

**Central Oaks Academy Governance Board**  
**MINUTES**

Thursday, June 3, 2021

2:00 pm

Zoom Link

[Join Zoom Meeting](#)

ID: 95517213902

Passcode: 698084

1. Public Comment

There was no public comment

2. Approval of May 6, 2021 [minutes](#)

Motion made by Karin Brier and seconded by Mindy Konkol to approve the April 8, 2021 minutes. Motion unanimously approved.

3. Nomination of new board member - Crystal Sadler

Motion made by Karin Brier and seconded by Jen Wilhorn to approve Crystal Sadler as a member of the Central Oaks Academy Governance Board. Motion unanimously approved.

4. Discuss financial reporting- Sarah Hackett

Sarah Hackett from the WRCCS attended the meeting and presented about the financial responsibilities of the Governance Board. The board discussed the format and information that will need to be shared on a monthly basis by WRPS.

5. School Updates:

a. Enrollment Update

Enrollment is between 150-160 students. The decline is due reduction in Open Enrollment, COA students shifting to DPI homeschool, and virtual students returning to their buildings.

b. DPI Update

By June 30 Jen will submit the Governance Board minutes that reflect approved curriculum, the rubric for selection of alternate curriculum, and copies of the revised progress reports. The COA website will also be updated with all current information and a section on charter schools.

c. Staffing Update

At this time no additional staff are being hired due to the reduction in enrollment. This will be reevaluated at the end of June/beginning of July and a posting will be done if necessary.

d. Building Update

The building is on pace to be ready by the end of August. Painting and cleaning out of rooms is occurring right now. All specials teachers have toured the building and provided input regarding room location and materials that are needed.

6. Future Agenda Items

- a. Election of Officers
- b. Zoom vs. In Person Meetings
- c. Budget document from WRPS
- d. WRCCS Conference - July 27 and 28
- e. Creation of Governance Board email addresses

7. Motion to Adjourn

Motion made by Karin Brier and seconded by Mindy Konkol to adjourn the meeting.

Motion unanimously approved.

The next meeting of Central Oaks Academy Charter School Governance Board will be on Thursday, August 5, 2021 at 2:00 pm.