

DRAFT

VIRTUAL LEARNING PILOT GUIDELINES

Pilot Description

The pilot program is being developed to better meet the needs of some of our students. Enrollment requests will be reviewed on an individual basis by school personnel. The pilot program exists for families currently in a virtual program who wish to continue, able learner students who need additional programming options, homebound students, students in a home-based learning environment, or students with unique circumstances.

Enrollment Procedures

Students must complete an application for virtual programming. Before submitting the application, students may complete a Virtual Readiness Checklist and will discuss the decision with a counselor or other school personnel to determine if virtual learning is appropriate.

Students from outside Wisconsin Rapids Public Schools must have approved open enrollment agreements. (See information on www.wrps.org.) Students who are new to the District must complete student registration materials by the third Friday in September. Once the application for virtual learning has been approved, students and parents will meet with school personnel to develop an individualized program plan. This plan is reviewed on an on-going basis.

Students in a full-time home-based learning environment have access to online course offerings. Students taking online courses in a home-based environment will be encouraged to take at least one course on campus and participate in co-curricular activities. Transportation for these activities would be the responsibility of the family.

Online Attendance

Attendance in online programming is based on performance, as well as participation. It is measured not only by logging into the course or courses, but by successful submission of completed work, participation in course activities such as threaded discussions and communication with the online instructor.

Course Payment

The District will pay the fee for the District-approved online courses if the student is participating in the pilot program.

District Coordination

The Local Education Guide (LEG) will serve as the local facilitator for the student who takes a virtual course. Counselors and other school personnel will serve as the LEG, based on the student.

Computer, Internet and Technical Support

If a student is fully enrolled virtually, the District could assist with minimal requirements related to hardware, software, and Internet. If needed, a \$200 stipend will be provided for Internet access for 10 months. If the student is using District equipment, technical support will be provided at the Technology Department Monday through Friday from 8:00 a.m. to 4:00 p.m. Any equipment supplied by the District needs to be submitted annually for maintenance. Students and parents will be required to sign and comply with the District's Acceptable Use Policy

Curriculum and Course Materials

At the elementary level, students who are utilizing K12 as a curriculum vendor will be allowed to continue through grade 12. At the secondary level, the curriculum will be provided by CESA 9 Wisconsin Virtual School (WVS).

Virtual Learning Requirements

Elementary: Virtual learning students will meet the requirements of the 4th grade advancement policy.

Secondary: Virtual learning students will meet the requirements of the 8th grade advancement policy. The building administrator and counselor will determine the number of classes that are appropriate for a student.

By law, virtual students must participate in state assessments such as WKCE.

Grades/Assessments

District assessments may be used to monitor the progress of students participating in online learning at both the 4K-6 and 7-12 level.

At the 7-12 level, grades received for virtual/online coursework will count the same way as any other course grade. The school must receive an official record of the final grade before the credit is determined. All grades received as a result of a student taking a District-approved course will be recorded on the student's official transcript.

Any student participating in a virtual learning course is subject to all school rules and regulations established by the School Board and the individual school.