

Central Oaks Academy Governance Board

****MINUTES****

Thursday, October 7, 2021

2:00 pm

Join Zoom Meeting

Zoom Link

Join by Phone: +1 301-715-8592

Passcode: 24944971

Meeting called to order at 2:02pm

1. Public Comment - No public comment

2. Action Items

- a. Approval of September 2, 2021 minutes - Motion made by Karin Brier and seconded by Crystal Sadler to approve the September 2, 2021 minutes. Motion unanimously approved.
- b. Approval of September 22, 2021 special meeting minutes - Motion made by Karin Brier and seconded by Jennifer Wilhorn to approve the September 22, 2021 minutes. Motion unanimously approved.
- c. September budget report - Motion made by Jennifer Wilhorn and seconded by Karin Brier to approve the September Budget Report. Motion unanimously approved.
- d. Review/Discuss yearly board timeline - The board members discussed the timeline of yearly activities. We will hold off approving this document until the end of the 2021-2022 school year.
- e. New governance board member orientation information - Motion made by Crystal Sadler and seconded by Jennifer Wilhorn to approve the Central Oaks Academy Governance Board Application and Governance Board Handbook. Motion unanimously approved.
 - i. Application
 - ii. Governance Board Handbook

3. Principal Report- Jen Wilhorn

- a. Jen Wilhorn attended the Educational Services committee meeting of the WRPS school board and presented the Financial, Operational, and Academic goals. There were no questions by the Educational Services committee.
- b. The 3rd Friday count had Central Oaks Academy at 175 students. That number continues to fluctuate based on applications.
- c. Individual student Forward Exam scores have been sent to families. Jen Wilhorn will bring Central Oaks Academy school data to present at the Nov 4, 2021 meeting.

4. Future Agenda Items

- a. Discussion of enrollment limit
- b. Central Oaks Academy Forward Exam data and School Report Card

5. Motion to Adjourn - Motion made by Karin Brier and seconded by Crystal Sadler to adjourn the meeting. Motion unanimously approved.

The next meeting of Central Oaks Academy Charter School Governance Board will be on Thursday, November 4, 2021 at 2:00 pm.

