



Wisconsin Rapids Board of Education
Personnel Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6701

MINUTES

Sandra Hett, Chair
Anne Lee
Mary Rayome
John Krings, President

February 4, 2019

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI
Conference Room C

Time: 6:00 p.m.

Committee Members Present: Sandra Hett, Anne Lee, Mary Rayome and John Krings

Others Present: Brian Oswald, Craig Broeren and Elizabeth Severson

I. Call to Order

Sandra Hett called the meeting to order at 6:01 p.m.

II. Public Comment

There was no public comment.

III. Actionable Items

A. Appointments

PS – 1 Motion by Mary Rayome, seconded by Anne Lee to approve the following support staff appointments:

Batina Panzer	Location:	Washington Elementary School
	Position:	Custodian
Jacob Linzmeier	Location:	Lincoln High School
	Position:	Custodian
Brenda Akkerman	Location:	Washington Elementary School
	Position:	Noon Duty Aide
Jacob Blakeslee	Location:	Lincoln High School
	Position:	Custodian

Motion carried unanimously.

B. Retirement

PS – 2 Motion by Anne Lee, seconded by Mary Rayome to approve the following professional staff early retirement:

Patti Bauer	Location:	WRAMS
	Position:	Teacher

Motion carried unanimously.

C. Resignations

PS – 3 Motion by Mary Rayome, seconded by Anne Lee to approve the following professional staff resignation:

Lou Ann Horgan	Location:	WRAMS
	Position:	Teacher

Motion carried unanimously.

PS – 4 Motion by Anne Lee, seconded by Mary Rayome to approve the following support staff resignations:

Jodi Matthews	Location:	Grove Elementary School
	Position:	Special Education Aide

Julie Henne	Location:	Grant Elementary School
	Position:	Noon Duty Aide

Motion carried unanimously.

D. Employee Wage Compensation Considerations

PS – 5 Motion by Mary Rayome, seconded by Anne Lee to approve a 2% wage increase for confidential secretaries and District van drivers, excluding the Administrative Assistant to Superintendent/Board Secretary position, retroactive to July 1, 2018.

Motion carried unanimously.

PS – 6 Motion by Anne Lee, seconded by Mary Rayome to approve an hourly rate of \$29.00 for the Administrative Assistant to the Superintendent/Board Secretary position, effective July 1, 2018.

Motion carried unanimously.

E. Substitute Food Service Compensation

PS – 7 Motion by Mary Rayome, seconded by Anne Lee to approve a pay increase for food service substitutes as listed in the addendum, effective March 1, 2019.

Motion carried unanimously.

IV. Updates and Reports

A. Status of District Substitutes

Mr. Brian Oswald, Director of Human Resources, provided information on the WRPS substitute pay rate and provided information on the WRPS current substitute fill rate.

V. Consent Agenda

Motions:	PS – 1	Support Staff Appointments
	PS – 2	Professional Staff Early Retirement
	PS – 3	Professional Staff Resignation
	PS – 4	Support Staff Resignations
	PS – 5	Employee Wage Compensation
	PS – 6	Employee Wage Compensation
	PS – 7	Substitute Food Service Compensation

VI. Adjournment

Ms. Hett adjourned the meeting at 6:27 p.m.