



MINUTES

Wisconsin Rapids Public School District - Board of Education

510 Peach Street

Wisconsin Rapids, WI 54494

(715) 422-6005

Business Services Committee

Gregory L. Swank, Chairman

John Krings, Member

Anne Lee, Member

Michelle K. Bean, President

January 5, 2009

LOCATION: Board of Education Conference Room A

TIME: 6:00 p.m.

COMMITTEE MEMBERS PRESENT: Gregory Swank, John Krings, and Anne Lee

- I. The meeting was called to order at 6:00 p.m. by Chair Gregory Swank.
- II. Public Comment
- III. Business Services

A. Asbestos Abatement Bids – Referendum Projects

Asbestos abatement projects scheduled to be performed in Grant Elementary School, Howe Elementary School, Pitsch Elementary School, and East Junior High School during the summer of 2009 were bid. A & A Environmental withdrew their bid as they missed a significant portion of the work needed at Howe Elementary School.

BS-1 A motion was made by Anne Lee, and seconded by John Krings, to approve the bid from Dirty Ducts Cleaning and Environmental for \$74,890 providing for asbestos abatement to be performed during the summer of 2009 to be funded from the 2006 referendum for facilities and the 2006 Qualified Zone Academy Bond referendum. The motion was carried.

B. Facility Projects Bids – Referendum Projects

Bids were received December 11, 2008 for the referendum projects scheduled for the summer of 2009. Bids were received for work to be performed in Grant Elementary School, Howe Elementary School, Pitsch Elementary School, Washington Elementary School, East Junior High School, and Lincoln High School. All projects approved in the referendum can be completed with the funds remaining. The committee requested the administration come back to the Board at the next Board meeting with a list of the options for approval on the alternate projects bid.

C. Approval of Purchases – Board Policy

Current policy requires purchases exceeding \$10,000 to be approved by the Board of Education. No change to current policy is needed for textbook and curriculum purchases to be sent to the Board of Education directly from the Educational Services Committee without a second recommendation from the Business Services Committee.

BS-2 A motion was made by John Krings, and seconded by Anne Lee, to approve changing the current procedure of reviewing textbook and curriculum purchases in both the Business Services Committee and the Educational Service Committee and allowing the recommendation for the purchase of textbooks and curriculum materials to come to the Board of Education with the single recommendation of the Educational Services Committee. The motion was carried.

IV. Updates and Reports

A. Purchases – Update

The Committee was updated on an order for document cameras and smart boards purchased with Reading First Grant funds and Technology Referendum to Exceed Revenue Limit funds.

V. Consent Agenda Items

The Committee members agreed upon the following consent agenda items:

- BS-1 – Asbestos Abatement Bids – Referendum Projects
- BS-2 – Approval of Purchase Procedures – Curriculum

VI. Future Agenda Items

Future agenda items of the Business Services Committee include, but are not limited to the following:

- Energy Savings Measures – Update
- Budget Report Implementation – Update

The meeting adjourned at 6:38 p.m.