



MINUTES

Wisconsin Rapids Board of Education
Personnel Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6701

Sandra Hett, Chair
Anne Lee
Mary Rayome
John Krings, President

November 7, 2016

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI
Conference Room C

Time: 6:00 p.m.

Committee Members Present: Sandra Hett, Anne Lee, John Krings and Mary Rayome

Administration Present: Colleen, Dickmann, Ryan Christianson and Kathi Stebbins-Hintz

I. Call to Order

Committee Chair, Sandra Hett called the meeting to order at 6:00p.m.

II. Public Comment

There was no public comment.

III. Actionable Items

A. Appointments

PS – 1 A motion was made by Anne Lee and seconded by Mary Rayome to recommend approval of the following support staff appointments:

- Amanda Mrozek Location: THINK Academy Position: Instructional Aide
Michelle Wolfe Location: Vesper Community Academy Position: Instructional Aide
Ronald Hewitt Location: East Junior High School Position: Kitchen Helper

Motion carried unanimously.

B. Resignation

PS – 2 A motion by Mary Rayome and seconded by Anne Lee to recommend approval of the following support staff resignation:

- Amanda Kempf Location: Washington Elementary School Position: Noon Aide

Motion carried unanimously.

C. Retirement

PS – 3 A motion by Mary Rayome and seconded by Anne Lee to recommend approval of the following support staff retirement:

Richard Larsen	Location:	Building & Grounds
	Position:	Head Maintenance

Motion carried unanimously.

IV. Policy Update and Approval

A. Board Policy 345.5 Graduation Requirements

PS – 4 A motion by Mary Rayome and seconded by Anne Lee to recommend approval of Board Policy 345.5 Graduation Requirements, second reading.

Motion carried unanimously.

V. Updates and Reports

A. 2016-17 Open Enrollment Data Update

The Committee reviewed and discussed the Open Enrollment report for the 2016-17 school year, as provided in the PSC background for November 2016.

VI. Compensation Review and Approval

PS – 5 A motion by Mary Rayome and seconded by Anne Lee to recommend approval of a wage increase for the Instructional Software Support Specialist position to an annual salary of \$47,476, effective November 25, 2016.

Motion carried unanimously.

VII. Consent Agenda

Motions:	PS – 1	Support Staff Appointments
	PS – 2	Support Staff Resignation
	PS – 3	Support Staff Retirement
	PS – 4	Board Policy 345.5 Graduation Requirement, second reading
	PS – 5	Instructional Software Support Specialist Compensation

VIII. Adjournment

Ms. Hett adjourned the meeting at 6:25 p.m.