

Wisconsin Rapids Area Middle School

1921 27th Ave. South Wisconsin Rapids, Wisconsin 54495

Telephone: (715) 424-6740

<http://www.wrps.org/schools/west/index.cfm>



Welcome to WRAMS!

Our school provides a wide variety of academic and co-curricular opportunities especially for sixth, seventh, and eighth grade students. This handbook has been prepared to help students stay organized, to give parents and guardians information, and to provide access to policies and practices.

The staff and administration at WRAMS are dedicated to creating an environment conducive to meeting students' academic and social needs. We are looking forward to working with you and having a great school year!

Tracy Ginter – Principal

Bill Oswald - Associate Principal 6th and 7th Grade Regular Education

Jamie Oliver - Associate Principal Special Education and 8th Grade Regular Education

Cover Art By: Allison Jahns

2019-2020 Student Handbook

This agenda belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____ ZIP CODE _____

PHONE _____

STUDENT NO. _____



PLEASE NOTE: The front cover is sensitive to extreme heat. Do not leave in direct sunlight!

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General Information



WRPS Mission Statement

Working together with home and community, we are dedicated to providing the best education for every student, enabling each to be a thoughtful, responsible contributor to a changing world.

RELEASE OF STUDENT INFORMATION

Student Directory Data is defined as: student name, address, photographs, degrees and awards received, major field of study, participation in activities/sports, weight/height on athletic team, and name of school student most recently attended. The ability to release directory data helps WRPS to include a student in certain publications like the annual yearbook, honor roll and scholarship programs, and on athletic program rosters. At the high school level, WRPS does receive requests for student data from organizations such as colleges/universities, technical colleges, and armed forces recruiters for educational or career opportunity purposes. Parents or adult pupils must complete a "Release of Student Directory Data" form if they wish to restrict the release of student data. You can obtain this form from the school office. If no form gets completed, the District will fulfill its legal obligation to release directory data when requested.

TOBACCO, ALCOHOL AND OTHER DRUGS

Smoking, chewing, or use of tobacco products and e-cigarettes is prohibited in the school building or on the school campus. It is illegal for anyone under the age of 18 to possess tobacco products, according to State Law Section 158.983(2)(c). Violators of this policy will be referred to law enforcement.

Possession, solicitation, use and/or transmission of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, inhalant, toxic substance or any chemical or controlled substance prohibited under state or federal law, intoxicating beverages, any paraphernalia associated with such controlled substances or the unauthorized possession, use and/or transmission of prescription drugs in or on school property is against school rules, WRPS Policy 443, and the law.

2019-2020 Calendar of Events

September 3	First Day for Students
October 7	Professional Development *No school
November 1	Professional Development * No School
November 27	Professional Development Half-Day *No School for Students ALL DAY
Nov. 28-29	Thanksgiving Break - *No School
December 2	Recordkeeping/Prof. Development *No School
December 3	Start of Second Trimester
Dec. 23-Jan. 1	Winter Break *No School
January 2	Students Return
January 27	Professional Development *No School
March 6	Recordkeeping/Prof. Development *No School
March 9	Start of Third Trimester
March 23-27	Spring Break - *No School
April 10	Professional Development Half-Day *No School for Students ALL DAY
May 25	Memorial Day *No School
June 5	Last Day for Students (Half-Day) WRAMS Dismissal - 1:00 p.m.

***There is no school for all students.**

VISITORS

All visitors must report to the office and sign in upon arrival at school. Once the school day begins, all outside doors are locked. *No one is allowed to wait by student lockers, outside classrooms or in the cafeteria during school hours.*

STUDENT SURVEYS

According to WRPS Policy #441, student surveys will not be distributed without parent or guardian notification and an opportunity to request that the student not participate. Request to inspect a survey can be made to the building principal. For additional information, feel free to contact an administrator.

