



**AGENDA**

Wisconsin Rapids Board of Education  
**Educational Services Committee**

510 Peach Street · Wisconsin Rapids, WI 54494 · (715) 422-6005

Sandra Hett, Chairman  
Katie Bielski-Medina  
John Krings  
Anne Lee  
Mary Rayome  
Greg Swank  
Michelle Bean, President

September 2, 2008

LOCATION: Conference Room A/B

TIME: Immediately following the Business Services Committee meeting, but not before 6:30 p.m.

- I. Call to Order
- II. Public Comment
- III. Curriculum Development
  - A. Build Your Own Curriculum (BYOC) Summer Academy
  - B. Mead Elementary Charter School Update
  - C. 2008-09 Data Retreats and School Improvement Process
- IV. Consent Agenda Items
- VI. Future Agenda Items/Information Requests

The Wisconsin open meetings law requires that the Board, or Board Committee, only discuss subject matter that is noticed on their respective agendas. Persons wishing to place items on the agenda should contact the District Office, 422-6005, prior to the meeting date to make appropriate arrangements.

With advance notice, efforts will be made to accommodate the needs of persons with disabilities by providing a sign language interpreter or other auxiliary aids, by calling 422-6005.

School Board members may attend the above Committee meeting(s) for information gathering purposes. If a quorum of Board members should appear at any of the Committee meetings, a regular School Board meeting may take place for purposes of gathering information on an item listed on one of the Committee agendas. If such a meeting should occur, the date, time, and location of the Board meeting will be that of the particular Committee as listed on the Committee agenda.



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**BACKGROUND**

Sandra Hett, Chairman  
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Anne Lee  
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LOCATION: Conference Room A/B

TIME: Immediately following the Business Services Committee meeting, but not before 6:30 p.m.

- I. Call to Order
- II. Public Comment
- III. Curriculum Development
  - A. Build Your Own Curriculum (BYOC) Summer Academy

Sharon Toellner, Director of Instruction, will be present to provide a summary of the work completed at the Build Your Own Curriculum (BYOC) Summer Academy which was held August 4-7. A total of 53 teachers and 5 administrators attended the Academy. Teams of teachers worked with the curriculum software in the areas of K-12 music, elementary math and elementary social studies.

Jeanne Olson, East Junior High music teacher and CII Committee Chair for Music, will be present to share the work accomplished by the music teachers. Ms. Olson will demonstrate the software format to Committee members, as well as describe the process that was used to input curriculum.

- B. Mead Elementary Charter School Update

Margie Dorshorst, Mead Elementary Charter School principal, will be present to explain minor changes to the charter contract that are required in order to be in full compliance with the federal charter school laws.

The DPI announced on August 26th that both Mead and Vesper Schools were awarded \$125,000 initial charter school grants.

The administration recommends approval of the Mead Elementary Charter School contract revisions necessary to comply with federal charter school law.

- C. 2008-09 Data Retreats and School Improvement Process

Annually, the results of the WKCE-CRT tests at grades 3-8 and 10 are analyzed by District and building teams through a data retreat process. Since results are

received late in the school year, building teams meet in June to review data and develop an initial plan for the following school year. In August, a District data retreat is held. At this time, building teams review both District and building data with the goal of formalizing a school improvement plan. This plan becomes a work in progress throughout the school year. Each building sets goals, action plans/strategies and timelines so that progress can be monitored throughout the school year. Each building administrator and data team is responsible for establishing the points in time when they will meet to review progress and make modifications throughout the school year.

The School Improvement Plan format used in the District was modified last spring following suggestions from the administrators with assessment assignments (Attachment A). These administrators who work together as part of the assessment team are: Sharon Toellner, Director of Instruction; Shannon Matott, Principal of Pitsch Elementary; J.L. Gray, Principal of Washington Elementary; Scott Kellogg, Principal of Howe Elementary; Paul Mann, Principal of Woodside Elementary; and Ryan Christianson, Principal of LHS.

Scott Kellogg, Principal of Howe Elementary and District Assessment Coordinator, will be present to explain Howe's School Improvement Plan. In addition, Mr. Kellogg will describe how professional development goals support the achievement goals. The link between professional development and student achievement is one of the areas the DPI is requesting the District to address as part of the Professional Development waiver for 2009-10.

#### IV. Consent Agenda Items

Committee members will be asked to decide which items should be placed on the consent agenda for the regular Board of Education meeting.

#### V. Future Agenda Items/Information Requests

Agenda items are determined by Committee Chair after consultation with appropriate administration depending upon other agenda items, presentation information, and agenda availability.

Future agenda items/information requests include, but are not limited to:

- ACT Report (October)
- 2008-09 Professional Development Plans (October)
- Renaissance Learning Product Subscription Renewals (October)
- Parent Representative Appointment to the CII (October)
- Art Curriculum and Acquisition Report (October of November)
- Vesper Community Academy Update (November)
- New Course Proposals (November)
- Advanced Placement Report