



MINUTES

Wisconsin Rapids Public School District - Board of Education

510 Peach Street

Wisconsin Rapids, WI 54494

(715) 422-6005

Business Services Committee

Gregory L. Swank, Chairman

John Krings, Member

Anne Lee, Member

Michelle K. Bean, President

June 2, 2008

LOCATION: Board of Education Conference Room A

TIME: 6:00 p.m.

COMMITTEE MEMBERS PRESENT: Gregory Swank, John Krings, and Anne Lee

I. The meeting was called to order at 6:00 p.m. by Chair Gregory Swank.

II. Public Comment

I. Business Services

A. Revised April 7, 2008 Business Services Minutes – Approval

A recommendation was made to amend the Business Services Minutes from the April 7, 2008 meeting to add the amount of \$364,868 to motion BS-2 and add the phrase to be funded using the 2006 Facility Referendum Funds to motion BS-3.

BS-1 A motion was made by John Krings, and seconded by Anne Lee, that the proposed amendments to the Business Services Minutes from the April 7, 2008 be recommended for approval. The motion was carried.

B. Liability and Workers’ Compensation Insurance Bids – District

Proposals from School Insurance and Risk Management Cooperative (SIRMC), Wisconsin Association of School Boards Wausau Insurance Plan (Wausau), and Employers Mutual Company (EMC) for District Liability and Workers’ Compensation insurance were discussed. The uncertainty concerning available coverage from the three liability providers involving the scenario of an employee union taking action against the District for any decision the Board might make on a change in employee health insurance providers was discussed. Action on a District Liability carrier was tabled until the board meeting on Monday, July 9, 2008 to provide time to gather additional coverage information.

C. Washington School Driveway – Repair

This spring a driveway catch basin collapsed in front of Washington Elementary. The catch basin was repaired as well as a temporary repair to the driveway. Replacement of the driveway is recommended due to the high traffic from buses and vehicles accessing the building.

BS-2 A motion was made by Anne Lee, and seconded by John Krings, that the proposal from American Asphalt of Wisconsin to replace 990 square yards of blacktop driveway at a cost not to exceed \$18,687.00 to be funded from the building and grounds budget be recommended for approval. The motion was carried.

D. Science Curriculum Acquisition – Approval

Approval of the Science Curriculum Acquisition was tabled to the Education Services Committee with the understanding that the procedures requiring approval of curriculum items by more than one committee will be discussed at a future board workshop.

E. Hazardous Area Designations – Transportation

The process for review of the Hazardous Transportation areas identified in the Mead attendance area were discussed. The committee favored a modification to the current point system currently used by the District versus the broader language used in the Stevens Point School District policy.

II. Updates and Reports

A. Copy Paper – District Purchase

The business office staff received bids May 23, 2008 via FAX or e-mail from seven vendors for copy paper. The order was placed with Xerox to reserve the quoted price of \$21,831.60.

B. Referendum and Maintenance Project – Update

Tom Helgestad, Building and Grounds Director, reviewed the status of the various referendum and maintenance projects completed or initiated since the fall of 2006 with the Committee.

C. Student Wellness Committee Minutes – Update

Minutes from the April 7, 2008 meeting of our District's Student Wellness Committee were presented to the Committee per requirements by the Federal government for the National School Lunch program.

D. Roofing Repairs – Update

The committee was updated on the status of needed roofing repairs resulting from the hail storm on June 7, 2007.

III. Consent Agenda Items

The Committee members agreed upon the following consent agenda items:

- BS-1 – Revised April 7, 2008 Business Services Minutes – Approval
- BS-2 – Washington School Driveway – Repair

IV. Future Agenda Items

Future agenda items of the Business Services Committee include, but are not limited to the following:

- Approval of Purchases by more than one committee
- Employee Benefits – 403(b) Plan Adoption
- Evaluation of Hazardous area designations for transportation
- Liability and Workers' Compensation Insurance Bids – District - June 9, 2008
- FLEX Provider – District - July 7, 2008

The meeting adjourned at 6:50 p.m.