SKYWARD FAMILY ACCESS

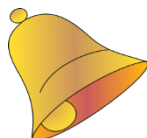
This is a very useful tool via the internet for parents to keep up-to-date about different aspects of their student's educational progress. This is available through any internet browser by going to the school website: www.wrps.org

Each student is issued their own login and password. Also, each guardian listed in the district database has a login and password assigned to them. This is the same login/password used for ON-LINE ENROLLMENT VERIFICATION at the beginning of each school year. If a guardian is unsure about a login and/or password, click on "**Forgot your Login/Password?**" and follow the steps listed. Once logged in, the following information will be available:

- Calendar
- Student Information
- Grade Books
- Message Center
- Attendance
- Schedule

Status Changes

Changes to telephone numbers, e-mail addresses, and/or emergency contact information should be changed via the on-line enrollment verification in Skyward Family Access. If you do not have computer access, you can call the student services' secretary. This information will then be updated in Skyward.



DAILY SCHEDULE

7:29.....	Warning Bell
7:30-8:19.....	Period 1
8:23-9:08.....	Period 2
9:12-9:57.....	Period 3
10:01-10:46.....	Period 4
10:50-11:20.....	<u>6th Grade Lunch</u>
10:50-11:35.....	Period 5 (8)
10:50-11:35.....	Period 5 (7)
11:24-12:09.....	Period 5 (6)
11:39-12:09.....	<u>7th Grade Lunch</u>
11:39-12:24.....	Period 6 (8)
12:13-12:58.....	Period 6 (7)
12:13-12:58.....	Period 6 (6)
12:28-12:58.....	<u>8th Grade Lunch</u>
1:02-1:49.....	Period 7
1:53-2:40.....	Period 8

Contact Information

Main Office	715-424-6740
Attendance Line	715-424-6765
Student Services	715-424-6745
Fax Number	715-422-6187

All Wisconsin Rapids Public School email addresses consist of the staff member's

first name . last name @ wrps.net





PUPIL
NONDISCRIMINATION
STATEMENT

The Wisconsin Rapids Public School District will not deny any person admission to, participation in, or the benefits of any curricular, extra-curricular, pupil services, recreational or other program or activity because of a person’s gender, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, gender identity, gender expression, or physical, mental, emotional or learning disability. Please review Board Policy 411, Wis. Stats. 118.13, and Wisc. Adm. Code PI-9 for additional information.

Discrimination complaints should be placed in writing and directed to the building principal.

Health Services

All medication needs to be left with the school nurse. Prescription medications must be in a labeled pharmacy bottle along with the doctor’s order.



Over-the-counter medications such as ibuprofen and Tylenol shall only be given by the nurse or office staff and with parent permission noted in Skyward. This applies to cold and allergy medications as well. Any medication brought to school must be in its original, unopened container. The nurse or office staff will administer all medications. Also, the nurse may organize vision and hearing screenings, perform physical assessments and identify students with health problems that impact educational performance. Parents must notify the principal in writing if they do not want their child to participate in these activities.

Student Services

WRAMS’ Student Services includes 3 school counselors, a school social worker, and a school psychologist who assist students with academic, career and social/emotional development. There is also a school resource officer available to students, staff, parents and guardians.

* **Mr. Chip** Counselor 6th Grade Students
Randy.Chip@wrps.net

* **Ms. Niedbalski** Counselor 7th/8th Grade Students A-K
Gretchen.Niedbalski@wrps.net

* **Ms. Van De Hey** Counselor 7th/8th Grade Students L-Z
Amanda.VanDeHey@wrps.net

* **Ms. Tessa Gruszynski** Social Worker
Tessa.Gruszynski@wrps.net

* **Ms. Amanda Manzke** School Psychologist
Amanda.Manzke@wrps.net

* **School Resource Officer**

FOOD SERVICES

A full, hot breakfast is offered at WRAMS along with the usual lunch options. The cost is \$1.25 for breakfast and \$2.25 for lunch. Additional milk is \$0.35. Students may qualify for free or reduced lunch. Information is sent home at the beginning of the school year regarding eligibility. An automated meal system which allows students to deposit money into an account and enter a personal identification number (PIN) at the lunch line can be used for breakfast and lunch purposes. Breakfast and lunch may also be brought from home. Students are urged to eat nutritious meals in order to optimize their health and learning potential. *Therefore, students may not have food delivered nor have energy drinks in school.*





TECHNOLOGY USE

The Wisconsin Rapids District Network (WRDN) and the Internet are powerful educational resources, which allow the user to find, use, and place information on the worldwide electronic network. Use of these resources is a privilege, not a right. The District reserves the right to restrict or terminate WRDN or Internet access at any time. The District has the obligation to monitor the network activity to maintain the integrity of the WRDN and ensure adherence to District policies. Users of the WRDN should not assume that information stored and/or transmitted is confidential or secure. Just as there are social codes and behaviors which are acceptable at school, there are correct procedures and rules for the use of the WRDN resources. Student users and their parent(s)/guardian(s) will be provided information from Board Policy 365.1 and 365.1 Rule.

