

## Central Oaks Academy Governance Board

### \*MINUTES\*

Thursday, February 3, 2022

2:00 pm

Join Zoom Meeting

[Zoom Link](#)

Join by Phone: +1 929-205-6099

Passcode: 74538988

In Attendance: Karin Brier and Jennifer Wilhorn

Meeting called to order at 2:02.

1. Public Comment - No Public Comment
2. Discussion/Action Items
  - a. Approval of January 6, 2022 minutes - Motion made by Karin Brier and seconded by Jennifer Wilhorn to approve the January 6, 2021 minutes. Motion unanimously approved.
  - b. Discuss projected operational budget for 2022-23 school year
    - i. Second Friday count in January I have 191 for a total budget of \$183,360
  - c. Conflict of Interest forms submitted to Jen Wilhorn - all of them have been submitted to Jennifer Wilhorn.
  - d. Non-stock Corporation Annual Report Filing update - filed on January 18, 2022 by Jennifer Wilhorn.
3. January Budget Report- no questions on January budget report.
4. PAC January meeting update- Jen Wilhorn  
Two parents attended and several staff members stopped by to talk with the parents as well. We will plan to hold another parent meeting in the spring. Jennifer Wilhorn will follow up with Cassi Benedict to ensure that we are meeting the expectations of DPI.
5. Principal Report- Jen Wilhorn  
Discussion have started with WRPS about a potential teacher leadership role with Central Oaks Academy next year. This role would work collaboratively with Jennifer Wilhorn to lead students, staff, and families. Additional staffing needs will be reviewed later this spring.
6. Future Agenda Items

- a. Approve updated curriculum list if necessary
  - b. Updated Central Oaks Academy Family Handbook
7. Motion to Adjourn - Motion made by Karin Brier and seconded by Jennifer Wilhorn to adjourn the meeting. Motion unanimously approved. Meeting adjourned at 2:18pm.

The next meeting of Central Oaks Academy Charter School Governance Board will be on Thursday, March 3, 2022 at 2:00 pm.