



Wisconsin Rapids Board of Education
Personnel Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6701

MINUTES

Sandra Hett, Chair
Larry Davis
Mary Rayome
John Krings, President

June 7, 2021

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI
Conference Room A/B

Time: Immediately following the Educational Services Committee meeting, but not before 6:15 p.m.

Committee Members Present: John Krings, Larry Davis and Mary Rayome

Others Present: Brian Oswall, Craig Broeren and Elizabeth Messerli

I. Call to Order

Mary Rayome called the meeting to order at 6:40 p.m.

II. Public Comment

There was no public comment.

III. Actionable Items

A. Appointments

PS – 1 Motion by John Krings, seconded by Larry Davis to approve the following professional staff appointments for the 2021-22 school year:

Nicole Fatsis	Location:	District
	Position:	Teacher
Matthew Bates	Location:	Lincoln High School
	Position:	Teacher
Adele Riley	Location:	Woodside Elementary
	Position:	Teacher
Kalie Forcier	Location:	THINK Academy
	Position:	Teacher
Tia McElvain	Location:	Woodside Elementary
	Position:	Teacher
Lisa Butzen	Location:	Grant Elementary
	Position:	Teacher
Maloree Beste	Location:	Grant Elementary
	Position:	Teacher
Brooklyn Podgorny	Location:	THINK Academy
	Position:	Teacher
Kendra Jaenke	Location:	Grove Elementary
	Position:	Teacher

Alanna Ehrike	Location: Position:	Mead Elementary Teacher
Sarah Ranum	Location: Position:	Grant Elementary Teacher
Isaac Pulchinski	Location: Position:	WRAMS, Howe Elementary & Grove Elementary Teacher
Jacob Miller	Location: Position:	Mead Elementary Teacher
Dawn Drossel	Location: Position:	Mead Elementary Teacher
Sheila Marg	Location: Position:	Howe Elementary Teacher

Motion carried unanimously.

PS – 2 Motion by Larry Davis, seconded by John Krings to approve the following support staff appointments:

Malissa Rosenthal	Location: Position:	Mead Elementary Health Aide
Abbi McCarty	Location: Position:	Lincoln High School Reading Intervention Aide
Kristin Ashenberg	Location: Position:	Lincoln High School Secretary
Meg Ratelle	Location: Position:	Woodside Elementary Library Aide
Melissa Call	Location: Position:	Howe Elementary Library Aide
Kelli Harris	Location: Position:	Grove Elementary Library Aide
Amanda Grant	Location: Position:	Howe Elementary Head Cook
Michael Tushkowski	Location: Position:	Mead Elementary Cleaner
Elizabeth Tushkowski	Location: Position:	WRAMS Custodian
Adam Doerrler	Location: Position:	WRAMS Custodian
Jackie Gaupp	Location: Positions:	Washington Elementary Special Education Aide

Motion carried unanimously.

Committee members requested additional information around the Pitsch Early Learning Center Office/Health Aide and Central Oaks Academy Secretary position requests, and referred the item to the regular Board agenda to be taken up under New Business for discussion and possible action.

PS – 3 Motion by John Krings, seconded by Larry Davis to approve the following youth apprenticeship support staff appointments for the 2021-2022 school year:

Natalia Montoya	Location:	District Office
	Position:	Copy Assistant
Owen Bessey	Location:	Performing Arts Center
	Position:	PAC Technician
Eric Huglen	Location:	District Office
	Position:	Technology Department - LHS Chromebook Repair Tech
Jacklyn Greening	Location:	District Office
	Position:	Technology Department - Student Webmaster

Motion carried unanimously.

PS – 4 Motion by John Krings, seconded by Larry Davis to approve the following 2021 summer support staff appointments:

Name	Summer School Position	Name	Summer School Position
August Bambenek	Technology Support	Teagan Bondioli	Tennis
Emma Mischnick	Technology Support	Macey Back	Gymnastics
Justin Abraham	Technology Support	Morgan Benedict	Gymnastics
Collin Kozlowski	Technology Support	Fiona Gaugert	Gymnastics
Chani Pulchinski	Grounds Helper	Emily Hartjes	Gymnastics
Abias Wilhorn	Grounds Helper	Madisyn Hasenhorl	Gymnastics
Dane Siler	Grounds Helper	Sophie Hasenohrl	Gymnastics
Harrison Lambert	Cleaner	Destinee Steinhafel	Gymnastics
Tanner Peters	Cleaner	Laynee Steinhafel	Gymnastics
Riley Huiras	Cleaner	Yanissa Quilantan	Gymnastics
Geordan Straughan	Cleaner	Lydia Zacher	Gymnastics
Michelle Zuege	Food Service	Kim Ahles	Food Service
Angela Wirth	Food Service	Abigail Krug	Food Service
Casey Saeger	Instructional Aide	Carrie Schultz	Instructional Aide
Nicole Crowely	Instructional Aide	Vicki Shafranski	Instructional Aide
Keegan Crowely	Instructional Aide	Anita Hernandez	Instructional Aide
Patty Halbur	Instructional Aide	Lori Hogue	Instructional Aide
Marita Mitchell	Instructional Aide	Ashlee Bloyd	Instructional Aide
Zoe Wirtz	Instructional Aide	Michelle Diebel	Instructional Aide
Holly Miller	Instructional Aide	Tania Halbersma	Instructional Aide
Maria Lopez	Instructional Aide	Melissa Wagner	Attendance Secretary
Carole Pfahning	Secretary	Machelle Anderson	Secretary
Jillian Alekna	Swim	Alanna Behreandt	Swim
America Arts	Swim	Anna Bouchard	Swim
Tessa Atwood	Swim	Carl DeLuca	Swim
Ava Etheridge	Swim	Kiralyn Felts	Swim
Ellie Heiman	Swim	Kaitlyn Kouba	Swim
Marlene Holtz	Swim	Madeline Krzykowski	Swim
Sarah Korte	Swim	Lucas McKeon	Swim
Nicholas Millner	Swim	Kayelyn Schulze	Swim
Isabelle Pechinski	Swim	Elliot Schultz	Swim

Greta Plummer	Swim	Tyler Schultz	Swim
Josie Staven	Swim	Aliyah Tafoya	Swim
Kacey VanZee	Swim	Maggie Weiland	Swim

Motion carried unanimously.

B. Retirements

PS – 5 Motion by Larry Davis, seconded by John Krings to approve the following support staff retirements:

Sandra Nieman	Location:	District Office
	Position:	Secretary
Steven Herman	Location:	WRAMS
	Position:	Custodian

Motion carried unanimously.

C. Resignations

PS – 6 Motion by John Krings, seconded by Larry Davis to approve the following professional staff resignations:

Abrielle Tiffany	Location:	WRAMS & Grove Elementary
	Position:	Teacher
Megan Fox	Location:	Mead Elementary
	Position:	Teacher
Amberell Applebee	Location:	District
	Position:	Teacher

Motion carried unanimously.

PS – 7 Motion by Larry Davis, seconded by John Krings to approve the following support staff resignations:

Renee Briese	Location:	Mead Elementary
	Position:	Noon Duty Aide
Kathleen Pyburn	Location:	Lincoln High School
	Position:	Noon Aide
Todd Marcoux	Location:	Mead Elementary
	Position:	Noon Duty Aide
Debra Blevins	Location:	Grove Elementary
	Position:	Special Education Aide
Holly Ihrcke	Location:	Grove Elementary
	Position:	Special Education Aide, Noon Duty Aide
Maria Lopez	Location:	Lincoln High School
	Position:	Special Education Aide
Rachel Teeselink	Location:	Washington Elementary
	Position:	Special Education Aide

Tracy Tometczak	Location: Position:	Pitsch Special Education Aide - Early Childhood
Betsy Borski	Location: Position:	Lincoln High School Secretary
Brandon Frank	Location: Position:	Woodside Elementary Cleaner
Kue Thao	Location: Position:	WRAMS ELL Aide
Dawn Sukala	Location: Position:	Lincoln High School Noon Aide
Tammy Klingforth	Location: Position:	Lincoln High School Special Education Aide

Motion carried unanimously.

D. Summer Swim Site Coordinator

Brian Oswald, Director of Human Resources, shared with the Committee how the role of the Head Guard has expanded during summer swim lessons. Administration recommended a title change to Assistant Summer Swim Coordinator and pay rate increase to \$17.00/hour. This title and pay increase is effective June 14, 2021 and is only for summer swim lessons.

PS – 8 Motion by John Krings, seconded by Larry Davis to approve the Summer Swim Site Coordinator title change to Assistant Summer Swim Coordinator and a pay rate increase to \$17.00 per hour, effective June 14, 2021 for summer swim lessons.