CO-CURRICULAR CODE SUMMARY

All students planning to participate in a school club or activity must have a signed code on file prior to participating. Both students and parents must agree and adhere to the expectations outlined in WRPS' code. Refer to the Co-Curricular Code Handbook, found on the WRAMS Athletics web page, for specific information. Questions can be directed to Chris Feidt, WRAMS' Athletic Director.



ACADEMIC HONESTY

WRPS Policy #443.9 prohibits cheating. Cheating is defined as an act of deception by which a student misrepresents mastery on an academic exercise which, in fact, has not been mastered. Cheating, copying, plagiarizing, or forging in connection with academic endeavors will be subject to disciplinary action.

LOCKERS

WRPS Policy #5142.1 states that a student locker is provided by the school district for convenience in storing clothing and school-related materials. School lockers are the property of WRPS. At no time is exclusive control of the lockers relinquished. School authorities for any reason may conduct general inspections of lockers at any time, without notice, without student consent and without a search warrant.



Lockers shall be maintained and kept clean. Permission from an administrator must be obtained to change lockers. **LOCKERS ARE NOT TO BE SHARED.** The school is not responsible for lost items. It is recommended that valuables not be brought to school.

Bus Passes

In order to be issued a bus pass, a student must be a regular bus student and provide Student Services with written parent consent. Permission by phone cannot be accepted.

ATTENDANCE

State Law under Articles 118.15, sub-sections 1-5 state: "Any person having under control a child who is between the ages of 6 and 18 years of age shall cause such a child to attend school regularly during the full period and hours."

It is important for all WRAMS students to establish a positive attendance record. Absence from school, whether excused or unexcused, often has an adverse effect upon a student's academic progress. Learning takes place in many ways and places, and the best policy is to be in the right place at the right time. The learning atmosphere in a classroom is such that optimum conditions for education should result for the student. The exact situations, demonstrations, and activities can never be repeated for those pupils who miss a class. Each student should be in every class or study hall for which he/she is scheduled.

1. It is the responsibility of the student's parent or guardian to report absences from school on a daily basis by calling (715) 424-6740 or on Skyward Family Access.
2. All absences should be called in prior to the student's absence. A phone call is made home nightly as a reminder that your student has an unresolved absence which needs to be cleared up within 48 hours.
3. Excessive absences will be referred to the proper authorities for violation of the compulsory school attendance law, Wisconsin State Statute 118.16. Truant and habitually truant (more than five days unexcused per term) students will be processed under Municipal Code 866. Detentions, in-school suspension, Thursday school, referral to Social Services, mandatory court appearances and citations are all consequences of truancy.
4. According to State Statute 118.15(3)(c), a parent may excuse their child for 10 excused absences. After the 10 days of absence per year, the student will be required to provide documentation from a doctor or other health care professional, a probation officer or social worker, police officer or judge in order to be excused, Wisconsin State Statute 118.15.
5. WRPS may terminate a pupil's open enrollment in the succeeding trimester or school year if the student is habitually truant during either trimester in the current school year.

Student Expectations

School-Appropriate Attire

Remember the 3Cs when dressing for school; you should be **Clean**, **Comfortable** and **Covered**. Personal appearance should not be distracting, cause disruption or present unsafe situations.



Therefore:

- ✓ Coats, outdoor vests, hats and sunglasses are not worn to classes;
- ✓ Hoods are kept down;
- ✓ Undergarments are not showing;
- ✓ Pants, skirts and shorts must be worn at waist;
- ✓ Appropriate footwear is a must.

Note: Any fashion (dress, accessory or adornment) that is distracting from the learning process or presents a safety risk or conceals/covers identity; displays suggestive, offensive, obscene, sexually degrading or racially motivated graphics or statements; or pertains to drugs, alcohol or tobacco products is not permitted.

Students not meeting the dress expectations will be required to alter their clothing or contact a parent to bring more suitable attire.

