



AGENDA

Wisconsin Rapids Board of Education
Educational Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · (715) 424-6701

Anne Lee, Chairman
John Benbow, Jr.
Katie Bielski-Medina
Larry Davis
Sandra Hett
Mary Rayome
John Krings, President

January 2, 2017

LOCATION: Board of Education, 510 Peach Street, Wisconsin Rapids, WI
Conference Room A/B

TIME: Immediately following the Business Services Committee and Personnel Services
Committee meetings, but not before 6:15 p.m.

- I. Call to Order
- II. Public Comment
- III. Actionable Items
 - A. Space Determination/Class Size Limits
 - B. Supplemental Pay Plan for Professional Development
- IV. Updates
 - A. Elementary English/Language Arts
- V. Consent Agenda Items
- VI. Future Agenda Items/Information Requests

The Wisconsin open meetings law requires that the Board, or Board Committee, only take action on subject matter that is noticed on their respective agendas. Persons wishing to place items on the agenda should contact the District Office at 715-424-6701, at least seven working days prior to the meeting date for the item to be considered. The item may be referred to the appropriate committee or placed on the Board agenda as determined by the Superintendent and/or Board president.

With advance notice, efforts will be made to accommodate the needs of persons with disabilities by providing a sign language interpreter or other auxiliary aids, by calling 715-424-6701.

School Board members may attend the above Committee meeting(s) for information gathering purposes. If a quorum of Board members should appear at any of the Committee meetings, a regular School Board meeting may take place for purposes of gathering information on an item listed on one of the Committee agendas. If such a meeting should occur, the date, time, and location of the Board meeting will be that of the particular Committee as listed on the Committee agenda.



BACKGROUND

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TIME: Immediately following the Business Services Committee and Personnel Services
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- I. Call to Order
- II. Public Comment
- III. Actionable Items
 - A. Space Determination/Class Size Limits

Under 2015 Act 55 (2015-17 Budget), school boards are required to designate the number of regular education and special education spaces available for the next school year.

Space determinations must be made and approved by the school board at its January meeting. If the Board does not intend to deny open enrollment applicants due to space, it may make that determination and document it in the January minutes.

The administration recommends that for the 2017-18 school year, the Wisconsin Rapids Public Schools Board of Education will not deny open enrollment applicants due to space.

B. Supplemental Pay Plan for Professional Development

Attachment A sets out suggested changes to the Supplemental Pay Plan for Professional Development for the 2016-17 school year. The Supplemental Pay Plan is reviewed annually, and consideration is given to suggestions from the Quality Educator Committee (QEC).

The administration recommends approval of the suggested changes to the Supplemental Pay Plan for Professional Development for the 2016-17 school year.

IV. Updates

A. Elementary English/Language Arts Update

Jen Wilhorn, Elementary Literacy Specialist and Principal of Vesper Community Academy, will be present to update the committee on the acquisition and implementation of the Writing Units of Study. She will also provide an update on the materials selection process for elementary reading.

V. Consent Agenda Items

Committee members will be asked to decide which items should be placed on the consent agenda for the regular Board of Education meeting.

VI. Future Agenda Items/Information Requests

Agenda items are determined by the Committee Chair after consultation with appropriate administration depending upon other agenda items, presentation information, and agenda availability.

Future agenda items/information requests include, but are not limited to:

- Art Curriculum (February)
- Student Travel (February)
- Strategic Plan (February)
- Art Acquisition (March)

DRAFTSupplemental Pay Plan for Professional Development

Beginning with the ~~2015-16~~ **2016-17** school year:

- I. Professional Staff will receive \$125 added to their salary rate per approved credit or DEU completed between July 1 and June 30 of a given school year, for up to six credits or DEUs or a maximum of \$750. Any professional development hours earned beyond the 7.5 required hours in a given school year may be compensated at the hourly professional development or curriculum rate, if sufficient funds are available. This applies only to professional development beyond the professional staff member's contracted school day.

A. District Courses and Workshops:

Professional Staff may sign up for a district workshop/course on-line in one of two ways: (1) Respond to the course/workshop e-mail announcement with Google Form; or (2) Use the WRPS Professional Development Calendar located on the District web site.

- Proof of completed hours or DEUs will be submitted to the Curriculum Department by workshop/course facilitators. No paperwork proving hour or DEU completion needs to be submitted to the Human Resources Department by professional staff taking courses/workshops.
- Proof of credits completed and final grades for ~~via~~ district sponsored courses will ~~also~~ be submitted to the Curriculum Department by the course facilitator. ~~However, professional staff must submit a university grade report or transcript showing completed credits to the Director of Human Resources no later than July 15 of the year in which said compensation begins.~~
- No more than eleven and one-half hours toward a DEU may be carried over from one school year to the next school year.
- There will be no carryover of DEUs or credits from one school year to the next.

B. Courses Not Sponsored by WRPS:

Professional Staff enrolling in credit courses not sponsored by the District must receive approval from Human Resources by submitting a "Approval Request Form" two weeks prior to the first class. The form is available at the WRPS web site.

- Professional staff must submit an official grade report or transcript showing completed credits to the Director of Human Resources no later than July 15 of the year in which said compensation begins.
- There will be no carryover of credits from one school year to the next.

C. Master's Degree:

Professional Staff will receive \$5,000 added to their salary for an approved Masters Degree program completed prior to ~~June 30~~ **August 31 or December 31**. Professional Staff will be compensated for only one Master's Degree.

- Professional Staff enrolling in a master's program must receive prior approval from Human Resources by completing the "Master's Degree Form." The form is available at the WRPS web site.
- Professional Staff enrolled in a Master's Degree program must submit a "Graduate Course Compensation Request Form" two weeks prior to the start of each class taken in the program.
- Professional Staff enrolled in a Master's Degree program must submit an official grade report or transcript showing completed credits to the Director of Human Resources no later than July 15 of the year in which said compensation begins.
- Professional Staff enrolled in a Master's Degree program must submit an official transcript showing a completed Master's Degree to the Director of Human Resources no later than ~~July 15~~ **September 30 or January 31** of the year in which said compensation begins.
- ~~As an exception, professional staff completing an approved Master's Degree Program in the summer of 2016 will receive \$5000 added to their salary. An official grade report or transcript showing completed credits must be submitted to the Director of Human Resources no later than September 15, 2016.~~
- ***If proof of masters completion is submitted on or before January 31, supplemental pay will be \$2,500 the first year and \$5,000 thereafter.***

- II. Supplemental pay (***with the exception of Master's Degree – see I (C) above***) will be added to salaries beginning with the first payroll of the school year, following the year in which the educational units are completed. Supplemental pay will be paid as a percentage of a professional staff member's full-time equivalency in a given year.
- III. Professional Staff with an annual ***full-time equivalency*** salary at or above \$70,000 may earn \$125 per approved credit and/or DEU. Beginning with credits/DEUs earned in 2013-14, this will be paid as a "one time only" stipend the following year in which the credit(s) or DEU(s) are completed.
- IV. ~~The approval process and the definition of approved credits, DEUs, and Masters Programs was established by the Quality Educator Committee in the fall of 2012, and approved by the School Board in September 2012. This compensation plan is subject to annual review by the District at the discretion of the Board of Education.~~

Approved by Board of Education, September, 2012
Reviewed and Approved by Board of Education August 12, 2013
Reviewed and Approved by Board of Education December 8, 2014
Reviewed and Approved by Board of Education October 12, 2015