



MISSION STATEMENT

Working together with home and community we are dedicated to providing the best education for every student, enabling each to be a thoughtful, responsible contributor to a changing world.

AGENDA

August 8, 2016

REGULAR BOARD OF EDUCATION MEETING

LOCATION: Thomas A. Lenk Educational Center, 510 Peach Street, Wisconsin Rapids, WI
Conference Room A/B

TIME: 6:00 p.m.

- I Call to Order
- II Pledge of Allegiance
- III Roll Call
- IV Special Recognition of District Retirees
- V Minutes
 - A. Regular Board of Education Meeting – July 11, 2016
- VI Comments From Citizens and Delegations

Persons who wish to address the Board of Education may make a statement pertaining to a specific agenda item, and may be recognized by the Board President to speak regarding issues which are not on the agenda; however, the Board will not take action on items not listed on the agenda. The Board President may establish limits for speakers due to time constraints. Persons wishing to address the Board should sign up to do so with the Board Secretary before the meeting begins. Comments made by the public shall be civil in content and tone. Speakers bear the personal risk if comments made are defamatory, slanderous, or otherwise harmful to another individual. Please keep in mind that this is a meeting of the Board of Education open to the public, and not a public hearing.
- VII Committee Reports
 - A. Business Services Committee
 - 1. Action to approve of 66.03.01 Inter-District agreements for students attending the Virtual Program.
 - 2. Updates and reports on purchases of technology software; virtual curriculum; an HVAC service contract; a 2016 Grand Caravan SE van; supply bids for general office, custodial, colored paper, and nurse's supplies; and a computer network protection contract.
 - 3. Action to approve regular Committee meeting minutes of August 1, 2016.

The Wisconsin open meetings law requires the Board, or Board Committee, only take action on subject matter that is noticed on their respective agendas. Persons wishing to place items on the agenda should contact the District Office at 715-424-6701, at least seven working days prior to the meeting date for the item to be considered. The item may be referred to the appropriate Committee or placed on the Board agenda as determined by the Superintendent and/or Board President. With advance notice, efforts will be made to accommodate the needs of persons with disabilities by providing a sign language interpreter or other auxiliary aids, by calling 715-424-6701.

VII Committee Reports (*continued*)

B. Personnel Services Committee

1. Action on employee appointments and resignations.
2. Updates and reports on utilization of the District Employee Assistance Program (EAP).
3. Action to approve regular Committee meeting minutes of August 1, 2016 and special open/closed session Committee meeting minutes of July 13, 2016.

C. Educational Services Committee

1. Action to approve of Board Policy 321 – School Calendar and Policy 322 – School Day for first reading; renewal of the Fuel Ed program contract; renewal of the purchase of Renaissance Learning products for 2016-17; and contracts with the Reading and Writing Project Network, LLC for professional development.
2. Updates and reports on the District’s annual seclusion and restraint report; annual Achievement Gap Reduction (AGR) report; and current enrollments and staffing options for Vesper Community Academy.
3. Action to approve regular Committee meeting minutes of August 1, 2016.

VIII Agenda Referrals/Information Requests

IX Legislative Agenda

X Bills

- A. Action on Receipts and Disbursements

XI New Business

- A. Possible action on employee appointments, resignations, and retirement requests.
- B. Discussion and possible action to approve a tentative agreement reached with the Custodial and Maintenance AFSCME Local 1075 bargaining unit.
- C. Update and review of the District Crisis Action Plan.
- D. Update and discussion on the purchase of electronic surveillance equipment for use in District buildings.
- E. Discussion and possible action to approve of recommended changes to Board Policy 132 – Board Member Resignation (Attachment A) and Board Policy 133 – Filling Board Vacancies (Attachment B) for first reading.

XII Calendar

The calendar reflects meetings and events that are scheduled as of August 8, 2016:

1. August 8, 2016 (Mon) – Special Business Services Committee Meeting (Closed Session) – 5:20 p.m.
2. August 8, 2016 (Mon) – Regular Board of Education Meeting – 6:00 p.m.
3. September 6, 2016 (Tue) – Board Committee Meetings
 - Business Services – 6:00 p.m.
 - Personnel Services Committee – 6:00 p.m.
 - Educational Services Committee – Immediately following the Business Services and Personnel Services Committee Meetings, but not before 6:15 p.m.
4. September 12, 2016 (Mon) – Regular Board of Education Meeting – 6:00 p.m.

XIII Adjourn

132 BOARD MEMBER RESIGNATION/VACANCY

Resignations by Board members shall be in writing to the Board and shall be delivered to the Board Clerk in care of the Board Secretary at the District central office. Should the Board Clerk resign, the resignation shall be delivered to the Board President in the same manner.

Resignations shall be effective at the time indicated in the written resignation; or if no time is indicated therein, then upon delivery of the resignation. Upon receipt of notification of vacancy or resignation by reasonable information and verification of said information, the Board Secretary will notify all Board members as soon as practical.

