



MINUTES

Wisconsin Rapids Public School District - Board of Education

510 Peach Street

Wisconsin Rapids, WI 54494

(715) 422-6005

Business Services Committee

John A Krings, Chairman
John Benbow, Jr., Member
Katherine Bielski-Medina, Member
Mary E Rayome, President

May 4, 2009

LOCATION: Board of Education Conference Room A

TIME: 6:00 p.m.

COMMITTEE MEMBERS PRESENT: John Krings, John Benbow, Jr., and Katherine Bielski-Medina

- I. The meeting was called to order at 6:00 p.m. by Chair.
- II. Public Comment
- III. Business Services

- A. Audit Services – Vendor Approval

Audit proposals were solicited from three accounting firms.

BS-1 A motion was made by Katherine Bielski-Medina, and seconded by John Benbow, Jr., to recommend approval of the three year proposal from Hawkins, Ash, Baptie & Company, LLP to provide audit services not to exceed \$16,500 for 2008-09, \$17,000 for 2009-10, and \$17,500 for 2010-11. The motion was carried.

- B. Building Security Projects Funding and COPS Grant Application – Approval

Options to fund security improvements for District Facilities including keyless access and ID badges were reviewed with the committee. The committee directed the administration to provide cost estimates on possible projects and estimated costs to maintain any proposed security systems.

- C. Use of School Facilities Policy 830 Revision – Approval

Revisions to the Use of School Facilities Policy 830 were reviewed with the committee.

BS-2 A motion was made by Katherine Bielski-Medina, and seconded by John Benbow, Jr., to recommend approval of the proposed revisions to the Use of School Facilities, Policy 830 and the Facility Use Policy for the Performing Arts Center (PAC), Policy 830.1 for first reading with the following additions: inclusion of a \$250 deposit fee in 830.1 A. 3., and inclusion of a website address for access of rental application forms. The motion was carried.

- D. Payroll Deduction – Horace Mann – Approval

Dave Michaels, Horace Mann Insurance Representative, requested the District allow employees to have Horace Mann auto insurance premiums deducted from payroll and remitted by the District. The committee requested the item be placed on the May 11, 2009 Board agenda for full Board consideration.

- IV. Updates and Reports

- A. Purchases – Update

The Committee was updated on materials ordered for summer roofing projects, renewal of the Build Your Own Curriculum software license, an order for computers, orders for audio visual equipment, and an order for Smart Boards to be installed at Lincoln High School.

B. SMART Board Purchase – Update

The Committee was updated regarding a purchase of SMART Boards for nine Title I reading rooms at a cost of \$19,774.21. Funding from the 2008-09 Title I grant is being used for this purchase.

C. Storm Water Utility – Update

The City of Wisconsin Rapids approved the creation of a storm water utility to be implemented April 1, 2009. The new fee could cost the district in excess of \$28,000 per year for the ten District sites located within the City limits. The District will be applying for waivers where permitted.

D. Hail Damaged Roof Re-Inspections – Update

The committee was updated on the re-inspection of three hail damaged roofs at Washington Elementary School, Howe Elementary School, and Woodside Elementary School by the District's property insurance carrier and the carrier's re-insurer.

V. Consent Agenda Items

The Committee members agreed upon the following consent agenda items:

- BS-1 – Audit Services – Vendor Approval
- BS-2 – Use of School Facilities Policy 830 Revision – Approval

VI. Future Agenda Items

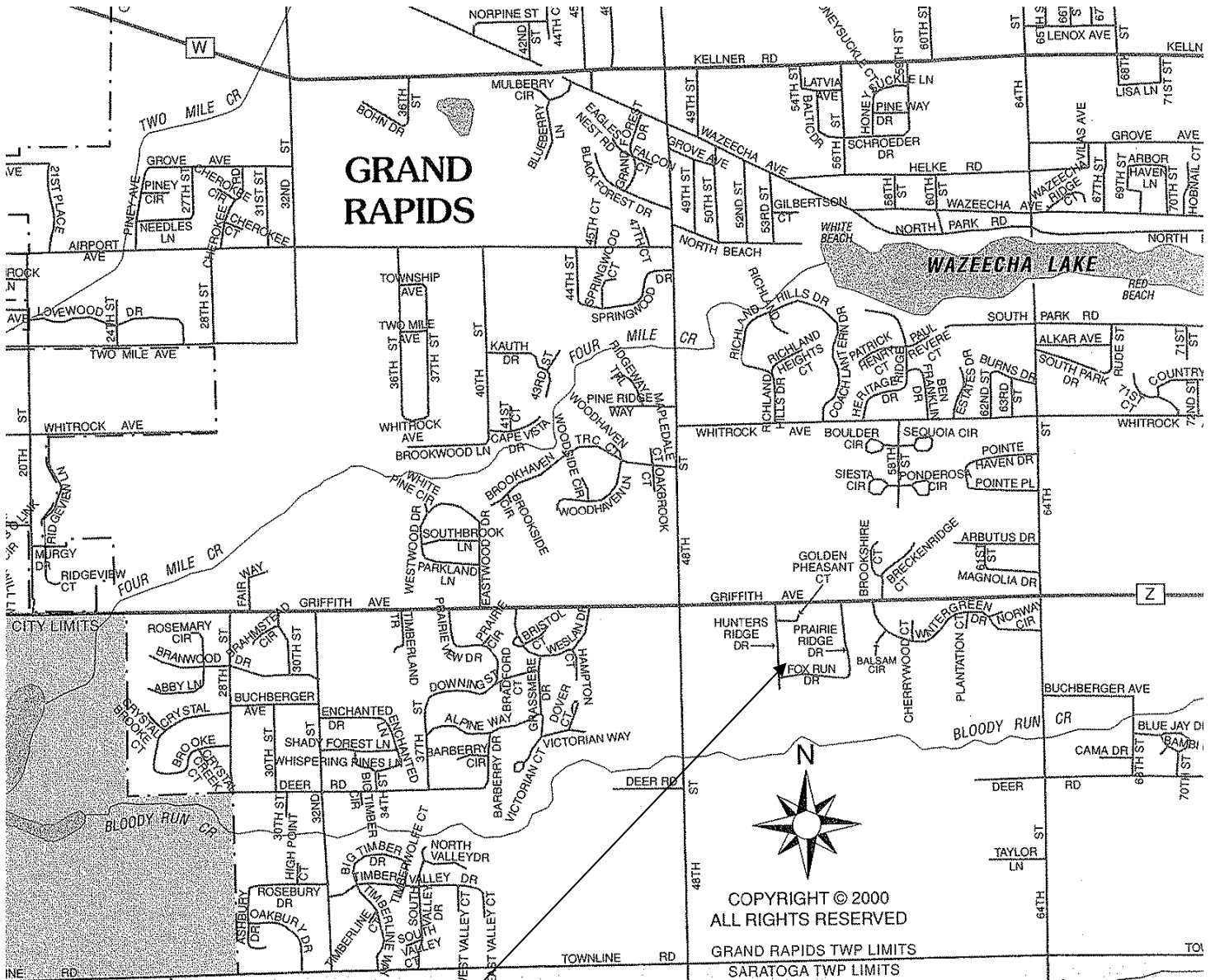
Future agenda items of the Business Services Committee include, but are not limited to the following:

- Lincoln High School Building Trades House Tour - 5:00 p.m., Monday, June 1, 2009

The meeting adjourned at 7:10 p.m.

Future Agenda Item

Lincoln High School Building Trades House Tour Monday, June 1, 2009, 5:00 pm



First house to the left on north side of Fox Run Drive.