



AGENDA

Wisconsin Rapids Public School District - Board of Education  
510 Peach Street  
Wisconsin Rapids, WI 54494

(715) 422-6005

**Business Services Committee**

Gregory L. Swank, Chairman  
John Krings, Member  
Anne Lee, Member  
Michelle K. Bean, President

**March 2, 2009**

LOCATION: Board of Education Conference Room A

TIME: 6:00 p.m.

- I. Call to Order
- II. Public Comment
- III. Business Services
  - A. 2009-10 Building Trades House Approval – Lincoln High School
  - B. Donation – Vesper Community Academy
- IV. Updates and Reports
  - A. Copy Paper – District Purchase
  - B. Purchases – Update
  - C. Playground Project – Grove Elementary School – Update
- V. Agenda Items
- VI. Future Agenda Items/Information Requests

The Wisconsin open meetings law requires that the Board, or Board Committee, only discuss subject matter that is noticed on their respective agendas. Persons wishing to place items on the agenda should contact the District Office, 422-6005, prior to the meeting date to make appropriate arrangements.

With advance notice, efforts will be made to accommodate the needs of persons with disabilities by providing a sign language interpreter or other auxiliary aids, by calling 422-6005.

School Board members may attend the above Committee meeting(s) for information gathering purposes. If a quorum of Board members should appear at any of the Committee meetings, a regular School Board meeting may take place for purposes of gathering information on an item listed on one of the Committee agendas. If such a meeting should occur, the date, time, and location of the Board meeting will be that of the particular Committee as listed on the Committee agenda.



BACKGROUND

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(715) 422-6005

## **Business Services Committee**

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**March 2, 2009**

LOCATION: Board of Education Conference Room A

TIME: 6:00 p.m.

I. Call to Order

II. Public Comment

III. Business Services

A. 2009-10 Building Trades House Approval – Lincoln High School

The Building Trades House will be meeting prior to the committee meeting and will bring a recommendation forward on approval of an applicant for the 2009-10 Building Trades House project.

B. Donation – Vesper Community Academy

Corrine Barker, noon aide at Vesper for over 30 years, passed away earlier this school year. Her family is interested in donating cement benches for the Vesper Community Academy playground/garden area. The three benches being donated cost around \$1800-\$2000. Something like, "In Memory of Corrine Barker - 34 Years of Dedication" will be printed on recessed plaques. One plaque will have her picture. The family will follow any guidelines we see fit for the memorial to be placed on the property.

The administration recommends the approval of the donation cement benches from the family of Corrine Barker in her memory to be located around the playground area of the Vesper Community Academy.

IV. Updates and Reports

A. Copy Paper – District Purchase

The business office staff received bids February 5, 2009 via FAX or e-mail from six vendors for copy paper (See Attachment A). The low bid received was from Midland for \$21,304.42. The order was placed with Midland to reserve the quoted price.

B. Purchases – Update

Attached as Attachment B is a copy of an order for document cameras purchased with Reading First Grant funds, Federal IDEA funds, and Technology Referendum to Exceed Revenue Limit funds.

## Business Services Committee Meeting Background – March 2, 2009

### C. Playground Project – Grove Elementary School – Update

The special education staff at Grove School is supporting a community-wide fundraising effort to build an addition to the Grove School playground that would allow all community children and their families a chance to participate together in physical, imaginative, and sensory play. Children and adult family members in wheelchairs, or those with limited mobility, are presently unable to independently access the existing playground. The proposed all-inclusive playground will provide Grove School, the city of Wisconsin Rapids, and the surrounding communities with a playground that allows all families the opportunity to interact, enjoy, and participate fully in healthy physical activities.

Preliminary work has begun and community funding sources are being explored by a Playground Board composed of district special education teachers, district administrators, parents, and interested community members. A seed of approximately \$30,000 is being offered by the Grove Parent Teacher Committee. The proposed "All Children Together (ACT) Community Playground", would be built entirely through grant funding and other community-based resources and in-kind support.

A group representing the ACT Playground Board will be present to share background information with the Building Services Committee. The purpose of the presentation is to inform the committee of the preliminary work that has been accomplished and to ask for District support and advice in furthering the plan. This proposed community playground would enable all families to truly be free of all barriers as they interact and play together.

### V. Agenda Items

Committee members will be asked which agenda items from the Committee meeting will be placed on the consent agenda for the Regular Board of Education meeting.

### VI. Future Agenda Items

Future agenda items of the Business Services Committee include, but are not limited to the following:

- Rewiring Project – Technology
- Energy Savings Measures – Update
- Budget Report Implementation – Update

# Attachment A

## SCHOOL DISTRICT OF WISCONSIN RAPIDS Copy Paper Bid

February 5, 2009

| Paper<br>Quantity/Description                                    | Midland<br>**                    | Xpedx<br>**                      | RIS Paper Co.                  | Xerox                          | Unisource                      | United<br>Paper | Schilling<br>Paper             |
|--|----------------------------------|----------------------------------|--------------------------------|--------------------------------|--------------------------------|-----------------|--------------------------------|
| Truckload Copy Paper,<br>8½" x 11",<br>20 lb., 5,000 sheets/crtn | \$ 25.88 each/<br>**\$ 21,304.42 | \$ 29.35 each/<br>**\$ 24,160.92 | \$ 26.62 each/<br>\$ 22,360.80 | \$ 26.81 each/<br>\$ 22,520.40 | \$ 26.30 each/<br>\$ 22,092.00 | No Bid          | \$ 26.45 each/<br>\$ 22,218.00 |

\* = Total cost listed reflects a 1.75% discount for meeting payment terms of 10 days.

\*\* = Total cost listed reflects a 2% discount for meeting payment terms of 20 days.

# Attachment B

## Requisition

Req # 00009095

PO #

Date: 02/05/09

**Bill To:** Wisconsin Rapids School District  
510 Peach Street

Wisconsin Rapids WI 54494

**Vendor:** 8830  
Tierney Brothers  
Attn Chris Hunt  
2454 N Lefebber Ave  
Wauwatosa WI 53213

**Ship To:** Central Storage  
2510 Industrial Street  
Wisconsin Rapids WI 54495

**Contact:** JL Gray  
715-422-6019

**Contract No:**

**Special Instructions:**  
FOR: WASHINGTON

| QUANTITY | UOM | DESCRIPTION   | UNIT PRICE         | AMOUNT    |
|----------|-----|---|--------------------|-----------|
|          |     | PLEASE FAX: 612-331-3424<br>ATTN: CHRIS HUNT                      |                    |           |
| 17.00    |     | SDC-280 SMART Document Camera 280                                 | 700.00             | 12,025.00 |
|          |     | Account No _____  | <u>Encumbrance</u> |           |
|          |     | 9-10-112-551-222300-825-000000-2                                  | 4,951.45           |           |
|          |     | 9-11-112-551-122110-366-000000-2                                  | 4,244.15           |           |
|          |     | 9-27-810-551-156600-341-000000-2                                  | 707.35             |           |
|          |     | 9-27-810-551-158000-341-000000-2                                  | 2,122.05           |           |
|          |     |   | Freight            | 125.00    |
|          |     |   | Total              | 12,025.00 |
|          |     | PER POLICY 672  |                    |           |
|          |     | ATTN BUILDINGS & GROUNDS: Please deliver to Washington.<br>Thanks |                    |           |

**Authorized By:** \_\_\_\_\_