

Central Oaks Academy Governance Board

MINUTES

Thursday, June 2, 2022

2:00 pm

Join Zoom Meeting

[Zoom Link](#)

Join by Phone: +1 301-715-8592

Passcode: 46862665

1. Public Comment - No public comment.

2. Discussion/Action Items

a. Approval of May 5, 2022 minutes - Karin Brier motioned to approve and Crystal Sadler seconded and motion passed unanimously.

b. Handbook addition - Student enrollment wording will be changed in the handbook based on the information below. - Crystal Sadler motioned to approve and Karin Brier seconded and motion passed unanimously.

If you are interested in your student attending Central Oaks Academy Charter School, guardians are welcome to apply to Central Oaks Academy at any point throughout the year. However, transitions will only occur at the beginning of each trimester.

Applications will be considered on an individual basis. Guardians will be contacted for an enrollment meeting with a Lead Education Guide (LEG) two weeks prior to the start of each trimester. Please see Trimester start dates below.

Trimester Two Start Date: 11/29/2022

Trimester Three Start Date: 03/26/2023

Applications received during the third trimester will be considered for fall of 2023.

c. End of year parent survey results - Karin Brier summarized the results of the family survey. Overall themes included strengths of Wednesday/Friday school, tutoring, flexibility, home setting. Challenges included keeping students focused, portfolio work, attendance requirements, and limited curriculum. Some suggestions from families

included less portfolio work, not keeping attendance, and not understanding some areas of flexibility. Families also requested more field trips (in-person and virtual), more flexibility, and more curriculum choices. Most people who indicated that they wouldn't be returning to Central Oaks said that they were returning to in-person classes. Central Oaks staff will be reviewing the staff survey responses at a staff meeting on Monday, June 6.

- d. May PAC meeting - A meeting was held on Friday, May 20th where approximately 10-12 parents and staff members gathered together to discuss Central Oaks.
 - e. 2022-2023 Governance Board Meetings - A meeting will not be held in July. Starting in September of 2022 the meetings will be held on the 2nd Thursday of the month.
3. May Budget Report- Crystal Sadler - No questions about the budget report.
4. Principal Report- Jen Wilhorn
- a. Field Trip - Central Oaks had a successful family field trip to Papa Bear's for mini-golf. Approximately 75-80 people attended and we received a lot of positive feedback about the event.
 - b. Crystal Walters - Crystal Walters will remain with Central Oaks in a long-term substitute position.
 - c. Central Oaks Reports to School Board - Central Oaks will report information about academic growth, personnel, and budget to the WRPS Education Services meeting annually each November or December. This report will be in conjunction with the presentation about school report cards.
 - d. WRCCS Virtual Conference - July 26-27, 2022
5. Future Agenda Items
- a. Vote on officers
 - b. Staff Professional Development Reflection (2021-22)
 - c. June 2022 and July 2022 Budget reports
6. Motion to Adjourn - Karin Brier motioned to adjourn and Jennifer Wilhorn seconded and motion passed unanimously. Meeting adjourned at 2:34pm.

The next meeting of Central Oaks Academy Charter School Governance Board will be

on Thursday, August 4, 2022 at 2:00 pm.