESOP coordinator position and the LHS library aide position. Due to the increases, Administration recommends adding five days to the AESOP coordinator position and modifying the job description and job classification of the LHS library aide position effective October 15, 2019.

PS – 11 Motion by Mary Rayome, seconded by Larry Davis to increase the AESOP coordinator position by five days effective October 15, 2019.

Motion carried unanimously.

PS – 12 Motion by Mary Rayome, seconded by Larry Davis to modify the job description and job classification for the LHS library aide position effective October 15, 2019.

Motion carried unanimously.

IV. Consent Agenda

- Motions:
- PS – 1 Support Staff Appointments
 - PS – 2 Support Staff Early Retirement
 - PS – 3 Support Staff Resignation
 - PS – 4 Board Policy 152 - Goal Setting, Second Reading
 - PS – 5 Board Policy 185.3 - Educational Services Committee, Second Reading
 - PS – 6 Board Policy 253.4 - Development and Approval of Rules and Regulations, Second Reading
 - PS – 7 Board Policy 253.4 Rule - Approval of Agenda Planners, Second Reading
 - PS – 8 Board Policy 411 - Student Non-Discrimination and Anti-Harassment, Second Reading
 - PS – 9 Board Policy 830 - Use of School Facilities, Second Reading
 - PS – 10 Board Policy 830.1 - Facility Use Policy for the Performing Arts Center (PAC), Second Reading
 - PS – 11 AESOP Coordinator Position
 - PS – 12 LHS Library Aide Position

V. Adjournment

Ms. Hett adjourned the meeting at 7:14 p.m.