

Central Oaks Academy Governance Board

MINUTES

Thursday, June 8, 2023

2:00 pm

Conference Room C
WRPS District Office
510 Peach St, Wisconsin Rapids

Meeting called to order by Karin Brier at 2:00pm

1. Public Comment

Craig Broeren was present to discuss the change in principal of Central Oaks Academy and apologized for not following the terms of the charter school contract.

2. Discussion/Action Items

a. Approval of May 11, 2023 minutes

Karin Brier motioned to approve the minutes, Laura VanRyn seconded. Motion passed unanimously.

b. End of year parent survey results

Jen Wilhorn shared the results of the end of year parent survey. For the most part the results were positive and complimentary. Staff will continue to collaborate with families to address the desire for more field trip options.

c. Approval of letter to school board and superintendent regarding contract violation

Crystal Sadler motioned to approve the letter, Laura VanRyn seconded. Motion passed unanimously.

3. May Budget Report- Crystal Sadler

Craig Broeren was present to address any questions about the remaining budget dollars. He also provided an in-depth explanation of how the school district creates and maintains their budget and how the needs of Central Oaks fit into the larger budget picture. Central Oaks Academy is welcome to bring any budget needs forward in the future and they will be addressed as funding is available.

4. Principal Report- Jen Wilhorn

Jen Wilhorn shared that the end of the year family conferences were completed and the annual Papa Bear's Family Field Trip was a success with 82 people in attendance. Emily Jardine, Central Oaks secretary, is working to input all of the

family curriculum orders and anticipates having them completed so families will receive their orders in time to begin the 2023-2024 school year. At this time the enrollment is 101 students for next school year. The staff is hoping to have additional applicants come forward over the summer months. Over the summer the custodial staff will be working on remodeling both the upstairs and downstairs bathrooms along with installing blinds in the 2nd floor classrooms. Next school year in-person classes will be held on only Fridays, however in-person tutoring and guided study sessions will be held on the other days with lunch being offered on all days that students are present. Cyndee Lewis will start the year as a long-term substitute with the intent of moving to a .2 FTE if enrollment warrants the additional time. Amanda Dusso will not be returning as the reading interventionist and at this time we are unsure of how that position will be staffed next school year. Finally, WRPS is in conversation with CESA 5 about moving the Wood County Alternative School to the East Junior High building. Craig Broeren provided more information about how that change would look and it was shared that it would have little to no impact on Central Oaks Academy students or staff.

5. Future Agenda Items

- a. August annual meeting- Vote on officers
- b. Discuss ways to reach new prospective families
- c. Develop a Central Oaks Academy Building Maintenance list

6. Motion to Adjourn

The next meeting of Central Oaks Academy Charter School Governance Board will be on Thursday, August 10, 2023 at 2:00 pm via Zoom.