



## Leadership Characteristics Checklist

**WISCONSIN  
RAPIDS  
PUBLIC  
SCHOOLS**

Student Name \_\_\_\_\_ School \_\_\_\_\_ Grade \_\_\_\_\_

Teacher completing form \_\_\_\_\_ Date \_\_\_\_\_

- Instructions: Check (3) if the characteristic or behavior is noted frequently  
 Check (2) if the characteristic or behavior is noted occasionally  
 Check (1) if the characteristic or behavior is seldom noted  
 Check (0) if the characteristic or behavior has not been observed

Characteristic/Behavior	0	1	2	3
1. Seems to enjoy people. Is sociable and interacts easily with others of all ages.				
2. Is well liked and respected by others. Is often asked for ideas and suggestions. Is looked to by others when something must be decided.				
3. Can stimulate, motivate and influence others. (May have the ability to manipulate)				
4. Can express himself/herself well. Clearly articulates ideas. Gives directions clearly and effectively.				
5. Carries responsibility well. Reliable. Does a good job making sure the task gets done and done well.				
6. Tends to direct activities in which he/she is involved.				
7. Is accepted by others as their leader. Is someone people are willing to follow.				
8. Can perceive the mood of a group and adjust accordingly. Will adopt a non-leadership or shared leadership role when needed.				
9. Can coordinate/organize the work of multiple individuals				
10. Adapts readily to new situations. Is flexible. Does not seem disturbed by change.				

Please list an example(s) of demonstrated leadership:

Other comments: *(use the back of this sheet if more space is needed)*

***Please return completed form to school.***  
 School personnel, please route form to GATES Coordinator