



AGENDA

Wisconsin Rapids Board of Education
Educational Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · (715) 424-6701

Anne Lee, Chairman
John Benbow, Jr.
Katie Bielski-Medina
Larry Davis
Sandra Hett
Mary Rayome
John Krings, President

August 1, 2016

LOCATION: Board of Education, 510 Peach Street, Wisconsin Rapids, WI
Conference Room A/B

TIME: Immediately following the Business Services Committee and Personnel Services
Committee meetings, but not before 6:15 p.m.

- I. Call to Order
- II. Public Comment
- III. Actionable Items
 - A. Board Policy 321 School Calendar and Board Policy 322 School Day – First Reading
 - B. Fuel Education Contract Renewal
 - C. Renaissance Learning Contract Renewal
 - D. Reading and Writing Project Contract Approval
- IV. Updates
 - A. Seclusion and Restraint: Annual Report
 - B. Achievement Gap Reduction (AGR): Annual Report
 - C. Vesper Community Academy: Student Enrollment and Staff Configuration
- V. Consent Agenda Items
- VI. Future Agenda Items/Information Requests

The Wisconsin open meetings law requires that the Board, or Board Committee, only take action on subject matter that is noticed on their respective agendas. Persons wishing to place items on the agenda should contact the District Office at 715-424-6701, at least seven working days prior to the meeting date for the item to be considered. The item may be referred to the appropriate committee or placed on the Board agenda as determined by the Superintendent and/or Board president.

With advance notice, efforts will be made to accommodate the needs of persons with disabilities by providing a sign language interpreter or other auxiliary aids, by calling 715-424-6701.

School Board members may attend the above Committee meeting(s) for information gathering purposes. If a quorum of Board members should appear at any of the Committee meetings, a regular School Board meeting may take place for purposes of gathering information on an item listed on one of the Committee agendas. If such a meeting should occur, the date, time, and location of the Board meeting will be that of the particular Committee as listed on the Committee agenda.



BACKGROUND

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 - A. Board Policy 321 School Calendar and Board Policy 322 School Day – First Reading

Chapter PI 8 of the Wisconsin Administrative Code was amended to align the regulation regarding days and hours of instruction to current statutory law (2013 Wisconsin Act 257). The amendments removed references to any mandatory minimum number of school days that must be scheduled in any school year. The change eliminates the number of instructional days required, and instead focuses on instructional hours in a school year.

The proposed changes set out to Board Policy 321 School Calendar (Attachment A) and Board Policy 322 School Day (Attachment B) reflect the changes in statute and regulations.

The administration recommends approval for first reading of Board Policy 321 School Calendar and Board Policy 322 School Day.

- B. Fuel Education Contract Renewal

Fuel Ed is a program that offers a library of on-line courses for grades 6 through 12. The program offers several options for students including credit recovery, remediation, standard middle and high school courses, AP courses, and access to an online library with several resources. Several District programs utilize Fuel Ed including the

secondary virtual program, LEAP, Lincoln High School EBD, credit recovery and remediation, gifted and talented, and summer school. Attachment C sets out the proposed contract renewal for the Fuel Ed program.

The administration recommends the renewal of the Fuel Ed contract at a cost of \$21,500 to be paid for from the following budgets: Virtual School, Lincoln High School, East Junior High School, Wisconsin Rapids Area Middle School, WRPS Curriculum.

C. Renaissance Learning Contract Renewal

In August of 2016, the WRPS one-year contract with Renaissance Learning expires. The contract for renewal is not ready at this time and will be distributed at the meeting.

Currently WRPS utilizes the following Renaissance Learning products:

STAR Math: STAR Math is used as the RtI math screener by all WRPS students in the fall, winter, and spring of the school year. It is used as one of the assessments to determine student need for intervention and/or remedial instruction in math.

STAR Reading: STAR Reading is used as the RtI reading screener by all WRPS students in grades 3 through 5 in the fall, winter, and spring of the school year. It is used as one of the assessments to determine student need for intervention and/or remedial instruction in reading.

Accelerated Math: Accelerated Math is used as one of the math interventions provided through the RtI program for students in grades 1 through 12.

Accelerated Reader: Accelerated Reader is used as a classroom activity in grades 1 through 5 as part of balanced literacy instruction.

Accelerated Math Fluency: Formerly known as Math Facts in a Flash, this product is used by classroom teachers in grades 1 through 6 to support students as they learn their math facts. It is also used as part of the elementary math screening process to assess student knowledge of their math facts.

