



**AGENDA**

Wisconsin Rapids Board of Education  
**Educational Services Committee**

510 Peach Street · Wisconsin Rapids, WI 54494 · (715) 422-6005

Sandra Hett, Chairman  
Katie Bielski-Medina  
John Krings  
Anne Lee  
Mary Rayome  
Greg Swank  
Michelle Bean, President

January 5, 2009

LOCATION: Conference Room A/B

TIME: Immediately following the Business Services Committee meeting, but not before 6:30 p.m.

- I. Call to Order
- II. Public Comment
- III. Policy Review and Development
  - A. Policy #445 – Relations with Law Enforcement Agencies and Policy #445-Rule – Procedures for Conducting Student-Law Enforcement Interviews on School Premises
  - B. Policy #345.4 – Promotion/Retention
- IV. Curriculum Development
  - A. East Junior High Anti-Bullying Initiative
- V. Updates and Reports
  - A. East Junior High Student Alcohol and Other Drug Abuse Grants
  - B. Professional Development Committee Update
  - C. Lincoln High School Grading Proposal
  - D. Activities Code Review
- VI. Consent Agenda Items
- VI. Future Agenda Items/Information Requests

The Wisconsin open meetings law requires that the Board, or Board Committee, only discuss subject matter that is noticed on their respective agendas. Persons wishing to place items on the agenda should contact the District Office, 422-6005, prior to the meeting date to make appropriate arrangements.

With advance notice, efforts will be made to accommodate the needs of persons with disabilities by providing a sign language interpreter or other auxiliary aids, by calling 422-6005.

School Board members may attend the above Committee meeting(s) for information gathering purposes. If a quorum of Board members should appear at any of the Committee meetings, a regular School Board meeting may take place for purposes of gathering information on an item listed on one of the Committee agendas. If such a meeting should occur, the date, time, and location of the Board meeting will be that of the particular Committee as listed on the Committee agenda.



**BACKGROUND**

Sandra Hett, Chairman  
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- I. Call to Order
- II. Public Comment
- III. Policy Review and Development
  - A. Policy #445 – Relations with Law Enforcement Agencies and Policy #445-Rule – Procedures for Conducting Student-Law Enforcement Interviews on School Premises

Ryan Christianson, Principal of Lincoln High School, will bring forward two policies for first reading. These policies are Policy #455 – Relations with Law Enforcement Agencies (Attachment A-1) and Policy #455-Rule – Procedures for Conducting Student-Law Enforcement Interviews on School Premises (Attachment A-2). Lincoln High School Administration and School Resource Officer Andrew Dewitt will be available to answer questions regarding these policies.

The administration recommends approval of Policy #455 – Relations with Law Enforcement Agencies and Policy #455-Rule – Procedures for Conducting Student-Law Enforcement Interviews on School Premises.

- B. Policy #345.4 – Promotion/Retention

At the May 5, 2008, Educational Services Committee meeting, Committee members approved revisions to Policy #345.41 – Promotion of Fourth and Eighth Grade Students. Policy #345.4 – Promotion/Retention (Attachment B) contains language related to Policy 345.41. Revisions to Policy #345.4 are recommended so that the two policies include the same language.

The administration recommends approval of revisions to Policy #345.4 – Promotion/Retention for first reading.

#### IV. Curriculum Development

##### A. East Junior High Anti-Bullying Initiative

Research shows that approximately 30% of teens in the United States either bully, are targets of bullying or both. Bullying causes adverse physical, psychological and social effects. Victims are at risk for becoming withdrawn and depressed, which has an impact on academic success.

East Junior High (EJH) has been actively combating the issue of bullying. Since the 2005-06 school year, anti-bullying efforts have been integral to EJH's school improvement plan. Some of the activities that have taken place at EJH include:

- Staff education about bullying.
- Parent, student, and teacher surveys to identify where and when bullying is occurring.
- Teacher pilots of eight anti-bullying programs.
- Implementation of Bully Proofing Your School, an anti-bullying program.
- Writing and disseminating homeroom activities to compliment Bully Proofing Your School.
- Examining discipline methods that educate students about the adverse impact of bullying including Restorative Justice and Responsive Design.

Kathi Stebbins Hintz, principal of East Junior High (EJH); Jeanne Olson, band teacher at EJH; and Troy Schimek, guidance counselor at EJH, will be present to share information about bullying and explain the implementation of anti-bullying efforts at East, including the Bullyproofing Your School program.

#### V. Updates and Reports

##### A. East Junior High Student Alcohol and Other Drug Abuse Grants

Two student groups at East Junior High (EJH) received Student Alcohol and Other Drug Abuse grants from the Department of Public Instruction. Both of these grants were authored by the student group.

