



MINUTES

Wisconsin Rapids Board of Education
Personnel Services Committee
510 Peach Street · Wisconsin Rapids, WI 54494 · 715 422-6017

Mary E. Rayome, Chair
Katie Medina
Sandra K. Hett
Michelle K. Bean, President

March 2, 2009

LOCATION: Board of Education Conference Room C

TIME: 6:00 p.m.

COMMITTEE MEMBERS PRESENT: Sandra Hett, Katie Medina, Mary Rayome

ADMINISTRATION PRESENT: Kay Marks

Committee Chairperson Mary Rayome called the meeting to order at 6:00 p.m.

There was no public comment.

Actions on Personnel

Retirements

PS-1 A motion was made by Ms. Hett and seconded by Ms. Medina to recommend approval of the following professional staff early retirement effective at the end of the 2008-09 school year:

David Gliniecki Location: Lincoln
Position: Agriculture

Motion carried.

Resignations

PS-2 A motion was made by Ms. Hett and seconded by Ms. Medina to recommend approval of the following professional staff resignation effective at the end of the 2008-09 school year:

Judy Wagner Location: East/Lincoln
Position: Music (Instrumental)

Motion carried.

PS-3 A motion was made by Ms. Hett and seconded by Ms. Medina to recommend approval of the following support staff resignations:

Sue Ann Moran Location: Mead
Position: Noon Duty Aide

Pamela Witt Location: Woodside
Position: Noon Duty Aide

Motion carried.

Postings

PS-4 A motion was made by Ms. Hett and seconded by Ms. Medina to recommend approval of the following support staff postings:

Kristin Ashenberg	Location: Position:	Grant Noon Duty Aide
Deborah Drollinger	Location: Position:	Pitsch Health Aide
Laurie Holnbach	Location: Position:	Lincoln Kitchen Helper
Carrie Lau	Location: Position:	Lincoln Second Cook
Lisa Rasmussen	Location: Position:	Woodside Special Ed Aide – CDS
Pamela Witt	Location: Position:	Woodside Instructional Aide

Motion carried.

Teacher Renewals

Teacher evaluations are being completed according to administrative guidelines and the Collective Bargaining Agreement. The Committee reviewed the status of the evaluation program for teachers and the 2009-10 list of teacher contract renewal recommendations. The administration recommended approval of teacher contract renewals for the 2009-10 school year. The Committee will take action on this recommendation at a special meeting on March 4, 2009.

Community Swim Program Salary Increase Request

The Community Swim Program at Lincoln High School has not been evaluated in over five years. A proposal was brought forward for wage increases for the positions of water safety instructor, lifeguard and head lifeguard.

A motion was made by Ms. Hett and seconded by Ms. Medina to table the proposal and add as an agenda item for the next budget discussion for the Board. Motion carried unanimously.

Policy Review

Policy 533.1 – Criminal History Records Check and 533.1 – Rule – Criminal History Records Check – Fingerprinting Process/Procedures for Second Reading

The Committee reviewed the final draft of Policy 533.1 and 533.1 – Rule.

PS-5 A motion was made by Ms. Hett and seconded by Ms. Medina to approve Policy 533.1 – Criminal History Records Check and 533.1 – Rule – Criminal History Records Check – Fingerprinting Process/Procedures for second reading. Motion carried unanimously.

Updates and Reports

Contract Reduction Request

Anne Barber, a full-time Mathematics teacher at Lincoln High School has requested a 0.40 FTE contract reduction beginning with the 2009-10 school year. She will be issued a 0.60 FTE contract beginning August 27, 2009.

OPEIU Sub Rate Change for the 2009-10 School Year

Kay Marks, Director of Human Resources, informed the Committee that due to the extra hours needed above the norm to calculate the rate substitutes are paid for positions within the OPEIU, in addition to a mismatch in what substitutes are currently being paid and the level of performance they are able to provide in that position, beginning with the 2009-10 school year, a single, flat rate of pay will be instituted for substitutes in this area.

2009-10 Open Enrollment

The Committee reviewed the current and future data of open enrollment students transferring in and out of our District. For the 2009-10 school year, 62 requests to transfer-in from non-resident students and 107 requests from resident students to transfer-out were received. A directive was given by the Committee to follow these students from inception through the third Friday count in September 2009, to see how many actually complete their open enrollment participation.

From its inception, and as of the second Friday count in January 2009, there are a total of 86 students attending WRPS from other school districts and 107 WRPS students who have transferred to other school districts.

Following is the history of *initial* applications that have been received. As noted below, the cumulative number of applications received over the years far outweighs the actual number of students participating in the program to date.

School Year	2008-09	2007-08	2006-07	2005-06	2004-05	2003-04	2002-03	2001-02	2000-01
Transfer-In Applications	56	49	63	47	33	45	25	31	24
Transfer-Out Applications	98	85	75	73	53	63	43	28	27

Consent Agenda

- Motions:
- PS-1 Professional Staff Retirement
 - PS-2 Professional Staff Resignation
 - PS-3 Support Staff Resignations
 - PS-4 Support Staff Postings
 - PS-5 Policy 533.1 – Criminal History Records Check and 533.1 – Rule – Criminal History Records Check – Fingerprinting Process/Procedures for Second Reading

Committee Chairperson Mary Rayome adjourned the meeting at 6:37 p.m.