The administration recommends the renewal of the purchase of Renaissance Learning products for the 2016-17 school year, to be paid for from referendum funds.

D. Reading and Writing Project Contract Approval

In May of 2016, the committee approved the purchase of The Writing Units of Study as part of the elementary English/Language Arts acquisition. The committee was

also informed at that time that we were moving to a workshop model of writing instruction which would require intensive professional development.

Professional Development will be provided to all elementary teachers in three phases. Phase I includes a full day with a presenter from The Reading and Writing Project Network, Ridgefield, CT. Phase II includes follow-up professional development sessions scheduled throughout the school year facilitated by in-house staff including administration, Educator Effectiveness Coaches and identified grade level facilitators. Phase III includes classroom coaching by Educator Effectiveness Coaches.

Attachment E sets out the contracts for the presenters from the Reading and Writing Project.

The administration recommends approval of the contracts set out in Attachment D with the Reading and Writing Project Network, LLC at a cost of \$11,000, to be paid for from Title I and Title II funds.

IV. Updates

A. Seclusion and Restraint: Annual Report

Glenn Haupt, Director of Pupil Services, will be present to explain the information below, which summarizes Wisconsin Rapids Public School's compliance with regulations related to seclusion and/or restraint.

- Incidences of seclusion or restraint – 18
- Number of students involved in the incidences – 12
- Number of students who are special education – 10

B. Achievement Gap Reduction (AGR) Annual Report

Per Wis. State sec. 118.44(4)(d), school districts that have an approved Achievement Gap Reduction (AGR) contract, must annually present information to the school board. The information must contain information on the schools implementation of the AGR contract requirements, performance objectives, and success in attaining the objectives. Kathi Stebbins-Hintz, Director of Curriculum and Instruction, will be present to share this information with the Committee.

C. Vesper Community Academy: Student Enrollment and Staff Configuration

Ryan Christianson, Director of Human Resources, and Jennifer Wilhorn, Principal of Vesper Community Academy, will be present to discuss current enrollments and staffing options at Vesper Community Academy.

V. Consent Agenda Items

Committee members will be asked to decide which items should be placed on the consent agenda for the regular Board of Education meeting.

VI. Future Agenda Items/Information Requests

Agenda items are determined by the Committee Chair after consultation with appropriate administration depending upon other agenda items, presentation information, and agenda availability.

Future agenda items/information requests include, but are not limited to:

- Parent CII Representative (September)
- Board Policy 345.5 Graduation Requirements (September)
- Mead Elementary Charter School Report (October)
- School and District Accountability Reports (October)
- Youth and Course Options Report (October)
- New Course and Curriculum Proposals-Discussion (November)
- New Course and Curriculum Proposals-Approval (December)

321 SCHOOL CALENDAR

The school calendar for the School District of Wisconsin Rapids shall be established by the Board. ~~in negotiations with the Wisconsin Rapids Education Association (WREA) and in accordance with guidelines outlined in the current employee agreement.~~

The Board encourages and supports reasonable efforts to have the schedule and calendar organized to promote the greatest possible flexibility and effectiveness for the District's instructional program and consistent with the District's mission statement.

The schedule should be organized to promote maximum coordination with other schools, including colleges, in the area. The Board also expects that the internal organization of the program will provide the best possible articulation among the various unit levels in the system.

The Board shall periodically direct the administration to review the organization plans and schedules as often as necessary and feasible.

Consistent with Department of Public Instruction regulations, the Board shall *annually* schedule at least 180 days of classroom instruction annually. ~~A maximum of five days may be counted to meet this requirement if they are used for parent conferences or if school is closed by the school district administrator because of inclement weather.~~ **437 hours of direct pupil instruction in Kindergarten, at least 1,050 hours of direct pupil instruction in grades 1 through 6, and at least 1,137 hours of direct pupil instruction in grades 7 through 12.**

LEGAL REF.: Sections 115.01(10) Wisconsin Statutes
 118.045
 120.12(15)
 120.44
 121.02(1)(f)
 PI 8.01(2)(f), Wisconsin Administrative Code

CROSS REF.: ~~WREA Agreement~~

APPROVED: November 11, 1974

REVISED: July 13, 1988
 April 9, 2001
 TBD

322 SCHOOL DAY

The Board shall schedule the hours of a normal school day, as required by state law. In establishing the schedule, comments from parents, staff and school district residents on proposed rules and schedules of hours may be heard, and any past public complaints shall be considered by the Board. It is recognized that schedules will differ from building to building based on variables such as grade level, transportation issues and location.

