



To: Parents/Guardians
From: Tina Strobel – Open Enrollment Coordinator
Re: Open Enrollment – 2009-10 School Year

Parents/guardians wishing to apply for open enrollment for the 2009-10 school year for the child(ren) may do so in one of two ways:

- On-line (recommended) at <https://www2.dpi.state.wi.us/OpenEnrollApp>. It is recommended that parents submit on-line applications as early as possible. Once the application is submitted, it will be available for viewing by both the nonresident and resident districts, as well as DPI. Parents can log on to the “Public School Open Enrollment Homepage” <http://dpi.wi.gov/sms/psctoc.html> beginning on February 2 and ending at 4:00 p.m. Central Time on February 20.
- Although on-line application is recommended, paper applications may be obtained from any of our school offices, Central Office or from the Department of Public Instruction.

Students who are currently attending WRPS under open enrollment do not need to reapply. However, those students who are on a tuition waiver or additional year tuition waiver for the 2008-09 school year and wish to continue attending WRPS for the 2009-10 school year must apply. Please take a few moments to read the *Open Enrollment* brochure (<http://dpi.wi.gov/sms/psctoc.html>) for further details.

Any parent wishing to apply for Open Enrollment for their child(ren) must submit an application for each child to the non-resident school district no earlier than February 2, but no later than February 20, 2009, by 4:00 p.m. Late applications will not be accepted for any reason. You are kindly asked that all “paper” applications be submitted to Tina Strobel in the WRPS Human Resources Office, at 510 Peach Street, Wisconsin Rapids, by the parent/guardian. The application(s) will be reviewed for accuracy and date and time stamped when received.

As this is a very important process with a very specific time frame and information, your questions are encouraged and appreciated. Please don’t hesitate to contact me at 715-422-6017 or tina.strobel@wrps.org if I can assist you.

Thank you!