For 07/01/21 - 06/30/22

Expenditure Summary Report

FJEXS01A

Periods 01 - 13

Budget Report

BM-Budget Report

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
2-10-119-310-110000-000-000000-2	13,923.00	.00	9,625.79	9,625.79	4,297.21	59.14
CNTRCTD SERV - INSTRUCTION						
2-10-119-358-110000-000-000000-2	11,139.00	.00	.00	.00	11,139.00	.00
ON-LINE COMMNCNS - INSTRUCTION						
2-10-119-362-110000-000-000000-2	53,018.00	4,253.53	47,268.37	47,268.37	1,496.10	97.18
SOFTWARE/SERVICE-INSTRUCTION						
2-10-119-411-110000-000-000000-2	16,697.00	.00	2,732.21	2,732.21	13,964.79	16.36
CO-GNRL INSTRCT SUPPLS-GNRL INSTRUCTION						
2-10-119-419-110000-000-000000-2	2,735.00	.00	.00	.00	2,735.00	.00
OTHR SPPL - INSTRUCTION						
2-10-119-439-110000-000-000000-2	74,043.00	.00	70,416.12	70,416.12	3,626.88	95.10
OTHR INSTRCTNL MEDIA-UNDFRNTD INSTRUCT						
2-10-119-440-110000-000-000000-2	6,235.00	2,847.11	1,988.29	1,988.29	1,399.50	77.55
NON-CFTL EQUIP - INSTRUCTION						
2-10-119-479-110000-000-000000-2	28,304.00	.00	13,961.58	13,961.58	14,342.42	49.33
OTHER INSTRCTNL BOOKS- GNRL INSTRUCTION						
2-10-119-481-110000-000-000000-2	100.00	.00	.00	.00	100.00	.00
TECH RELATED SUPPLIES-INSTRUCTION						
2-10-119-482-110000-000-000000-2	14,409.00	.00	.00	.00	14,409.00	.00
NON-CFT TECH HRDWR-INSTRUCTION						
2-10-119-483-110000-000-000000-2	1,975.00	.00	.00	.00	1,975.00	.00
NON-CFTL SOFTWARE-INSTRUCTION						
2-10-119-943-110000-000-000000-2	662.00	.00	.00	.00	662.00	.00
PUPIL DUES/FEES-INSTRUCTION						
110000 GENERAL INSTRUCTION	223,240.00	7,100.64	145,992.36	145,992.36	70,147.00	68.58
2-10-119-419-120000-000-000000-2	800.00	125.83	577.91	577.91	95.26	87.97
OTHER SUPPLIES-INSTRUCTION						
2-10-119-440-120000-000-000000-2	6,877.00	3,014.90	3,671.82	3,671.82	190.28	97.23
NON-CFTL EQUIP-REGULAR INSTRUCTION						
120000 GENERAL INSTRUCTION	7,677.00	3,140.73	4,249.73	4,249.73	286.54	96.27
2-10-119-411-121000-000-000000-2	3,890.00	696.20	2,115.08	2,115.08	1,078.72	72.27
121000 ART INSTRUCTION						
2-10-119-419-125000-000-000000-2	3,890.00	696.20	2,115.08	2,115.08	1,078.72	72.27
125000 MUSIC INSTRUCTION						
2-10-119-419-143000-000-000000-2	375.00	.00	69.84	69.84	305.16	18.62
OTHER SUPPLS-MUSIC INSTRUCTION						
2-10-119-411-143000-000-000000-2	375.00	.00	69.84	69.84	305.16	18.62
GNRL SUPPLIES-PHY ED						
2-10-119-440-143000-000-000000-2	8,358.00	4,440.31	3,651.90	3,651.90	265.79	95.82
NON-CFTL EQUIP-PHYSICAL EDUC						
143000 PHYSICAL EDUCATION	8,905.00	4,440.31	3,651.90	3,651.90	812.79	90.87
2-10-119-353-219000-000-000000-2	432.00	.00	151.76	151.76	280.24	35.13
POSTAGE - OTHER PUPIL SERVICES						
2-10-119-419-219000-000-000000-2	33.00	.00	17.48	17.48	15.52	52.97
OTHER SUPPLIES-OTHR PUPIL SERVICES						
219000 OTHER PUPIL SERVICES	465.00	.00	169.24	169.24	295.76	36.40
2-10-119-314-221300-000-000000-2	253.00	.00	.00	.00	253.00	.00
PD CONF REGISTRN-STAFF TRAINING						
2-10-119-342-221300-000-000000-2	155.00	.00	.00	.00	155.00	.00
EMPLT TRAVEL-STAFF TRAINING						
221300 STAFF TRAINING	408.00	.00	.00	.00	408.00	.00
2-10-119-362-221500-000-000000-2	487.00	.00	.00	.00	487.00	.00
SOFTWARE/SERV-INSTR RLTD TECH						
221500 INSTRUCTION RELATED TECHNOLOGY	487.00	.00	.00	.00	487.00	.00
2-10-119-342-241000-000-000000-2	83.00	.00	.00	.00	83.00	.00
EMPLT TRAVEL LOCAL - PRINC OFFICE						

For 07/01/21 - 06/30/22

Expenditure Summary Report

FJEXS01A

Periods 01 - 13

Budget Report

BM-Budget Report

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
2-10-119-415-241000-000-0000000-2	150.00	.00	38.75	38.76	111.24	25.84
FOOD - PRINCIPALS OFFICE						
2-10-119-419-241000-000-0000000-2	77.00	.00	.00	.00	77.00	.00
OTHER SUPPLIES - PRINC OFFICE						
2-10-119-440-241000-000-0000000-2	3,241.00	54.99	3,185.24	3,185.24	.77	99.98
NON-CAPTL EQUIPMENT - PRINC OFFICE						
2-10-119-483-241000-000-0000000-2	38.00	.00	.00	.00	38.00	.00
NON-CPTL SOFTWARE - PRINC OFFICE						
241000 PRINCIPAL'S OFFICE	3,589.00	54.99	3,224.00	3,224.00	310.01	91.36
2-10-119-341-256770-000-0000000-2	864.00	.00	.00	.00	864.00	.00
PUPIL TRANSPRTN - FIELD TRIP						
256770 CONFCTD FIELD TRIPS	864.00	.00	.00	.00	864.00	.00
2-10-119-352-261000-000-0000000-2	100.00	.00	.00	.00	100.00	.00
UPS PARCEL SERV-CENTRAL SERVICES						
261000 CENTRAL SERVICES	100.00	.00	.00	.00	100.00	.00
119 VIR-Virtual School	250,000.00	15,432.87	159,472.15	159,472.15	75,094.98	69.96
10 General Fund	250,000.00	15,432.87	159,472.15	159,472.15	75,094.98	69.96