



BACKGROUND

Mary E. Rayome, Chair
 Katie Medina
 Sandra K. Hett
 Michelle K. Bean, President

July 7, 2008

LOCATION: Board of Education Conference Room C

TIME: 6:00 p.m.

- I. Call to Order
- II. Public Comment
- III. Actions on Personnel
 - A. Retirements

The administration recommends approval of the following support staff early retirements:

Susan Charles	Location: Lincoln Position: Principal's Secretary (8.0 hours/day) Effective: November 3, 2008 Date of Hire: October 17, 1983
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Rebecca Hoffman	Location: Woodside Position: Library Aide Effective: July 1, 2008 Date of Hire: January 1, 1987
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- B. Resignations

The administration recommends approval of the following professional staff resignations:

Carrie Dziubczynski	Location: Mead Position: EBD (1.0 FTE) Effective: June 6, 2008 Date of Hire: June 19, 2007
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Katie Mathews	Location: District Position: Specially Designed Physical Education (0.63 FTE) Effective: July 1, 2008 (pending receipt of liquidated damages - \$300) Date of Hire: July 16, 2007
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Katie Mommaerts	Location: Howe Position: Social Worker (1.0 FTE) Effective: June 6, 2008 Date of Hire: September 27, 2007
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Jodi Moore	Location: Mead Position: Grade 1 (1.0 FTE) Effective: June 18, 2008 Date of Hire: May 24, 2007
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Catherine Stuttgen	Location:	Pitsch
	Position:	4-year Old Kindergarten (1.0 FTE)
	Replacing:	One-year, non-renew in 07-08 due to late hire
	Education:	MS – Viterbo University – 7/2005 BS – Viterbo University – 7/1991
	Major/Minor:	MS – Education BS – Elementary Education and General Music Educ
	Experience:	8/07-6/08 – 4K – Pitsch School – WRPS 8/00-6/07 – General Music – WRACS 8/99-6/07 – Kindergarten – WRACS
Kao Vue:	Location:	Grade 5/6
	Position:	Grove (1.0 FTE)
	Replacing:	Amy Bielmeier (transfer to new position, Grade 3 SAGE)
	Education:	BS – UW-Madison – 5/2008
	Major/Minor:	Elementary Education/History
	Experience:	9/06-1/08 – Student Teach – Grades 3-6 – Madison WI
	Salary:	BS+0 (0), Step 8 (\$33,871)

The administration recommends approval of the following support staff appointments:

Stephanie Minch	Location:	Central Office/Pupil Services
	Position:	Secretary (8.0 hours/day)
	Effective:	June 9, 2008
	Replacing:	Linda Boehm (one-year, leave of absence)
	Wages:	\$13.46/hour (probationary)

Jill Piatt	Location:	Central Office/Pupil Services
	Position:	Secretary (8.0 hours/day)
	Effective:	June 2, 2008
	Replacing:	Amy Luebke (resign)
	Wages:	\$13.46/hour (probationary)

The administration recommends approval of the following non-union, non-administrative support staff appointments:

Maurine Hodgson	Location:	Central Office/Superintendent's Office
	Position:	Administrative Assistant/Board Secretary (8.0 hours/day)
	Effective:	June 2, 2008
	Replacing:	Gail Liepitz (resign)
	Wages:	\$21.17 (97% of full rate for one year)

Leanne Rzentkowski	Location:	Central Office/Payroll/Business Department
	Position:	Disbursement Manager (8.0 hours/day)
	Effective:	May 13, 2008
	Replacing:	Carol Tetzloff/New position
	Wages:	\$17.65

IV. Items for Discussion with Possible Action

A. Library Position Request (1.0 FTE – Grades 5-8)

There has been much work done throughout the year regarding a restructuring plan for the K-12 Library Media Department. Some of this plan has been presented to the Personnel Services Committee through the presentation regarding the Lincoln High School Library and Audio Visual position. Tim Bruns, Grant Elementary School Principal and District Library Media Coordinator, will be in attendance to report on the requested 1.0 FTE at grades 5-8.

B. Clerical Long-term Substitute Pay

There are numerous times throughout the school year when a retired employee has the opportunity to serve the District in the position from which they retired. Teachers do this and receive the same long-term sub rate as all other teacher substitutes. Clerical subs are the area that we are looking to investigate. They are, in most cases, the only person (or very few) who have done the specifics of that particular position in the past. Currently, when a retired clerical employee returns to fulfill a long-term sub position, they are paid at a probationary rate, Step 0, for the Group that the position is categorized in.

VII. Consent Agenda

Personnel Services Committee members will be asked which agenda items from the Committee meeting will be placed on the consent agenda for the regular Board of Education meeting.

VIII. Adjournment