Motion carried unanimously.

E. Food Services Positions

Elizabeth Messerli, Director of Food Services, explained the need to add a delivery driver and breakfast server. The delivery driver is needed due to Central Oaks moving to EJH along with increased demand across the District. The breakfast server is needed due to 4k and Early Childhood being held at Pitsch Early Learning Center.

Ms. Messerli also explained the need to change the job responsibilities and pay of one of the Second Cooks at LHS and one of the Kitchen Helpers at WRAMS. One of the Second Cooks at LHS will now be the First Cook. The Kitchen Helper at WRAMS will now be an A La Carte Cook.

PS – 9 Motion by John Krings, seconded by Larry Davis to approve the Food Services Meal Delivery driver position.

Motion carried unanimously.

PS – 10 Motion by Larry Davis, seconded by John Krings to approve the Food Services Breakfast Server position at Pitsch Early Learning Center.

Motion carried unanimously.

PS – 11 Motion by John Krings, seconded by Larry Davis to approve one of the Food Services Second Cook position to become a First Cook position at Lincoln High School.

Motion carried unanimously.

PS – 12 Motion by Larry Davis, seconded by John Krings to approve the Food Services Kitchen Helper position to become an A La Carte Cook position at WRAMS.

Motion carried unanimously.

F. Athletic Director Secretary Position

Brian Oswald, Director of Human Resources, and Craig Broeren, Superintendent, share with the Committee the need for a District employee to help facilitate the use of the quadplex. Administration recommended a title change of the Athletic Director Secretary to Administrative Assistant to the Lincoln High School Athletic Director/LHS Athletic Facilities Coordinator. This job would now have an 8 hour, 260-day work schedule and a pay rate increase of \$17.80 per hour after the probationary period. This job would provide a consistent contact person with knowledge of the District's athletic facilities.

PS – 13 Motion by John Krings, seconded by Larry Davis to approve a name change to the Athletic Director secretary position to Administrative Assistant to the Lincoln High School Athletic Director/LHS Athletic Facilities Coordinator and increase the position to an 8 hour, 260-day work schedule and pay increase to \$17.80 per hour after the probationary period.

Motion carried unanimously.

G. Extended Days for Equity Coordinator Position

Brian Oswald, Director of Human Resources, shared with the Committee the need for the Equity Coordinator position to have 10 extended days. These days would provide flexibility for planning, preparation, and training outside of the school year

PS – 14 Motion by Larry Davis, seconded by John Krings to approve 10 extended days for the Equity Coordinator position.

Motion carried unanimously.

H. Board Policy Review

Board Policy 347 Rule (1) - Guidelines for the Control and Maintenance of Student Records, Second Reading

PS – 15 Motion by John Krings, seconded by Larry David to approve Board Policy 347 Rule (1) - Guidelines for the Control and Maintenance of Student Records, second reading.

Motion carried unanimously.

Board Policy 672.1 - Proposals for Professional Services, Second Reading

PS – 16 Motion by Larry Davis, seconded by John Krings to approve deletion of Board Policy 672.1 - Proposals for Professional Services, second reading.

Motion carried unanimously.

IV. Consent Agenda

- Motions:
- PS – 1 Professional Staff Appointments for the 2021-22 School Year
 - PS – 2 Support Staff Appointments
 - PS – 3 Youth Apprenticeship Support Staff Appointments
 - PS – 4 2021 Summer School Support Staff Appointments
 - PS – 5 Support Staff Retirements
 - PS – 6 Professional Staff Resignations
 - PS – 7 Support Staff Resignations
 - PS – 8 Summer Swim Site Coordinator
 - PS – 9 Food Services Position, Meal Delivery Position

- PS – 10 Food Services Position, Breakfast Server Position
- PS – 11 Food Services Position, Second Cook Position at Lincoln High School
- PS – 12 Food Services Position, Kitchen Helper Position at WRAMS
- PS – 13 Athletic Directory Secretary Position
- PS – 14 Extended Days for Equity Coordinator Position
- PS – 15 Board Policy 347 Rule (1) - Guidelines for the Control and Maintenance of Student Records, Second Reading
- PS – 16 Board Policy 672.1 - Proposals for Professional Services, Second Reading

V. Adjournment

Ms. Rayome adjourned the meeting at 7:20 p.m.