LEGAL REF.: Sections 17.01(11), (13) Wisconsin Statutes

CROSS REF.: 133, Filling Board Vacancies

APPROVED: June 13, 1983

REVISED: November 11, 1996

December 11, 2000

TBD

133 FILLING BOARD VACANCIES

The office of a School Board member becomes or is deemed vacant upon the occurrence of one of the following events:

- a) The death of the incumbent, or the incumbent's being found mentally incompetent by the proper court;
- b) The incumbent's resignation;
- c) The incumbent's removal from office;
- d) The incumbent's conviction of a felony or imprisonment for one (1) or more years, or for any offense involving a violation of the incumbent's official oath;
- e) The incumbent's election or appointment being declared void by a competent tribunal;
- f) The incumbent's ceasing to possess the legal qualifications for holding office;
- g) The incumbent's neglect or failure to file the oath of office or to give or renew an official bond, if required;
- h) The incumbent is absent from the territory of the District for a period of sixty (60) continuous days, unless such absence is due to active duty in the armed forces, in which case the vacancy shall be temporary for the remainder of the term or until the incumbent returns and files a notice of his/her intent to return to his/her unexpired term;
- i) The death or declination in writing of a person elected or appointed as a Board member before he/she qualifies or enters upon the duties of the office;
- j) Any other event which is declared by State Statute to create a vacancy, such as recall, pursuant to Wis. Stat. 9.10

Vacancies shall be filled by recommendation of the Board President and confirmation by the Board. through the application and Board selection process as described below. Such appointees shall hold office until a successor is elected and takes office.

When vacancies occur in the office of a Board member who is in the last year of his or her term, or when a vacancy occurs after the spring election but on or before the last Tuesday of November in the office of a Board member who is not in the last year of his or her term, the successor shall be elected at the next spring election.

When a vacancy occurs after the last Tuesday in November and on or before the date of the next spring election in the office of a Board member who is not in the last year of his or her term, the successor shall be elected at the 2nd following spring election.

Application/Selection Process to Fill a Board Vacancy

- A) The Board shall seek qualified and interested candidates from the community by posting a notice of the vacancy at all District facilities, and on the District website. Board members may also contact qualified electors to determine their interest in the vacancy. The posted notice will include the length of time for which the appointment is being

made, the place and manner in which qualified electors may apply, and the deadline date for filing written applications. The length of the posting will be at least one week in order to allow all interested parties to apply.

B) Prospective applicants will be asked to submit a written application to the Board, in care of the Board Secretary at the District office. All applicants must be residents and qualified electors of the District. When making the appointment, Board members should consider the candidate's interest in and devotion to public education and willingness to give time and effort to the work. The written application should include the following information:

- 1) Reason(s) the candidate wants to serve on the Board**
- 2) Background qualifications and experiences relevant to the position**
- 3) Candidate's educational philosophy**
- 4) Candidate's general views regarding role of the Board and role of the District Administrator**
- 5) Candidate's general views on District strengths and areas that may need improvement**
- 6) Candidate's views about Board teamwork and Board/Administrator relationships**
- 7) Candidate's availability for Board duties**

If one or no applications are received by the deadline, the deadline may be extended by a majority vote of the Board, or the one individual who applied may be considered. If the Board does not appoint the one individual who applied, the Board may choose to extend the deadline and solicit additional candidates, or the vacancy may alternatively be filled upon recommendation of the Board President and with a majority vote of the Board.

C) Candidates for a vacancy on the Board shall be considered at an open meeting, unless there are exceptional reasons to consider the candidate in closed session pursuant to State Statutes. The Board will interview all individuals who have properly filed the specified application materials. Any interviews will take place at a properly noticed regular or special Board meeting. The order of candidate interviews will be determined by a random drawing of the candidate's name. During the interview, candidates will be asked to provide a statement on behalf of their candidacy and to explain their purpose in seeking a position on the Board. The Board may ask questions of the candidates.

Upon completion of the candidate interviews, the Board President will call for discussion by Board members only,

Board members will vote for one of the candidates using a signed written ballot as follows:

- 1) Board members shall submit a signed written ballot indicating their choice of candidate for appointment. The Board Secretary will tally the vote of each**

Board member. The candidate who receives the majority of votes cast shall be appointed to fill the vacancy.

- 2) If no candidate receives the majority of votes on the first ballot, then balloting shall continue until one candidate receives a majority of votes cast. If, after 5 total rounds of voting, a candidate has not received a majority vote, the Board President will declare a deadlock. Once in deadlock status, the name of the candidates with the greatest number of first place votes in the voting rounds will have their name written on identical slips of paper (one time only) and placed into a container. The names shall be drawn from the container one at a time by the Superintendent of Schools. The first name drawn shall be declared the winner.

The candidate selected for appointment to the Board will be publicly announced at the Board meeting. The appointee will receive confirmation of the appointment in writing, and unsuccessful applicants will also be notified in writing of the Board's decision. Any individual who has been notified of his/her appointment will be considered to have accepted the appointment pending the filing of the Oath of Office, and will be seated at the next meeting of the Board of Education. Upon taking and filing the oath, the individual will file a campaign registration statement if required to do so by law.

Following the appointment, the Board Clerk or designee will report the name and post office address of the appointed Board member to the clerk and treasurer of each municipality having territory in the District in accordance with state law.

If, for any reason (including the lack of any identified potential appointee), the vacancy is still unfilled 60 days following the date on which the vacancy first existed, then the procedures to fill the vacancy will be repeated until either the vacancy is filled or there are fewer than 60 days before a duly-elected successor will take office in the vacant seat.

LEGAL REF.: Sections 17.01(13) Wisconsin Statutes
17.03
17.17(5)
17.26
19.01
120.05(1)(d)
120.06
120.12(28)
120.42(2)(3)

CROSS REF.: 132, Board Member Resignation/Vacancy

APPROVED: June 13, 1983

REVISED: November 11, 1996, December 11, 2000, **TBD**