Helpful Hint: *Temperatures vary from room to room; however, WRAMS tends to be cool. It is recommended that students keep a sweatshirt or sweater in their locker.*





BEHAVIORAL STANDARDS

1. ***Be Prepared***
2. ***Be Prompt***
3. ***Respect Self, Others, and Property***
4. ***Use Appropriate Language***
5. ***Follow Directions***

WRAMS provides an environment in which students can learn, feel safe and secure, and can seek help when it is needed. Sometimes students act inappropriately. These actions are divided into two categories: **minor** and **major**.

Minor infractions include such things as being late to class, not bringing materials, running in the halls, being loud in the halls, making inappropriate comments/gestures, throwing snowballs, kissing and other PDAs (Public Displays of Affection), as well as lunchroom problems such as running, not following directions and not cleaning up. These behaviors are handled primarily by the classroom teacher/supervisor who will discuss proper behaviors and work out plans for correcting the problem. Repeated minor infractions will result in administrative action such as time after school or in-school time out.

Major infractions include fighting, disrespect to staff and guest teachers, failure to follow directions, continuous disruption, swearing at others, intimidation, harassment, assault, drugs/alcohol/tobacco use/distribution/ possession, and bringing a weapon to school.

As defined by Wisconsin State Statute 939.22 a “dangerous weapon” means any firearm, whether loaded or unloaded, any device designed as a weapon for producing bodily harm, any electric

weapon or any other device or instrument which, in the manner it is used or intended to be used, is calculated or likely to produce death or bodily harm. Because of the serious nature of **major** infractions, the consequences will involve time spent after school, parent conferences, removal from class, in-school and out-of-school suspension, and in some cases, a police referral. Students who are given out-of-school suspensions may be prevented from participating in extra activities, including field trips. Students bringing weapons to school or selling drugs, look-alikes, or prescription medications will **automatically** be involved in expulsion proceedings.

Please note:

- Gum and energy drinks are prohibited in school.
- Water bottles should be clear and contain water.
- Transportation provided by the District is considered part of the school day. Inappropriate behavior on buses may result in disciplinary action at school as well as loss of transportation privileges.

ELECTRONIC DEVICES

Students may use cell phones and other electronic devices before and after school. Usage is prohibited during the school day including lunch. It is an expectation that phones be turned off and stored in lockers during the day.

Mobile Phones are not to be used in restrooms and locker rooms. Video recording in these areas is strictly prohibited.

There are telephones available for use during the day, and messages are delivered between classes.



Wisconsin Rapids Public Schools

WRAMS

Responsible Use Policy (RUP)

Respect Yourself

- Choose online names that are suitable and respectful.
- Create passwords that are appropriate and keep log-in information confidential.
- Only visit sites that are appropriate and respect the rules of our RUP.
(If you wouldn't feel comfortable showing the website to your parents or grandparents, then it's inappropriate.)
- Only create/share information online that is appropriate and save/share pictures that are suitable and respectful.
- Always report anything that happens online which makes you feel uncomfortable or unhappy.
- Talk to trusted adults, like your parents and teachers, about your online experiences.
- Secure or sign out on a computer or Chromebook when you are not using it.

Respect Others

- Show you care by not sending or forwarding hurtful, insulting or inappropriate messages to other people.
- Avoid getting involved in conversations that are unkind, mean or bullying.
- Some websites are disrespectful because they show people behaving inappropriately or illegally—or are racist, biased or unkind. Show your respect for others by avoiding these sites.
(If you visit one by accident, close it and tell your teacher or an adult.)
- Show respect for others' privacy by not trying to get onto their devices or into their online files without invitation.

Respect Property

- Use reliable sites when looking for information and images online.
- Attempt to use media (images, video and music) that you've been given license or permission to reuse. (Without license or permission to reuse, be sure to cite all media appropriately.)
- Respect our district's technology devices. Act appropriately when using them, do not change settings or vandalize them, and report any damage that you find.
- Limit your printing to appropriate school use. Do not print for personal purposes.



AFTER SCHOOL HOURS

Students remaining in the building after 2:45 p.m. must be under the supervision of an adult.

