

## Central Oaks Academy Governance Board

### **\*\*MINUTES\*\***

Thursday, November 4, 2021

2:00 pm

Join Zoom Meeting

[Zoom Link](#)

Join by Phone: +1 669-900-6833

Passcode: 37239293

Members Present: Karin Brier and Jennifer Wilhorn

Members Absent: Crystal Sadler

Meeting called to order at 2:03pm

1. Public Comment - No public comment
2. Action Items
  - a. Approval of October 7, 2021 minutes - Motion made by Karin Brier and seconded by Jen Wilhorn to approve the October 7, 2021 minutes. Motion unanimously approved.
  - b. Enrollment cap - Discussion of enrollment and maximum student number per FTE. Considering 160 Students with 4 LEGS with a ratio of 1 staff member to 40 students.
3. October Budget Report- Crystal Sadler
  - a. Crystal provided the budget report and there were no questions.
4. PAC Report- Karin Brier
  - a. Karin and Amanda Akkerman hosted a PAC meeting and they were the only two in attendance. We will try hosting another meeting during the 2nd trimester and connect it with drop-off/pick-up times on Fridays to encourage parent attendance.
5. Principal Report- Jen Wilhorn
  - a. 2020-2021 State standardized test results - Jen Wilhorn shared the Forward Exam results for Central Oaks from the spring of 2021. The results were lower than typical due to the large number of students who opted out of the assessment and were not willing to come and test in person.

6. Future Agenda Items

- a. Submit enrollment cap to WRPS school board (if necessary)
- b. Central Oaks Academy School Report Card

7. Motion to Adjourn - Motion made by Karin Brier and seconded by Jen Wilhorn to adjourn the meeting. Motion unanimously approved. Meeting adjourned at 2:30pm.

The next meeting of Central Oaks Academy Charter School Governance Board will be on Thursday, December 2, 2021 at 2:00 pm.