



AGENDA

Wisconsin Rapids Board of Education
Personnel Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-422-6017

Mary E. Rayome, Chair
Katie Medina
Sandra K. Hett

April 6, 2009

LOCATION: Board of Education Conference Room C

TIME: 6:00 p.m.

- I. Call to Order
- II. Public Comment
- III. Actions on Personnel
 - A. Retirements
 - B. Resignations
 - C. Appointments
 - D. Postings
- IV. Policy Review
 - A. Policy 443.4 – Student Use of Controlled Substances and Policy 443.4 – RULE – Disciplinary Measures for Student Use of Controlled Substances for First Reading
- V. Updates and Reports
 - A. Volunteer Background Checks
- VI. Consent Agenda
- VII. Adjournment

The Wisconsin open meetings law requires that the Board, or Board Committee, only discuss subject matter that is noticed on their respective agendas. Persons wishing to place items on the agenda should contact the District Office, 422-6005, prior to the meeting date to make appropriate arrangements.

With advance notice, efforts will be made to accommodate the needs of persons with disabilities by providing a sign language interpreter or other auxiliary aids, by calling 422-6005.

School Board members may attend the above Committee meeting(s) for information gathering purposes. If a quorum of Board members should appear at any of the Committee meetings, a regular School Board meeting may take place for purposes of gathering information on an item listed on one of the Committee agendas. If such a meeting should occur, the date, time, and location of the Board meeting will be that of the particular Committee as listed on the Committee agenda.



Wisconsin Rapids Board of Education
Personnel Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · 715 422-6017

BACKGROUND

Mary E. Rayome, Chair
Katie Medina
Sandra K. Hett
Michelle K. Bean, President

April 6, 2009

LOCATION: Board of Education Conference Room C

TIME: 6:00 p.m.

- I. Call to Order
- II. Public Comment
- III. Actions on Personnel
 - A. Retirements

The administration recommends approval of the following professional staff early retirements effective at the end of the 2008-09 school year:

Lynn Coleman	Location:	Rudolph/Vesper/Mead
	Position:	Physical Education (1.0 FTE)
	Date of Hire:	February 1, 1990
Karen Hamilton	Location:	Mead
	Position:	Title I (1.0 FTE)
	Date of Hire:	February 15, 1985
Patricia Hill	Location:	District
	Position:	Elementary Library/Media Specialist (1.0 FTE)
	Date of Hire:	September 30, 1991
Michael Kuss	Location:	East
	Position:	Technology Specialist/Mathematics (1.0 FTE)
	Date of Hire:	August 2, 1989
Ronald Stolzenburg	Location:	Lincoln
	Position:	Guidance Counselor (1.0 FTE + 20 days)
	Date of Hire:	August 19, 1985
Michael Topp	Location:	East
	Position:	Social Studies (1.0 FTE)
	Date of Hire:	August 21, 1975
Debra Wood	Location:	Vesper
	Position:	Reading Specialist/Grades 3-6 Teacher (1.0 FTE)
	Date of Hire:	January 1, 1987

- B. Resignations

The administration recommends approval of the following support staff resignation:

Michael Madigan Location: West
 Position: EEN Aide (6.5 hours/day)
 Effective: End of the 2008-09 school year
 Reason: Retirement (has worked for the District for 14 years)
 Date of Hire: August 24, 1995

C. Appointments

The administration recommends approval of the following support staff appointments:

LeeAnn Fuller Location: Mead
 Position: Noon Duty Aide (1.5 hours/day)
 Effective: February 23, 2009
 Replacing: Sue Ann Moran (resignation)
 Wages: \$11.39/hour (probationary)

Holly McMiller Location: Lincoln/East
 Position: ELL Aide – Spanish (6.0 hours/day)
 Effective: February 18, 2009
 Replacing: New position – Student need
 Wages: \$13.17/hour (probationary)

Christine Staffon Location: Grove
 Position: Noon Duty Aide (1.5 hours/day)
 Effective: March 4, 2009
 Replacing: Amy Mattila (resignation)
 Wages: \$11.39/hour (probationary)

Dawn Wood Location: Woodside
 Position: Noon Duty Aide (1.75 hours/day)
 Effective: March 18, 2009
 Replacing: Pamela Witt (transfer)
 Wages: \$11.39/hour (probationary)

D. Postings

The administration recommends approval of the following support staff postings:

Tina Rucinski Location: Mead
 Position: Kitchen Helper (3.75 hours/day)
 Effective: March 23, 2009
 Replacing: Laurie Holnbach (transfer)
 Wages: \$13.07/hour

Tina Rucinski Location: Mead
 Position: Kitchen Helper – Fresh Fruit/Vegetable Program (1.0 hour/day)
 Effective: March 23, 2009
 Replacing: Laurie Holnbach (transfer)
 Wages: \$13.07/hour

IV. Policy Review

A. Policy 443.4 – Student Use of Controlled Substances and Policy 443.4 – RULE – Disciplinary Measures for Student Use of Controlled Substances for First Reading

Per the Board of Education meeting held on March 3, 2009, the changes to these policies were discussed and agreed upon. The administration recommends approval of the additions to Policy 443.4 – Student Use of Controlled Substances and the elimination of Policy 443.4 – RULE – Disciplinary Measures for Student Use of Controlled Substances for first reading. (Attachment A)

V. Updates and Reports

A. Volunteer Background Checks

With the approval of Policy 533.1 – Criminal History Records Check and 533.1 – Rule – Criminal History Records Check – Fingerprinting Process/Procedures in March of 2009, the District will need to address the volunteers who are already assisting us within the school buildings. The recommendation is to work through the District, one building at a time, and run the free background check on the volunteers currently in place. Each person would also be required to take a Tb test at the District's expense.

VI. Consent Agenda

Personnel Services Committee members will be asked which agenda items from the Committee meeting will be placed on the consent agenda for the regular Board of Education meeting.

VII. Adjournment