Those waiting for late practice or a ride should wait in the cafeteria. *WRAMS Behavioral Expectations apply to all activities occurring on district property as well as district sponsored events (games and concerts at Lincoln High School are examples).*

Bullying - District Policy [411.5](#)

A complete copy of the bullying policy will be made available in the "back to school" packet that is sent home with each student at the beginning of the school year.

Student council members answered the following questions about bullying:

What is bullying?

- Bullying is a behavior that is intentional and hurtful to others.
- Bullying is recurring behavior (not just a one-time thing).
- Bullying is an imbalance of power, and it makes someone feel hurt, intimidated, and powerless.

Bullying behavior is prohibited in all schools, buildings, property and educational environments, including any property or vehicle owned, leased or used by the District. This includes public transportation regularly used by students to go to and from school. Educational environments include every activity under school supervision.

What are the different types of bullying?

PHYSICAL bullying includes pushing, kicking, poking, punching, taking and damaging someone's belongings, throwing things at someone, or book checking.

VERBAL bullying includes spreading rumors, insulting someone, lying to get someone in trouble, writing nasty notes, or taunting someone.

SOCIAL bullying includes ignoring someone, excluding someone on purpose, encouraging others not to like someone.

CYBER bullying includes using technology to threaten, gossip, or impersonate another person.

What can I do if I feel I am being bullied?

- ✓ Avoid the bully
- ✓ Tell the bully to stop
- ✓ Tell a teacher/staff member. It's important to tell someone right away.

Don't be a bystander, be an upstander!

If you ignore bullying or just stand and watch, you could be sending a message that you think bullying is acceptable behavior. Every student should feel safe and accepted in school. We encourage students at WRAMS to stand up when they see bullying behavior. Tell a staff member right away. Don't encourage a bully. Support the person who is being bullied.

WRAMS STUDENTS ARE:



RESPONSIBLE

RESPECTFUL

RESOURCEFUL

Student Non-Discrimination and Anti-Harassment

The School District of Wisconsin Rapids is committed to equal educational opportunity for all District students. The District will not deny any person admission to, participation in, or the benefits of any curricular, extra-curricular, pupil services, recreational or other program or activity because of a person's gender, race, national origin, ancestry, creed, religion, pregnancy, marital or parental status, sexual orientation, transgender status, gender identity, or physical, mental, emotional or learning disability, or any other characteristic protected under State or Federal civil rights laws.

The District strives to provide a safe, secure and respectful learning environment for all students in school buildings, on school grounds, and school buses and at school-sponsored activities. The District prohibits all forms of discrimination and harassment.

The District encourages all students, as well as third parties, to promptly report incidents of discrimination or harassment to a teacher, administrator, supervisor, or other District employee or official so that the District may address the conduct before it becomes severe, pervasive, or persistent. Any teacher, administrator, supervisor, or other District employee or official who receives such a complaint shall forward the complaint to the District's designated Compliance Officer without undue delay, but not later than two (2) business days. The District's designated Compliance Officer is the Director of Human Resources. Complaints should be submitted to:

Brian Oswall
Director of Human Resources
School District of Wisconsin Rapids
510 Peach Street
Wisconsin Rapids, WI 54494

To review Board Policy 411 concerning Student Non-Discrimination and Anti-Harassment, go to www.wrps.org and click on School Board Policy 411.

HALLWAY PASSES

Trimester One

ELA			
Date	Time	To	Teacher

Math			
Date	Time	To	Teacher

Science			
Date	Time	To	Teacher

Social Studies			
Date	Time	To	Teacher

Encore			
Date	Time	To	Teacher

Encore			
Date	Time	To	Teacher

Encore			
Date	Time	To	Teacher

Trimester Two

ELA			
Date	Time	To	Teacher

Math			
Date	Time	To	Teacher

Science			
Date	Time	To	Teacher

Social Studies			
Date	Time	To	Teacher

Encore			
Date	Time	To	Teacher

Encore			
Date	Time	To	Teacher

Encore			
Date	Time	To	Teacher

Trimester Three

ELA			
Date	Time	To	Teacher

Math			
Date	Time	To	Teacher

Science			
Date	Time	To	Teacher

Social Studies			
Date	Time	To	Teacher

Encore			
Date	Time	To	Teacher

Encore			
Date	Time	To	Teacher

Encore			
Date	Time	To	Teacher