The East Ambassadors received a \$1,000 grant to create three Pass It Buy programs. Pass It Buy is a youth-led movement against prescription drugs to educate, inform, and empower teens to reduce prescription drug abuse among their peers. The East Ambassadors will use the money to create a contest, video, and provide speakers to educate on this very challenging issue.

The Help Empower Living Pride (H.E.L.P.), a newly formed group at EJH, received a \$600 grant to develop a program for sixth grade girls going into seventh grade to facilitate a positive adjustment to junior high. The group also intends to use the

funds to create a community-wide campaign to help provide shoes for our community's homeless. They plan to organize a community walk, and in the end, the participants will donate shoes.

B. Professional Development Committee Update

Sharon Toellner, Director of Instruction, will be present to provide an update on the work of the Professional Development Committee. The Committee has been meeting since the beginning of the school year to address the requirements set forth by the DPI for the District's Professional Development Day waiver. The DPI requirements for the Professional Development Day waiver are:

1. The District must develop an evaluation plan and collect data showing professional learning is put to use in the classroom, and teacher effectiveness and student achievement has improved. Both formative and summative evaluation data should be used.
2. If the District maintains five (5) Professional Development Days within the calendar, they must be five (5) FULL Professional Development Days. Record keeping time cannot be counted as professional development time. Compensatory time for portfolio conferences at the elementary level cannot be counted as professional development time.
3. A public hearing must be held to gather input regarding the proposed calendar for professional development.
4. Calendars with bell schedules need to be submitted.
5. New calendars with bell schedules need to be submitted.
6. The number of Professional Development Days for elementary and secondary teachers must be equal.

The Committee has agreed upon an evaluation form. The format has been shared with the DPI and approved. The DPI will require one District goal and one building goal written in this format. (Attachments C-1, C-2, and C-3 provide a sampling of how this format can be used with a goal from Lincoln High School, East Junior High and the District.)

The Committee has also developed a draft proposal for four Professional Development Days (Attachment D). The Professional Development Days would not include record keeping time or compensatory time for elementary portfolio conferences to meet the requirements of the DPI. Instead, the compensatory time for elementary teachers to have portfolio conferences would be built into the calendar on the last day for students. Assessment and Planning would be added to the Professional Development Day schedule. Attachment E provides a draft of the Professional Development Day Guidelines.

The Council for Instructional Improvement was updated on the work of the Professional Development Committee at the November 20<sup>th</sup> meeting. Since the CII develops the District's Professional Development Plan, the following question was discussed: "How do the Professional Development Days support the implementation of the District Professional Development Plan?"

CII members identified the following reasons for the Professional Development Day schedule:

1. Provides all staff equal access to professional development;
2. Provides less disruption to classroom instructional time;
3. Saves on substitute costs;
4. Provides a "block" of time to meet and work;
5. Provides time to update everyone on federal and state mandates such as Response to Intervention
6. Without the Professional Development Days, the District Professional Development Plan would become an "option" to implement, due to the fact that it would not be accompanied with a schedule of time to accomplish it.

Ms. Toellner will seek initial input from Committee members regarding the proposed schedule and evaluation plan. An additional step necessary in the process is the scheduling of time within a regular Board of Education meeting for the public to comment on the proposed plan. Educational Services Committee members will be asked to approve the waiver following the public comment. Professional Development waiver materials need to be submitted to the DPI in March.

C. Lincoln High School Grading Proposal

Ryan Christianson, Principal of Lincoln High School (LHS), will bring forward a proposed change to the current grade report schedule for LHS students. Lincoln High School is in the third year of piloting a 6-week/12-week/18-week grade report schedule. Lincoln High School administration will be available to answer questions regarding the pilot program and the proposed change for implementation in the 2009-2010 school year.

The administration will request approval of the 6-week/12-week/18-week grade schedule to replace the current quarter-one/quarter-two/semester grade schedule at the February Educational Services Committee meeting.

D. Activities Code Review

Ryan Christianson, Principal of Lincoln High School, will be present to provide an overview of the proposed process for reviewing and potentially revising the Wisconsin Rapids Public Schools Activities Code.

VI. Consent Agenda Items

Committee members will be asked to decide which items should be placed on the consent agenda for the regular Board of Education meeting.

VII. Future Agenda Items/Information Requests

*Agenda items are determined by Committee Chair after consultation with appropriate administration depending upon other agenda items, presentation information, and agenda availability.*

Future agenda items/information requests include, but are not limited to:

- LHS Grading Proposal (February)
- Multiple Assessment Measures (February)
- Acceptable Use Policy (February)
- Advanced Placement Report
- Technology Plan (February and March)
- Reading First Grant Report
- Grade 3 and 6 Exit Survey
- Social Studies Curriculum Update