



MINUTES

Wisconsin Rapids Board of Education  
**Educational Services Committee**

510 Peach Street · Wisconsin Rapids, WI 54494 · (715) 424-6701

Anne Lee, Chairman  
John Benbow, Jr.  
Katie Bielski-Medina  
Larry Davis  
Sandra Hett  
Mary Rayome  
John Krings, President

August 1, 2016

LOCATION: Board of Education, 510 Peach Street, Wisconsin Rapids WI  
Conference Room A/B

TIME: Immediately following the Business Services Committee and Personnel Services  
Committee meetings, but not before 6:15 p.m.

BOARD MEMBERS PRESENT: John Benbow, Jr., Katie Bielski-Medina, Sandra Hett, John Krings,  
Anne Lee and Mary Rayome

BOARD MEMBER ABSENT: Larry Davis

OTHERS PRESENT: Ryan Christianson, Colleen Dickmann, Glenn Haupt, Kathi Stebbins-Hintz,  
Jennifer Wilhorn

I. Call to Order

Anne Lee called the meeting to order at 6:27 p.m.

II. Public Comment

There was no public comment.

III. Actionable Items

A. Board Policy 321 School Calendar and Board Policy 322 School Day – First Reading

Kathi Stebbins-Hintz, Director of Curriculum and Instruction explained the reason for changes in both policies. Wisconsin statutes and the Administrative Code eliminated the number of instructional days (180) required and instead focus on instructional hours in a school year. Board Policy 322 will be eliminated as Policy 321 will incorporate this information.

**ES-1 Motion by John Benbow, second by Katie Bielski-Medina, to approve the first reading of Board Policy 321 School Calendar and Board Policy 322 School Day.**

**Motion carried unanimously.**

B. Fuel Education Contract Renewal

Ms. Stebbins-Hintz explained that this is the third year the District will be using Fuel Education at the secondary level. This library of on-line courses and a library of resources are used heavily by secondary students.

**ES-2 Motion by Katie Bielski-Medina, second by John Krings, to approve renewal of the Fuel Ed contract at a cost of \$21,500 to be paid for from the following budgets: Virtual School, Lincoln High School, East Junior High School, Wisconsin Rapids Area Middle School, WRPS Curriculum.**

**Motion carried unanimously.**

C. Renaissance Learning Contract Renewal

Ms. Stebbins-Hintz distributed copies and reviewed the contract from Renaissance Learning. She explained that the contract wasn't available until just before the Committee meeting, as it was being negotiated up until that time. There was discussion regarding the cost of the products, and license enrollment requirements for the licenses.

**ES-3 Motion by Sandra Hett, second by Mary Rayome, to approve the renewal of the purchase of Renaissance Learning products for the 2016-17 school year, to be paid for from referendum funds, and not to exceed the cost of \$50,302.36.**

**Motion carried unanimously.**

D. Reading and Writing Project Contract Approval

Ms. Stebbins-Hintz reviewed the purchase of The Writing Units of Study, how the District is moving to a workshop model of writing instruction, and the need for professional development for teachers as a result of this. Trainers will be here from New York August 22 and 23 for grades K-5 teachers.

**ES-4 Motion by John Benbow, second by Katie Bielski-Medina, to approve the contracts set out in Attachment D with the Reading and Writing Project Network, LLC at a cost of \$11,000, to be paid for from Title I and Title II funds.**

**Motion carried unanimously on a roll call vote.**

IV. Updates

A. Seclusion and Restraint: Annual Report

Mr. Glenn Haupt, Director of Pupil Services, reviewed data which summarizes the District's compliance with regulations related to seclusion and/or restraint. It was noted that there were fewer incidents this year. Mr. Haupt also shared a copy of the direc-

tives from DPI on how to report incidents. Discussion took place regarding how staff handle confrontations. The District continues to provide training and education for staff.

B. Achievement Gap Reduction (AGR) Annual Report

Ms. Stebbins-Hintz shared a hand-out and discussed information with the Committee on how the District met AGR contract requirements.

C. Vesper Community Academy: Student Enrollment and Staff Configuration

Dr. Colleen Dickman, Superintendent, Ryan Christianson, Director of Human Resources, and Jennifer Wilhorn, Principal of Vesper Community Academy, shared current enrollments and staffing options for Vesper Community Academy. It was noted that this was simply a sharing session so the Board was aware of the low enrollment and staffing challenges.

V. Consent Agenda Items

**ES-1 First reading of Board Policy 321 School Calendar and Board Policy 322 School Day**

**ES-2 Fuel Ed Contract**

**ES-3 Renaissance Learning Contract**

**ES-4 Reading and Writing Project Network, LLC**

VI. Future Agenda Items/Information Requests

Agenda items are determined by the Committee Chair after consultation with appropriate administration depending upon other agenda items, presentation information, and agenda availability.

- Parent CII Representative (September)
- Board Policy 345.5 Graduation Requirements (September)
- Mead Elementary Charter School Report (October)
- School and District Accountability Reports (October)
- Youth and Course Options Report (October)
- New Course and Curriculum Proposals-Discussion (November)
- New Course and Curriculum Proposals-Approval (December)

Anne Lee adjourned the meeting at 7:17 p.m.