

## Central Oaks Academy Governance Board Minutes

Thursday, April 8, 2021

2:00pm

Zoom Link

[Join Zoom Meeting](#)

ID: 97428298945

Passcode: 071825

ATTENDANCE: Jennifer Wilhorn, Karin Brier, Mindy Konkol

The meeting was called to order by Karin Brier at 2:05p.m.

1. Public Comment  
There was no public comment.
2. Approval of March 8, 2021 Minutes  
Motion made by Karin Brier and seconded by Mindy Konkol to approve the March 8, 2021 minutes. Motion unanimously approved.
3. Governance Board Bylaws  
Reviewed new organization document shared by Jessica Harrison and decided that most of the items do not pertain as we are an existing organization.  
Non-Member organization bylaws information discussion. Karin will complete the document and Jen will share with Jessica Harrison.
4. Approval of Charter School Documents
  - a. [Approved Curriculum Document](#)  
Motion made by Karin Brier and seconded by Mindy Konkol to approve the document with the asterisk. Motion unanimously approved.
  - b. [Curriculum Request Document](#)  
Motion made by Karin Brier and seconded by Jen Wilhorn to approve the document with the asterisk. Motion unanimously approved.
  - c. [Central Oaks Academy Charter School Family Handbook](#)  
Motion made by Karin Brier and seconded by Mindy Konkol to approve the document with the understanding that the phone numbers will be adjusted and appropriate documents will be linked. Motion unanimously approved.
5. Conflict of Interest Document Discussion  
Karin reviewed the Conflict of Interest form. This document will need to be completed yearly and kept by the secretary. Karin will send the form out to each board member to sign.

6. Enrollment Update

Jennifer Wilhorn shared current enrollment numbers of 198 students who have indicated their intent in attending Central Oaks Academy for 2021-2022. This includes 71 Open Enrollment students. Central Oaks will be adding 2 new LEG teachers and a special education teacher in 2021-2022.

7. Future Agenda Items

- a. Enrollment Update
- b. DPI Update in June
- c. Parent Advisory Council discussion
- d. Recruitment of additional governance board members

The meeting was adjourned at 2:59pm.

The next meeting of Central Oaks Academy Charter School Governance Council will be on Thursday, May 6, 2021 at 2pm.