Upon approval by the Board, the schedule of hours of a normal school day will be communicated to parents, the community at large, and the media.

The District shall annually schedule and hold at least 1,050 hours of direct student instruction in kindergarten through grade 6, and at least 1,137 hours of direct student instruction in grades 7 through 12. The school hours shall be computed according to guidelines as developed by the Wisconsin Department of Public Instruction.

The Superintendent shall closely monitor compliance with the schedule of the hours of a normal school day and recommend to the Board any actions necessary to comply with this policy and applicable law.

LEGAL REF.: ~~Sections 115.01(10) Wisconsin Statutes~~
~~120.12(15)~~
~~120.44~~
~~121.02(1)(f)2~~
~~PI 8.01(2)(f)2, Wisconsin Administrative Code~~

CROSS REF.: ~~WREA Agreement~~

APPROVED: ~~October 1970~~

REVISED: ~~July 13, 1988~~

REVISED: ~~April 9, 2001~~

Requisition

Attachment C

PO #
Date: 07/07/16

COPY

Bill To: Wisconsin Rapids School District
510 Peach Street

Wisconsin Rapids WI 54494

Vendor: 116149
K12 MANAGEMENT INC
DBA AVENTA LEARNING
2300 CORPORATE PARK DR
HERNDON VA 20171

Ship To: Central Storage
2510 Industrial Street
Wisconsin Rapids WI 54495

Contact: Stebbins-Hintz

Contract No:
Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1.00		Please email purchase order to Nancy Condon at ncondon@getfueled.com Enhanced Enterprise License (Content, Hosting). One- year access to FuelEd Online content, as per quotation Q-04913-3, item 6 dated 6/15/16 from Nancy Condon Account No _____	21,500.00 <u>Encumbrance</u> Freight .00 Total 21,500.00	21,500.00 .00 21,500.00

Authorized By: _____

fueleducation™

the new power of learning

Company Address:
2300 Corporate Park Drive
Herndon, VA 20171

Prepared By: Nancy Condon
Phone:
Email: ncondon@getfueled.com

Quote #: Q-04913-3
Created Date: 6/15/2016
Expiration Date: 7/31/2016
Start Date: 8/12/2016
End Date: 8/11/2017
Contact Name:
Phone:
Email:

Bill To:
WISCONSIN RAPIDS - WI
510 PEACH ST
Wisconsin Rapids, WI 54494

Ship To:
WISCONSIN RAPIDS - WI
510 PEACH ST
Wisconsin Rapids, WI 54494

QTY	Product	Description	Unit Price	Total Price
1	AP Online Course Instruction Add-On License	Instruction for a single student in a FuelEd AP semester course.	\$195.00	\$195.00
1	CR Online Course Instruction Add-On License	Instruction for a single student in a FuelEd Online CR semester course.	\$0.00	\$0.00
1	Extended Electives Online Course Instruction Add-On License	Instruction for a single student in an Extended Elective semester course.	\$175.00	\$175.00
1	HS Online Course Instruction Add-On License	Instruction for a single student in a FuelEd Standard HS semester course (non-AP).	\$175.00	\$175.00
1	MS Online Course Instruction Add-On License	Instruction for a single student in a FuelEd Standard MS semester course (non-AP).	\$175.00	\$175.00
1	Enhanced Enterprise License (Content, Hosting)	One-year access to FuelEd Online content for all students in the district as defined by the contract, with hosting included at no extra charge. Entire FuelEd Online Courses catalog available, inclusive of Extended Electives. License also includes access to the Lesson Builder, FuelEd Supplemental Lessons and Assessments and PEAK Library's Open Education Resources. For world languages, clients can select Middlebury courses that are available on PEAK Classroom, as well as FuelEd World Language Courses. Enterprise models are intended for part-time online students, blended learning students, and for students requiring a full-time online schooling program for a defined period of time, including alternative education and hospital homebound students. The Enrolled User/Enterprise Licenses are not intended for use as a full-time online schooling program. We reserve the right to audit to ensure intended use for part-time / blended programs and alternative education populations.	\$21,500.00	\$21,500.00
Total:				\$22,220.00

Note: The prices quoted above may be pro-rated based on Customers start date. Any renewals will occur at the contracted price of the respective product or service.

