

Central Oaks Academy Governance Board

MINUTES

Thursday, May 5, 2022

2:00 pm

Join Zoom Meeting

[Zoom Link](#)

Join by Phone: +1 929-205-6099

Passcode: 86405152

Karin Brier called the meeting to order at 2:00pm

1. Public Comment - No public for comment
2. Discussion/Action Items
 - a. Approval of April 7, 2022 minutes - Motion to approve the minutes by Karin Brier and seconded by Jennifer Wilhorn. Motion unanimously approved.
 - b. Approve new staff hires - Brittany Osborne and Megan Onesti - Motion to approve the new staff hires by Karin Brier and seconded by Jennifer Wilhorn. Motion unanimously approved.
 - c. Handbook addition - Student enrollment - Jennifer Wilhorn will work on wording for the handbook regarding applications and approval during the school year. Those changes will be brought to the governance board in June for approval.
3. April Budget Report- Crystal Sadler
 - a. No questions about the April budget report.
4. Principal Report- Jen Wilhorn
 - a. The staff is working hard with students to complete the end of year screeners and will be completing family conferences at the end of the month.
 - b. There are several end of the year field trips planned and the staff is excited to take the students on these trips. The costs of these trips will be reflected in next month's budget report.
 - c. The parent Coffee/Donut event has been changed to May 20th due to the 13th being a field trip day.
 - d. The staff will be reflecting on the COA professional development plan and those reflections will be shared with the governance board.

5. Future Agenda Items

- a. End of year parent survey results
 - b. PAC meeting (May 13)
 - c. 2022-2023 Governance Board Meetings
 - d. Central Oaks Academy Professional Development Plan (Aug)
 - e. Handbook Addition regarding student enrollment
6. Motion to Adjourn - Motion to adjourn made by Karin Brier and seconded by Jennifer Wilhorn. Motion unanimously approved and meeting adjourned at 2:25pm.

The next meeting of Central Oaks Academy Charter School Governance Board will be on Thursday, June 2, 2022 at 2:00 pm.