This Sales Quote incorporates and is in all respects subject to the Fuel Education Online Educational Products and Services Agreement Terms (the "Terms") that is published at <http://www.getfueled.com/online-educational-products-services-agreement-terms>. This Sales Quote is valid for 30 days. In the event of a conflict of provisions between this Order, the Terms, and customers purchase order, the provisions of this Order shall control, followed in precedence by the Terms, and then customers purchase order.

Accepted by Customer:

Signature: _____

Date: _____

Name (Print): _____

Title: _____

June 12, 2016

Jennifer Wilhorn
 Wisconsin Rapids Public Schools
 510 Peach Street
 Wisconsin Rapids, WI 54494

Dear Jennifer,

This letter describes the 2016 contractual relationship between the Reading and Writing Project Network and Wisconsin Rapids Public Schools for professional development services to be rendered by the Network to the district. The specific arrangements outlined here were developed over the past weeks through conversations between Reading & Writing Project Network staff and district personnel.

Your district has agreed to purchase services totaling **\$5,500**.

These services include:

<u>Units of Study in Opinion, Information, and Narrative Writing Conference</u>	#	Cost	Subtotal
August 22nd, 2016			
1. Professional Development and Site based coaching as detailed:			
* <ul style="list-style-type: none"> • 1 On site day with a K-2 presenter 	1	\$5,500	\$5,500
TOTAL			\$5,500

****Additional Charges will be incurred if the number of participants exceeds the number agreed upon.* (Up to 80 participants per session)***

*****All participants must have the books on hand for the presentation***

Payment

We send our billing statements on a monthly basis, and will expect payment within 6 weeks of being invoiced. After 8 weeks, a 10% late fee will be added to your invoice.

Audio and Video Recording

Making recordings of any portion of this conference is unlawful and violates the rights of RWPN and the presenters. RWPN reserves all rights to bring legal action against any individuals believed to have engaged in unlawful recording, copying, sharing, or posting and/or any other violation of law, including without limitations copyright and privacy laws.

Cancellations

Once you sign this contract, we will reserve time to work with you. If, at a later date, budgetary or other constraints make it necessary for you to rescind on this agreement then;

- You will be charged for any non-refundable expenses.
- We will work together to reschedule the visit if it is at all possible.
- If a rescheduled visit is not possible, there will be a 10% charge on any dates for which we have more than one month's notice and a 30% charge for any cancellations with less than one month's notice.
- If the cancellation occurs after the staff development consultant has departed for the scheduled visit due to a "force majeure" (such as, but not limited to a public emergency or calamity ie: snowstorm, blizzard, war, strike, fire), there will be a 50% fee for the scheduled visit to compensate the staff development consultant for the loss of work.

We assume that you share our commitment to making this work productive so that it makes a difference in your schools. If we determine the constraints are such that we are unable to provide a high level of teacher education, we reserve the right to cancel further work in your schools. In such case, we will be available for discussion; however, the situation will have to be remedied to our mutual satisfaction in order for us to continue the work.

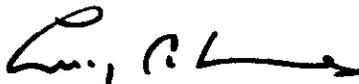
If the information in this letter is correct, please sign this letter and return it to Kathy Neville. If there is a discrepancy between the specific details in this letter and your understanding of our agreement please email Kathleen Neville at kathy@readingandwritingproject.com

To help you prepare accurate purchase orders, **please note that payment should be made to:**

The Reading and Writing Project Network, LLC
18 Pelham Lane
Ridgefield, Connecticut 06877
(EIN 30-0017231)

We look forward to working together this year.

Sincerely,



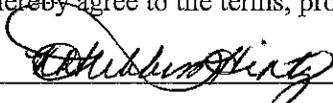
Lucy McCormick Calkins
 Founding Director

Copy to Kathy Neville

Reading and Writing Project Network Contract

This Agreement dated on this 6th day of July by and between Wisconsin Rapids Public Schools and the Reading and Writing Project Network.

The parties hereby agree to the terms, provisions and conditions of this agreement as stated:

Signed by  Date 7-6-16

June 12, 2016

Jennifer Wilhorn
Wisconsin Rapids Public Schools
510 Peach Street
Wisconsin Rapids, WI 54494

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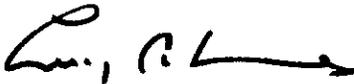
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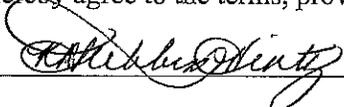
Lucy McCormick Calkins
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